



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

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### **MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL HELD ON MONDAY 7<sup>th</sup> April 2025 in Scotton Village Hall at 7pm**

**Present** Cllr Paley, Cllr Greensmith, Cllr Whitehead, Clerk and four members of the public.

1. **To Receive apologies for absence** - Cllr Dale, Cllr Kitchen and Cllr Fulton  
  
1.1 To receive and consider for approval, reasons given by councillors for their absence – approved reasons for absence
2. **To receive Councillors declarations of interest** Cllr Paley agenda item 10.1  
  
Moved to agenda item 13 and then back to agenda item 3
3. **To consider updates from County Councillor** – none received
4. **Approval of minutes of Scotton Parish Councils meeting held 3<sup>rd</sup> March 2025** – Cllr Whitehead proposed and Cllr Paley seconded they were an accurate account Cllr Greensmith abstained as not present at the last meeting.
5. **To receive and consider questions from the public** – Members of the public raised concerns regarding a tree on Birch Close. Discussions took place and it was **RESOLVED** for the residents to download what 3 words and contact Cllr Jones, copy in Cllr Carl Les and Richard Flinton. To put on as an agenda item for next month.
6. **To note or discuss police reports** - Received 7/04/2025. Crime 3<sup>rd</sup> March to 7<sup>th</sup> April 2025. Criminal damage 0, Theft x 1, Violence x 7, Sexual x 3 – last year was 15 at the same time. ASB 3<sup>rd</sup> March to 7<sup>th</sup> April x 1 – 3 reported last year. Road related offences x 5. Total amount of calls was 70 for Scotton and last year it was also 70 – **RESOLVED** to send all the data we have captured and where each data was recorded and whereabouts on the map to the police
7. **Parish Clerk's update and Correspondence**
  - 7.1 - VAS sign – has been moved.
  - 7.2 - To discuss and consider timings for the meeting in May for the Annual Parish Meeting and the Annual meeting of the Council. **RESOLVED** to start at 6.30. to 7pm Then Annual Parish meeting to start at 7pm to 7.20. Monthly meeting to start at 7.20pm
  - 7.3 - Update from the Area Constituency meeting – Clerk gave an verbal update regarding the meeting.

**7.4 - Teesdale Road – RESOLVED** for the clerk to contact DLO and contact area one regarding the poor state of the Road and the blocked drains due to tarmac on Bedale Road from last year. Clerk updated the Cllrs that the Boundary review has gone with 89 Cllrs and will put it on the agenda for next month

8. **To discuss and consider upcoming events in Scotton Village Hall**

**8.1 - To discuss and consider monthly dinner in the Village Hall** - Afternoon tea will be £5 per head dates are Thursday the 8<sup>th</sup> of May, Tuesday 10<sup>th</sup> of June, Thursday 10<sup>th</sup> July and Tuesday the 5<sup>th</sup> of August.

**8.2 – To discuss and consider any updates for Summer Fair competition** – discussions took place and it was **RESOLVED** to change the category to 3 of the same items for fruit and veg. To keep this on the agenda

**8.3 – To discuss and consider updates on newsletters** – Cllr Whitehead thanked Cllr Paley for taking the time to do the newsletter. Clerk to get paper and ink.

**8.4 – To discuss and consider Christmas dinner for 2025** – to find a date

9. **To discuss and consider Financial matters**

**9.1 - To discuss and consider bank recs February and March 2025 bank statements** – Proposed Cllr Whitehead and seconded Cllr Greensmith.

**9.2 - To discuss and consider BACS for approval** – **RESOLVED** to approve

**9.3 – To discuss and consider increase of telephone from £7.50 to £7.95** - approved

**9.4 – To discuss and consider £500 to be paid towards the mini bus appeal for The Bridge** – Proposed Cllr Paley and Seconded Cllr Whitehead to approve £500 towards the mini bus appeal as used by residents.

**9.5 – To discuss and consider the replacement of the allotment tap** – **RESOLVED** to approve payment

**9.6 – To discuss and consider a maintenance cost for the zip wire and new play equipment** – Clerk had not received the paperwork.

