



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

Email: clerk@scotton-pc.gov.uk telephone 07871341649

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL held in Scotton Village Hall on Monday 3rd of February 2025 at 7pm

Present Cllr Paley, Cllr Greensmith, Cllr Whitehead, Cllr Kitchen, Cllr Fulton, Cllr Dale, Clerk one member of the public and PC Katie Whitehead

167. To Receive apologies for absence

167.1 To receive and consider for approval, reasons given by councillors for their absence – none received

168. **To receive Councillors declarations of interest** – Cllr Dale 174.1, Cllr Paley 176.1

169. **To consider updates from County Councillor** – No updates received **RESOLVED** to ask again about money towards the goal posts.

170. **Approval of minutes of Scotton Parish Councils meeting held 6th January 2025** - Proposed by Cllr Paley and Seconded by Cllr Greensmith that they were accurate.

171. **To receive and consider questions from the public**

171.1 – Letter regarding Hawthorne play park – Letter was read out and discussions took place regarding the dog signs and play park. It was **RESOLVED** for the clerk to post on the website regarding the rules for the dog park and to clean the sign when in the area. The sign in the park does have usage times, information regarding dogs barking and so already covered all the concerns raised in the letter.


171.2 – Letters regarding fly tipping at Sandes - **RESOLVED** to contact the MOD

172. **To note or discuss police reports - Reports had been circulated before the meeting.**

01/11/2024 to 30/11/24. Criminal damage x2, theft x 2, violence x 7, sexual x 1, drugs x 1. ASB x 5. Road related x 7. Calls made in November =73 same period last year = 61

01/12/24 to 30/12/24. Criminal damage x 0, theft x 1, Violence x 6, sexual x 3, drugs x 0, ASB x 3, road related x 3. Calls made in December for Scotton = 56, same period last year = 64

30/12/24 – 30/02/25. Criminal Damage 0, Theft 0, Violence x 6, Sexual x 1, Drugs x 0, Fraud & Forgery x 2 (last year 11), ASB x 1, road Related x 0. Calls made in Jan to Feb was 53 and last year it was 75. Report received on the day of the meeting


3/3/25

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Discussion took place regarding the incidents which took place in Louis to see if they were related to further incidents within the report. SPC asked if the speed cameras could go further into Scotton. PC Whitehead said she would put it forward. PC Whitehead left the meeting after the agenda item, 7.15pm

173. Parish Clerk's update and Correspondence

173.1 - VAS sign – has been moved

173.2 - Community meeting – Clerk gave a verbal report

173.3 - Planning refusals – Clerk updated the Cllrs on planning refusals

174.4 - Branches in Mallard park – discussions took place regarding the branches that have appeared in Mallard Park. It was **RESOLVED** to try and get them removed when the Ash trees are removed near the Village Hall. Cllr Dale left the meeting at 7.30pm

174.4 - Play park inspections – Clerk updated the Cllrs regarding the new programme which is being introduced by NYC for the park inspections.

174. To discuss and consider upcoming events in Scotton Village Hall

174.1 – To discuss and consider monthly dinner in the Village Hall – Discussions took place and it was **RESOLVED** for the caretaker to contact the people who attended the Christmas Lunch to see if they would be interested in attending a monthly lunch this would be on the first Tuesday of the month. Cost would be around £7 and a minimum number of 10 people to attend.

174.2 – To discuss and consider dates for Summer fair/garden competition – Discussions took place and it was **RESOLVED** to have a sub - committee to discuss this and a provisional date of the 19th of July.

174.3 – To discuss and consider newsletters – Ideas were put forward and to put the Summer fair garden competition application to be added onto it.

175. To discuss and consider Financial matters

175.1 - To discuss and consider bank recs December and January 2025 bank statements – Proposed Cllr Whitehead and Seconded Cllr Fulton that they were accurate.

175.2 - To discuss and consider BACS for approval – Proposed Cllr Paley and Seconded Cllr Greensmith to approve them.

175.3 - To discuss and consider quotes for fixing of fences on the allotment, Mallard park, Hawthorne play park fence – Discussion took place and it was **RESOLVED** to approve the quote for £3876. To ask if they can add some mesh onto the dog walking gate.

175.4 – To approve quote for football/ruby posts – **RESOLVED** to approve the quote of £3255 + VAT


176. To discuss and consider outdoor Spaces

176.1 - To discuss and consider allotment updates – letters out to who has not paid.

