



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

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### MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 9<sup>th</sup> JANUARY 2023

1. Present – Cllr Greensmith, Cllr Paley, Cllr Whitehead, Cllr Wine, Cllr Fawcett, Cllr Walker-Smith, Cllr Dale, Cllr Middlemiss, Cllr Grant, Lorraine Hodgson Parish Clerk and one member of the public in attendance.
2. To receive apologies and accept reasons for absence – Cllr Jones and Cllr Archer.
3. To receive Councillors declarations of interest – Cllr Paley and Cllr Waller-Smith agenda item 13.
4. Approval of minutes of the meeting held on Monday 5/12/22 Proposed by Cllr Dale and Seconded by Cllr Paley that they were accurate.
5. To consider questions from the public – inquiry regarding Defibs putting in Scotton Parish Estates – Discussions took place and it was **RESOLVED** for the Parish Clerk to get some advice on this and if defibs needed where should they go and bring back to the next meeting. Clerk informed the Cllrs that another inquiry had come in regarding the overflowing dog bin at Oak Tree and asking if it could be re-allocated. Discussions took place and it was **RESOLVED** for the clerk to contact RDC and ask if the bin could be emptied once a week and for a number to be put on with the contact details for when full, also a hyperlink put onto Facebook.
6. To receive and consider updates from County Councillor – Discussions took place regarding complaints from a resident of Scotton who had no response from Cllr Jones regarding some trees. Concerns were raised regarding lack of attendance and no reports from Cllr Jones. It was **RESOLVED** for the clerk to ask Cllr Jones for a report if he is not going to attend meetings especially so near to LGR.
7. To receive and consider updates from Richmondshire District Councillors – Cllr Grant had not much to report as there were only a few Months left of RDC and that Cllr Jones will need to take up the slack as jobs need to be taken on by him as he will be the only representative for Scotton.

Cllr Middlemiss gave a verbal update on recent meeting she attended and asked the question - **Will the MOD reconsider the decision not to share the dental facilities with the community on Military Priority Basis.** The reply was – *The MOD is not funded to provide dentistry for the wider area or community and the workforce requirement in Catterick is based around operational and treatment needs and requirements of the Service population*

*only. NHS dental patients will continue to be served by local dental practices that are commissioned by the NHS. If the NHS dental provision model is reviewed and changed in the future the MOD will examine those changes and likely review its own service provision.*

She mentioned that on the 19<sup>th</sup> January as chair of Overview and Scrutiny External for RDC they have invited Police Inspector Marti Metcalf to the committee to discuss crime and disorder and if anyone had any questions to let her know. Discussions took place regarding the lack of dentistry in Catterick and the surrounding areas.

8. To note or discuss police reports – Clerk updated the Cllrs that a new PC was due to start and she asked if he might like to attend a meeting to introduce himself. She asked about more information regarding the car incidents on the police report.
9. To consider play park updates and repairs – clerk informed the Cllrs that the reports were now colour coded and that Monday morning she was going to have a walk around with RDC and the contractor to look at repairs that need to be carried out. It was **RESOLVED** to go through the chair to action the repairs that need to be done. Cllr Walker- Smith said she would like to help with this so would attend the walk about.
10. To discuss grant applications – Clerk informed the Cllrs that both grant applications had been successful. New LED lighting for the Village Hall, lino for the entrance and toilets, kitchen and the new access to the second ladies toilet. Clerk can get the lino sample for the next meeting for Cllrs to decide. Contractor will start the toilet area in March and finish a week before March to enable the lino to be fitted. Discussions took place regarding having a working group on decarbonization of the Village Hall as there are lots of grants out at the moment. It was **RESOLVED** to set up a working group to look at modernizing the Village Hall for future viability. It was **RESOLVED** for the clerk to fill in the Community building energy relief scheme grant form.
11. Consider and approve updated policies and adopt. Retention Policy, Loan working policy, Financial Regulations, Media Policy, Health, safety and risk assessment and Standing Orders. It was proposed by Cllr Dale and Seconded by Cllr Greensmith a vote of thanks for Cllr Paley for all her hard work on updating the policies. Discussions took place on all the policies and it was proposed by Cllr Fawcett and Seconded by Cllr Walker-Smith to adopt all policies.
12. To discuss Village Maintenance jobs
  - Fence along allotment path – **RESOLVED** to look for quotes to repair the fence as it is.
  - Sorting filing cabinets out and archiving – **RESOLVED** to get some more keys cut for the pin.
  - Possible removal of spare toilet for storage – due to start in March.
  - Hawthorn parking fence – Discussions took place and it was **RESOLVED** to contact Colin Dales about children seen playing there and concerns had been raised by neighbours. Clerk to highlight the danger again and ask for representatives from the Parish to be present when the safeguarding inspection is taking place.
  - VAS Signs – had been damaged but fixed. Cllr Whitehead was thanked for dealing with the VAS signs.
  - Post to dog walking area rotten – Clerk updated the Cllrs that the rotten post had now been replaced and that other works on the fence would be carried out soon.

