



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

Email: clerk@scotton-pc.gov.uk telephone 07871341649

MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL

MONDAY 12TH MAY 2025 held in Scotton Village Hall at 7.20pm

Present Cllr Paley, Cllr Greensmith, Cllr Fulton, Cllr Kitching, Cllr Bennett, Cllr Dale, Cllr Whitehead, Clerk and 6 members of the public

25. **To Receive apologies for absence**

25.1 To receive and consider for approval, reasons given by councillors for their absence – none received

26. **To receive Councillors declarations of interest** Cllr Paley 34.1

27. **To consider updates from County Councillor** - No updates received. Discussions took place and it was **RESOLVED** to ask Cllr Jones about the local plan, boundary and Parish Plan as you can get an extra 10% from building being built. This has been discussed by Brough St Giles Parish Council.

28. **Approval of minutes of Scotton Parish Councils meeting held 07/04/2025** - Proposed by Cllr Greensmith and Seconded by Cllr Paley that they were accurate.

29. **To receive and consider questions from the public**

29.1 – **Tree in Birch Close which is dead** – No-one has contacted the clerk regarding the tree from last month.

29.2 – **Ongoing concerns with large Oak tree at the Larches** - Discussions took place and it was **RESOLVED** to resend the original letter regarding the tree at the Larches. Discussions took place regarding a possible crossing for Airedale Estate via facebook, **RESOLVED** to pass this to Cllr Jones and the MOD.

30. **To note or discuss police reports** - None received

31. **Parish Clerk's update and Correspondence**

31.1 – **Boundary Review** - Discussions took place and it was **RESOLVED** for the clerk to liaise with Cllr Dale for a response and to include majority of electors are in Scotton and Catterick Village and have no connection with Northallerton and Thirsk. They should be aligned with Richmond as an area not Northallerton. How can this be a fair system when it only represents registered electors and not houses.

Letter regarding local plan next week - **RESOLVED** for Cllr Dale and the Clerk to attend.

Letter regarding bins for the air ambulance – **RESOLVED** not to put any bins anywhere due to fire hazard.

32. **To discuss and consider upcoming events in Scotton Village Hall**

32.1 – **To discuss and consider monthly dinner updates** – picked up agenda item 39

32.2 – **To discuss and consider any updates for Summer Fair competition and money which needs to be withdrawn for prizes for approval next month** – RESOLVED to put on finance for next month, try the card and then clerk to take out of her bank if it does not work.

32.3 – **To discuss and consider updates on newsletters** - good feedback from all who have received it. Good promotion for the Summer fair.

32.4 – **To discuss and consider Christmas dinner date for 2025** – Wed 10th December

33. **To discuss and consider Financial matters**

33.1 - **To discuss and consider bank recs March and April 2025 bank statements** – Wrong figure was put in for the Current Account should say £4144.98 not £4144.08 amended on BACS. Proposed Cllr Whitehead and Seconded Cllr Fulton.

33.2 - **To discuss and consider BACS for approval** – proposed Cllr Fulton and Seconded Cllr Dale.

33.3 – **To discuss and consider quotes for post renewal in allotment** - still awaiting quotes

33.4 - **To discuss and consider the fixing or replacement of a noticeboard** – RESOLVED to get a repair cost and a replacement cost for the next meeting.

34. **To discuss and consider outdoor Spaces**

34.1 - **To discuss and consider allotment updates** – RESOLVED to send out 4 letters.

34.2 – **To discuss and consider Meanee Play park and letter from the member public** – members of the public asked about the park being made into a park, recreational for the elderly, allotments with raised beds, recreational community garden, more parking. Clerk to write to NYC again. Cllrs explained about the covenant on the play park.

34.3 – **To discuss and consider any updates on the access to Scotton field** – still on going

34.4 – **To discuss and consider filling holes in the playing field Hawthorne** – Ray has said this can be done in the winter as the ground is softer. He has not noticed and big rabbit holes. Cllr Dale asked if this has been picked up on any inspection and it has not. Clerk to get a cost for this to be done in the winter.

34.5 – Updates on the fencing on Hawthorne and allotments – This should commence the end of this Month or beginning of June.

35. **To discuss and consider updates regarding the mandate** – Need two people on the mandate to access the bank. Clerk can get no information from HMRC until she is on the mandate.

36. **To discuss and consider the Annual and accountability return 2025**

36.1 **To receive annual internal audit report** - Approved

36.2 **To discuss and consider the annual governance statement 2024/2025** – Filled in

36.3 **To discuss and consider the AGAR section 2 accounting statements 2024/2025** - Approved

37. **To discuss and consider dates for the public rights and publication of annual governance suggested dates Tuesday 3rd June 2025 –** Noted and approved
38. **To discuss and consider and approve standing orders policy and financial regulations –**
Approved.
39. **To discuss and consider VE day 80th celebrations updates** - 21 attended said online in advance cast on day – Good afternoon, everyone enjoyed the food and the quiz.
40. **To discuss co-option of new Councillors and advertise for applicants** – None received
41. **Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**
42. **Next Meeting to take place Monday 2nd of June in Scotton Village Hall at 7pm**

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014 **Meeting finished at 8.23pm**

Current Account should read £4144.98 as per bank statement and not £4144.08

Date	Description	Supplier	Total
01/04/2025	Payment - Scribe Software	Starboard Systems Ltd	-42.00
02/04/2025	Receipt - Hall Hire	Bowls	48.00
08/04/2025	Payment - Mobile Phone	TESCO MOBILE	-7.50
09/04/2025	Payment - Octopus - Gas	Octopus	-113.38
11/04/2025	Payment - YLCA - ANNUAL SUBSCRIPTION	YLCA	-655.00
11/04/2025	Payment - HMRC PAYE/NIC	HMRC	-28.30
11/04/2025	Payment - Grass Cuts	R Bowland	-420.00
11/04/2025	Payment - Outdoor Maintenance	SCREWFIX	-29.76
11/04/2025	Payment - Commercial Waste Services	NYC	-790.00
12/04/2025	Receipt - Hall Hire	TWYMAN - Sewing	48.00
13/04/2025	Receipt - Hall Hire	Eva Taylor - Pilates	132.00
15/04/2025	Payment - Bank Charges	HSBC Bank	-10.00
25/04/2025	Receipt - Interest Received	HSBC Bank	65.09
25/04/2025	Receipt - Bank Charges	HSBC Bank	10.26
	BACS for approval		
	R Bowland	Grass cut	840
	Doyle	Internal Audit	130
	Benson Woods	Payroll	240
	HMRC	HMRC	90.51
	A England	purchases	5.1
	L Hodgson	purchases newsletter	24.2
	L Hodgson	ink Newsletter	18.24
Direct debit	tesco	phone	7.95
	Wages		993.42
	scribe	scribe	42
	Gas electric	octopus	61.96
	Current account		4144.08
	Savings account		43038.57
	play account		6994.31
	Cash in hand		76.14
			54253.1