176.2 – To discuss and consider Meanee Play park and the costs with changing use to a sanctuary garden. **RESOLVED** to ask for planning permission

176.3 – To discuss and consider any updates on the access to Scotton field - **RESOLVED** to contact Parish Liaison team and Cllr Jones for contact details.

177. To discuss and consider updates regarding the mandate - Cllr Greensmith has been to the HSBC hub and it was advised to take all the signatories of and start again for the internet banking. Discussions took place and it was **RESOLVED** for Cllr Greensmith to check about who held the mandate.


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178. To discuss, consider and approve Media Policy and Equal Opportunities Policy – RESOLVED to approve and add to the website.

179. To discuss and consider Village Hall Charity status

180. To discuss and consider removing the deeds from HSBC - Proposed to take a picture of the deeds. Photo copies if possible, but to leave in the bank

181. To discuss co-option of new Councillors and advertise for applicants

182. To discuss and consider items for the next agenda – Grass mowing

183. Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website


184. Next Meeting to take place Monday 3rd of March at 7pm in Scotton Village Hall

Meeting finished at 8:40pm, Cllr Dale left at 7.30pm

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014

Voucher Code	Date	Description	Supplier	Total
66 Grants Received	27/12/2024	Receipt - Grant	NYC	450.00
129 Purchases VH	30/12/2024	Payment - Colburn Hub Cafe	Colburn Hub Cafe	-450.00
130 Water VH	30/12/2024	Payment - Water - Scottish Water Bus	Scottish Water	-18.68
131 Wages - Care Taker	31/12/2024	Payment - Wages	Staff - Wages - Care Taker	-178.24
132 Wages - Parish Clerk	31/12/2024	Payment - Wages	Staff - Wages - Parish Clerk	-864.19
67 Allotment Income	02/01/2025	Receipt - Allotment tenancy	Allotments	35.00
68 Allotment Income	02/01/2025	Receipt - Allotment tenancy	Allotments	35.00
133 Scribe Software Purchase	02/01/2025	Payment - Scribe Software	Starboard Systems Ltd	-42.00
72 Allotment Income	06/01/2025	Receipt - Allotment tenancy	Allotments	35.00
134 Allotment Income	06/01/2025	Payment - Duplicate entered in error	Allotments	0.00
69 Allotment Income	07/01/2025	Receipt - Allotment tenancy	Allotments	35.00
128 Gas VH	07/01/2025	Payment - Octopus - Gas	Octopus	-316.26
73 Room Hire	08/01/2025	Receipt - Pilates Hall Rental	Eva Taylor - Pilates	92.00
70 Telephone	08/01/2025	Receipt - Duplicate entered in error	Tesco	0.00
135 Telephone	08/01/2025	Payment - Mobile Phone	TESCO MOBILE	-7.50
71 Purchases VH	09/01/2025	Receipt - Duplicate entered in error	B&M	0.00
136 Purchases VH	09/01/2025	Payment - Village Hall Purchases	B&M	-6.44
137 Fire Service	09/01/2025	Payment - Fire Protection	H.E. Woolley	-57.30
74 Allotment Income	10/01/2025	Receipt - Allotment tenancy	Allotments	35.00
138 Purchases VH	13/01/2025	Payment - first aid kit	Amazon	-16.70
139 Bank Charges	15/01/2025	Payment - Bank Charges	HSBC Bank	-12.00
75 Allotment Income	16/01/2025	Receipt - Allotment tenancy	Allotments	35.00
140 Gas VH	17/01/2025	Payment - EON NEXT - GAS	EON NEXT	-148.50
76 Allotment Income	20/01/2025	Receipt - Allotment tenancy	Allotments	35.00
77 Allotment Income	20/01/2025	Receipt - Allotment tenancy	Allotments	35.00
78 Allotment Income	22/01/2025	Receipt - Allotment tenancy	Allotments	35.00
79 Allotment Income	23/01/2025	Receipt - Allotment tenancy	Allotments	35.00
81 Bank Interest	25/01/2025	Receipt - Interest Received	HSBC Bank	64.22
80 Bank Interest	25/01/2025	Receipt - Interest Received	HSBC Bank	89.05
Total	-1,023.82	-28.72		
Current Account	3135.1			
Savings Account	52829.91	Payments to approve		
Play Account	55859.02	HMRC		4.4
	111824.03	R Bowland hedge cuts		782.4
				786.8

Extra Payment NYC playparks inspection for 2024 – 2025 £941.00


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