



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE  
Email: scottonparishcouncil@hotmail.co.uk

### **MINUTES OF THE MEETING OF SCOTTON PARISH COUNCIL Held on Monday 5<sup>th</sup> February 2024 in Scotton Village Hall at 7pm**

Present, Cllr Paley, Cllr Brend, Cllr Greensmith, Cllr Fulton, Cllr Dale, Cllr Jones NYC, Clerk and one member of the public.

117. **To receive apologies and accept reasons for absence** - Cllr Barr and Cllr Irvine and Cllr Whitehead all apologies accepted.

118. **To receive Councillors declarations of interest** – Cllr Paley item 120.1

119. **To approve minutes of the meeting held on Monday 8<sup>th</sup> January 2024 as a true and accurate record and discuss matters arising** – RESOLVED that they were a true record.

120. **To receive information on the following ongoing issues and decide further action where necessary**

**120.1 - To discuss allotment updates** – RESOLVED for the clerk to send out letters, and give till the 19<sup>th</sup> of Feb to pay and if no payment, they will need to vacate the allotment by the 29<sup>th</sup> of Feb. RESOLVED for Cllr Dale to be on the Allotments with Cllr Greensmith.

**120.2 - Update on flooding correspondence with Cllr Jones** – no update.

**120.3 - Play parks update** – Clerk updated the Cllrs that we have been getting the parks checked and they will let us know if there are any changes. It was RESOLVED for clerk to contact Cllr Jones about not having the parks information.

**120.4 - Vas sign and information** – Clerk informed the Cllrs that the VAS sign needs to be moved every 6 weeks and serviced. She will hopefully get data for next month's meeting. It was RESOLVED for the Clerk to move the VAS signs.

**120.5 - Cars speeding around school** – RESOLVED for the Clerk to ask the police highways and Cllr Jones to see if signs could be put up.

121. **To consider questions from the public** – none received.

122. **To receive and consider updates from NY Councillor** – Cllr Jones answered the questions regarding the green bins. The new bins will cost NYC £55. You can use the old ones for composters or ring to get them collected. They will be reused by NYC and won't be disposed of. An environmental impact assessment had been carried out. He said that NYC do not think there will be an increase with fly tipping. Discussions took place regarding the Boundary review. Cllr Jones thought that the number of Cllr who represented North Yorkshire would go down. Cllrs raised concerns again that Scotton should belong to Catterick Garrison as they are joined to the Garrison and all the links

are with the Garrison. Cllr Jones said the Council tax will be the maximum you can increase. He also mentioned that he is hoping the locality budget will remain at £10k

- 123. To note or discuss police reports – RESOLVED** to send the VAS info to the police once made into a graph.

Anti-social behaviour	Auto - crime	Burglary	Criminal Damage	Theft	Violence against a person	Crimes including drugs	RTC/road related
0	0	0	0	2	6	5	12

- 124. To discuss and consider Items bought forward by Cllrs**

**124.1 Gardening competition – RESOLVED** to open gardens and enter categories, this would take place in July. This could link into the Summer Fair, Allotment competition, Scarecrow competition.

**124.2 Summer fair –** as above.

**124.3 Afternoon tea –** Link to D Day and include residents from Maple Lodge, Rosedale and children from local schools.

**124.4 80<sup>th</sup> Anniversary of the D Day - RESOLVED** to look at the 9<sup>th</sup> of June.

**124.5 Games afternoon –** linked in with all above.

**124.6 Maker's market –** to link in with above.

**124.7 Allotment competition –** To look at the 14<sup>th</sup> of July.

- 125. Parish Clerk's update and Correspondence**

**125.1 - To discuss .gov emails and website domain –** Discussions took place and it was **RESOLVED** to take up the offer of the discounted website of £699 instead of £799 once everyone had a look at the websites that WPS have already done. Clerk to ask if Cllr Jones would be able to help with the set-up cost of this. It was **RESOLVED** to also get a .gov domain name while there is help from the government for the initial cost.

**125.2 - Full council training –** RESOLVED to go with the 10.00 till 1pm

**125.3 – Discuss and consider highways cutting contract for 2024/2025 - RESOLVED** to not adopt

**125.4 – YLCA meeting on 1<sup>st</sup> Feb 2024 –** update you don't need domain names but recommended

**125.5 - Update on Hawthorn Car Park –** NYC have gone to contractors

**125.6 – Bus shelter update –** Clerk was advised that it was due to be removed shortly

- 126. To discuss and consider open spaces and Village Hall policies and working groups - RESOLVED** to adopt when amendments had been made.

**127. To discuss and consider biodiversity duty policy ok –** to adopt and implement a working document with it.

**128. To discuss and consider financial recs Policy –** RESOLVED to adopt

**129. To discuss and consider advertising for internal and external auditor –** RESOLVED to appoint Jan and PK Littlejohn

130. **To discuss Financial Matters**  
**129.1 Bank rec February 2024 – December and January bank Statement 2023**  
**Appendix BACS payment** - RESOLVED to approve them.
131. **To discuss Cllrs vacancies and co-opt candidates** – none received but vacancy advertised
132. **Burial Board Minutes and Agendas can be found on Colburn, Hipswell, Scotton Joint Burial Authority.** – Resolved to ask clerk for the documents to be photocopied
133. **To discuss and consider items for the next agenda** – For Cllrs to decide which committee they would like to attend and dates for meetings
134. **To exclude members of the public to discuss salaries** - Cllr Dale registered an interest. The Clerk left the room and was called back at 9.15pm when the meeting concluded.
135. To confirm the next meeting Monday the 4<sup>th</sup> March 2024

*Filming, photographing and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014.*

#### SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

26 Dec 23 to 25 Jan 24

##### Bank Balances as at

Account 21410482 - Current Account	B/F	<b>£35,881.72</b>	Actual
Account 21410490 - Current Account-Savings	B/F	£17,196.08	Actual
Account 91466844 - Current Account-Play Park	B/F	£17,240.51	Actual
		<b>£70,318.31</b>	

**Current Acc b/Fwd from previous month**

£36,992.82

##### **Income**

allotment 5	£35.00	
allotment 11	£35.00	
Taylor pilates hall hire	£112.00	
Cheque 407080 bowls hall hire	£36.00	
Cash hall hire	£40.00	
allotment 13	£35.00	
allotment 14	£35.00	
allotment 2	£35.00	
allotment 9	£35.00	
allotment 19	£35.00	
allotment 8 chq 407080	£35.00	
allotment 4	£35.00	
allotment 1	£35.00	
allotment 10 407080	£35.00	
allotment 18	£35.00	
allotment 16	£35.00	£643.00

##### **Expenditure**

Scottish Water Bus	£18.50
Dec Wage	£1,331.30

Tesco mobile	£7.50
HP ink	£9.99
Woolley fire service	£34.80
HMRC	£178.54
HSBC bank charges	£10.00
E.ON NEXT gas	£163.47

-£1,754.10

**Balance C/Fwd as at**

**£35,881.72**

**BACS Payments for Approval**

---

Jan Wage	£926.87
Stuart Joinery toilet lock	£168.00
HMRC liability Dec	£24.99
HP ink	£9.99
Hall purchases England	£8.75
R Bowland play park hedge cut	£528.00
R Bowland Hedge removal play park	£216.00

ratified via email  
ratified Dec meeting