10. **To discuss and consider outdoor Spaces**

**10.1 - To discuss and consider allotment updates** – all are let. Send email out to let allotment holders know that inspection will be this month

**10.2 – To discuss and consider Meanee Play park and the costs with changing use to a sanctuary garden** – Still no response clerk to email all involved again.

**10.3 – To discuss and consider any updates on the access to Scotton field** –

11. **To discuss and consider updates regarding the mandate** – Clerk to pop to the bank hub to find out information on mandate and how to access the deeds in the bank.

12. **To discuss and consider VE day 80<sup>th</sup> celebrations** - afternoon tea with bunting

13. **To discuss co-option of new Councillors and advertise for applicants** - Huw Bennett was co-opted to be a Cllr

14. **To discuss and consider items for the next agenda** -flattening the football pitch, defibs

15. **Burial Board Minutes and Agenda can be found via a link on [scotton-pc.gov.uk](http://scotton-pc.gov.uk) website**

16. **Next Meeting to take place Monday 12<sup>th</sup> of May 2025 in Scotton Village Hall – 6.30**  
parish meeting

**Meeting finished 8. 15pm**

*Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014*

Voucher	Code	Date	Description	Supplier	Total
154	Water VH	28/02/2025	Payment - Water - Scottish Water Bus	Scottish Water	-18.68
152	Wages - Parish Clerk	02/03/2025	Payment - Wages	L Hodgson	-812.39
153	Wages - Parish Clerk	02/03/2025	Payment - Wages	Staff - Wages - Care Taker	-178.24
156	NYC Inspections	03/03/2025	Payment - Outdoor Maintenance	NYC	-941.00
155	Scribe Software Purchase	03/03/2025	Payment - Scribe Software	Starboard Systems Ltd	-42.00
94	Room Hire	05/03/2025	Receipt - Hall Hire	TWYMAN - Sewing	48.00
95	Room Hire	06/03/2025	Receipt - Hall Hire	Bowls	36.00
96	Room Hire	07/03/2025	Receipt - Hall Hire	Eva Taylor - Pilates	132.00
157	Telephone	10/03/2025	Payment - Mobile Phone	TESCO MOBILE	-7.50
158	Tree Cut	10/03/2025	Payment - Outdoor Maintenance	Sean Stockdale	-1,460.00
159	Gas VH	11/03/2025	Payment - Octopus - Gas	Octopus	-117.23
160	HMRC	11/03/2025	Payment - HMRC PAYE/NIC	HMRC	-28.10
161	IT Equipment	11/03/2025	Payment - admin	WJPS Limited	-982.80
165	Expenses	13/03/2025	Payment - admin	Colburn Town Council	-20.00
163	SPC - Park Development	13/03/2025	Payment - play park equipment	streetscape	-45,126.00
97	Allotment Income	18/03/2025	Receipt - Allotment tenancy	Allotments	35.00
162	Bank Charges	18/03/2025	Payment - Bank Charges	HSBC Bank	-12.00
164	SPC - Park Development	18/03/2025	Payment - play park equipment	streetscape	-3,906.00
98	Allotment Income	21/03/2025	Receipt - Allotment tenancy	Allotments	35.00
99	Bank Interest	25/03/2025	Receipt - Interest Received	HSBC Bank	40.98
100	Bank Interest	25/03/2025	Receipt - Interest Received	HSBC Bank	64.08
166	Bank Interest	25/03/2025	Payment - Duplicate entered in error	HSBC Bank	0.00
Total		-44,754.42	-8,506.46		
BACS for approval			Scotton Parish Council Current Account	£4,022.03	
YLCA annual subscription	£655.00		Scotton Parish Council Savings account	£45,973.48	
R Bowlan March grass cut	£420.00		Scotton Parish Council Play Account	£6,984.05	
HMRC	£28.30		Total in Banks	£56,979.56	
NYC commercial waste 2025/26	£790.00		Cash	£76.14	
Bits for taps in allotments	£29.76		GRAND TOTAL (Banks and Cash)	£57,055.70	
Direct debits					
Mobile phone	£7.50				
Octopus energy	£113.38				