



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

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### **MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL held in Scotton Village Hall at 7pm on Monday the 2<sup>nd</sup> of June 2025**

**Present** Cllr Whitehead, Cllr Paley, Cllr Fulton, Clerk and one member of the public

**43. To Receive apologies for absence - Cllr Dale, Cllr Greensmith, Cllr Kitchen**

43.1 To receive and consider for approval, reasons given by councillors for their absence

**44. To receive Councillors declarations of interest Cllr Paley 53.1**

**45. To consider updates from County Councillor - none**

**46. Approval of minutes of Scotton Parish Councils Monthly meeting held on 12/05/25  
- Proposed Cllr Whitehead and seconded Cllr Paley, that they were accurate**

**46.1 To Approve minutes for Scotton Parish Council Annual Meeting held on 12/05/25 - proposed Cllr Fulton and seconded Cllr Paley, that they were accurate**

**47. To receive and consider questions from the public**

46.1 To discuss and consider letter from the public regarding extra parking – Clerk updated the Cllrs that no-one is parking in the area at the moment  
Cllr Whitehead read an anonymous letter, which had been delivered to the Village Hall, regarding vehicles parked in Heron Court which all belong to one person. The vehicles are using all the spare parking areas which is causing people who live in the street problems and making it difficult for them to see the Road when trying to get onto Mallard Road. Discussions took place regarding an ambulance that was needed for a resident on the Road and no-one could get past due to the poor parking of the vehicles. It was **RESOLVED** to send a copy of the letter to the Police.

**48. To discuss and consider planning applications**

PROPOSAL: Full planning permission for single storey rear extension LOCATION: 3 Woodcock Drive Catterick Garrison North Yorkshire DL9 3NW APPLICANT: Mrs Charley Berry ZD25/00242/FULL – no objections

  
ICW  
7/7/25

48.1 – To discuss and consider proposed residential development of Low Hill Lane – discussions took place about the access

**49. To note or discuss police reports -**

**Report from 01/04/25 – 30/04/25** – Crime total number=19. Criminal damaged x 1 Goodwood Road, Theft x 3 Aldi and Goodwood Road, Violence x 6, 2x Hill Top Crescent, 1 x Louise and 3 x Goodwood Road. Sexual x 1, Drugs x 1, reported 8 last year. ASB x 3 . Road related x 2. Overall reports and calls 67 and last year 67

**Report from 01/05/25 – 31/05/25** – Crime total number= 14. Criminal damage = 0. Theft x 1 Aldi. Violence x 4, 3x Louis Bar, 1 x Belton Park. Sexual x 4, drugs x 0, Fraud and forgery x 1. Same crime for the same period last year = 12. ASB x 1 Catterick Road, ASB 1x Dumfries Square ABS nuisance x 1 Scotton Road last year 3. Road related x 6. Calls for service 66 and last year = 56.

**50. Parish Clerk's update and Correspondence**

50.1 – Verbal update from the Local plan and discuss filling in consultation – Clerk updated the Cllrs that there will be a huge increase of numbers for building of houses in the whole on North Yorkshire area. Local plan survey to go onto the next agenda.

50.2 – Let's talk skills survey

**51. To discuss and consider upcoming events in Scotton Village Hall**

51.1 – To discuss and consider any updates for Summer Fair competition – **RESOLVED** for the clerk to put posters up and facebook the fair. Send relevant info to Cllr Paley for the school. Entry forms to go onto the Village Hall week of the 16<sup>th</sup>.

**52. To discuss and consider Financial matters**

52.1 - To discuss and consider bank recs April and May 2025 bank statements – Proposed Cllr Fulton and seconded Cllr Whitehead

52.2 - To discuss and consider BACS for approval - Proposed Cllr Whitehead and seconded Cllr Fulton

52.3 – To discuss and consider quotes for post renewal in allotment – defer to next month

52.4 - To discuss and consider the fixing or replacement of a noticeboard – to defer till next month

52.5 – To discuss and consider taking money out of the bank to cover the prize money for the Summer Fair of £336. – Proposed Cllr Paley and seconded Cllr Fulton

**53. To discuss and consider outdoor Spaces**

53.1 - To discuss and consider allotment updates – Clerk had sent all the letters out. All allotment holders have done work to their allotments. Cllr Greensmith to re-visit

53.2 – To discuss and consider any updates on the access to Scotton field – in hand

53.3 – To discuss and consider filling holes in the playing field Hawthorne – To speak to Ray filling divots and rolling in the winter

53.4 – To discuss and consider the removal of dead Ash trees at Oak Tree park – quotes for next month

**54. To discuss and consider updates regarding the mandate – **RESOLVED** to add security box onto this agenda item**

  
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7/7/25



55. To discuss and consider and Village Hall and outdoor spaces committees together and adopt new terms of reference – discussions took place and it was **RESOLVED** to add onto the terms reference that all Councillors are automatically on the committee but the quorate number needs to be 3. Any items on the normal agenda to be removed to the outdoor spaces and Village Hall committee to shorten the normal meeting. Next meeting to take place after the normal monthly meeting.

56. To discuss co-option of new Councillors and advertise for applicants -

57. Burial Board Minutes and Agenda can be found via a link on [scotton-pc.gov.uk](http://scotton-pc.gov.uk) website

58. Next Meeting to take place Monday 7<sup>th</sup> July 2025 in Scotton Village Hall at 7pm

*Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014*

Meeting finished 7.55

**BANK RECS APRIL TO MAY AND BACS FOR APPROVAL**

Date	Cheque No	Descrip Supplier	Total
29/04/2025	Hall Hire	Receipt Bowls	48.00
29/04/2025	NA	Paymen Scottish Water	-18.68
30/04/2025	precept	Receipt NYC Precept	28,000.00
30/04/2025	Care take salary	Paymen A England	-181.03
30/04/2025	L Hodgson - Wages	Paymen L Hodgson	-812.39
01/05/2025	Scribe	Paymen Starboard Systems Ltd	-42.00
08/05/2025	Tesco phone	Paymen Tesco	-7.95
08/05/2025	Microsoft for old account	Paymen Microsoft	-19.99
09/05/2025	Gas and electric	Paymen Octopus	-61.96
12/05/2025	NA	Receipt TWYMAN - Sewing	48.00
14/05/2025	HMRC	Paymen HMRC	-90.51
14/05/2025	Payroll	Paymen Benson Wood	-240.00
15/05/2025	bleach	Paymen B&M	-5.10
15/05/2025	April grass cut	Paymen R Bowland	-840.00
15/05/2025	Audit	Paymen Internal Audit - J E Doyle	-130.00
15/05/2025	paper	Paymen Tesco	-24.20
15/05/2025		Paymen Shenzhen Laipeng	-18.24
15/05/2025		Paymen The Bridge	-500.00
16/05/2025		Receipt Eva Taylor - Pilates	128.00
16/05/2025		Paymen HSBC Bank	-10.00
25/05/2025	NA	Receipt HSBC Bank	9.52
25/05/2025	NA	Receipt HSBC Bank	85.61
	-201.68		
	1		
	BACS for approval		
HMRC		90.51 Cash in hand	76.14
R Bowland	Grass cut	840 current account	4366.93
Wages	salaries	993.42 savings account	68124.18
		play account	7003.83
			<b>79571.08</b>

*L Fulton*  
7/7/25

*ICW*  
7/7/25