13. To discuss and consider updates on the community benches – Clerk informed the Cllrs that a bench walk was going to happen on Thursday the 12<sup>th</sup> of January. Area One wants maps filling in with the designated locations of the benches. She had managed to fill in the forms for the MOD. The bases are looking to be put in during March ready for the benches to arrive after March. Cllr Dale, Cllr Paley and Cllr Wine to attend with the Parish Clerk and Contractor.
14. To consider any allotment updates – Cllr Dale informed the Cllrs that the conifers in the allotment needs to be topped and also the hedge. **RESOLVED** to get a quote for the job.
15. To receive updates on flooding – works should start this month to do the soak away outside the Village Hall.
16. Parish Clerk’s update and Correspondence – had received an update from NYCC regarding on Hunton Footpath which was due last week  
*The team have spoken to our consultant ‘WSP’, who were asked to review the design of the footway and the estimate from NY Highways. We have chased up this piece of work and been advised that it should be completed by the end of the week. Moving forward ‘WSP’ have also been asked to discuss the work with a third party contractor who is presently working in the area on a package of Capital Schemes in order to ascertain if they would be able to include the works to provide the footway in their programme and if so if this can be done within the budget that is available.*  
 Clerk had also had correspondence from RDC regarding the Hawthorn car park advising us that a Health and Safety officer should be having a look.
17. Discuss the Parish Charter – still not arrived
18. Bank rec January 2023 and November and December bank Statement 2022. Appendix BACS payments – Proposed by Cllr Whitehead and Seconded by Cllr Greensmith.
19. Bus shelter – defer till next month.
20. Burial Board Minutes and Agenda can be found on Scotton Parish Councils Website
21. Next meeting date to be confirmed 6<sup>th</sup> Feb 2023

Meeting finished at 10am.

#### SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

26 Nov to 25 Dec 2022

##### Bank Balances as at

Account 21410482 - Current Account	B/F	<b>£37,200.93</b>	Actual
Account 21410490 - Current Account-Savings	B/F	£7,004.39	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,048.08	Actual
		<u>£51,253.40</u>	

Current Acc b/Fwd from previous month

£38,475.10

##### Income

NYCC Locality money	£400.00	
Pilates Hall Hire	£128.00	
Bowls Hall Hire	£72.00	
Allotment 5	£35.00	
Allotment 17	£35.00	
Allotment 3	£35.00	£705.00

### **Expenditure**

Scottish Water Bus	£18.50
Nov Wage	£569.37
Nov Wage	£161.32
E.ON.NEXT	£92.62
Tesco Mobile	£7.50
A England Expenses	£312.00
R Bowland Playground cut	£504.00
HMRC	£58.20
Business Stream	£24.14
Amazon keyboard & computer stand	£41.98
Bank Charges	£8.00
E.ON.NEXT	£81.17
E.ON.NEXT	£7.59
E.ON.NEXT	£92.78

**-£1,979.17**

**Balance C/Fwd as at**

**£37,200.93**

### **BACS Payments for Approval**

Dec Wage BP	£161.12
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I Coupe floodlight	£126.21
H.E Woolley fire Extinguisher	£33.00
L Coupe	£664.26
Colburn Hub and Café	£400.00
Business Stream Allotments	£62.42
Lorraine Hodgson payment arrears	£554.95
HP ink via Lorraine Hodgson	£14.98