



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

Email: [clerk@scotton-pc.gov.uk](mailto:clerk@scotton-pc.gov.uk) telephone 07871341649

Dear Councillor,

*You are summoned for the transacting of business outlined in the agenda below for Scotton Parish Monthly meeting. The meeting will take place on Monday the 1<sup>st</sup> September 2025 at 7.00pm. To be held in Scotton Village Hall, Hawthorne Avenue, Scotton, North Yorkshire, DL9 3NE. All Members of the public are most welcome to attend. The agenda can be found on Scotton Council's website. (Clerk to Scotton Parish Council Lorraine Hodgson (26<sup>th</sup> August 2025))*

### **AGENDA FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL MONDAY 1<sup>st</sup> September 2025**

*The public may ask question or make short statements on any agenda items on agenda item 81 (to consider questions from the public) Members of the public will adhere to the rules set by the council for this session. SPC can exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest*

#### **Present**

#### **78. To Receive apologies for absence**

##### **78.1 To receive and consider for approval, reasons given by councillors for their absence**

#### **79. To receive Councillors declarations of interest**

#### **80. Approval of minutes of Scotton Parish Councils Monthly meeting held on 01-07-25**

##### **80.1 - Approval of the Village Hall and outdoor open spaces meeting held on Monday the 7<sup>th</sup> of July 2025**

##### **80.2 - To discuss and consider updates from the meetings**

#### **81. To consider questions from the public**

#### **82. To consider updates from County Councillor**

#### **83. To discuss and consider Scotton Parish Business plan**

#### **84. To note or discuss police reports -**

#### **85. Parish Clerk's update and Correspondence**

##### **86.1 - To discuss new assertion 10 for the annual governance**

**86.2 – Next Village Hall and open spaces meeting**

**86.3 – Change of date for the YLCA Branch meeting which is now the 27th of September**

**85.4 – Updates from the Summer, all the feedback has been positive.**

86. **To discuss and consider to adopt the new IT policy in line with the assertion 10 annual governance**
87. **To discuss and note the Annual Governance & Accountability return for the year ended 31<sup>st</sup> of March 2025**
88. **To discuss and consider Financial matters**  
**87.1 - To discuss and consider bank recs June and July 2025 bank statements**  
**87.2 – To discuss and consider bank recs July and August 2025 bank statements**  
**87.3 - To discuss and consider BACS for approval**  
**87.4 – To discuss and consider quotes for post renewal in allotment**  
**87.5 - To discuss and consider play park inspections**  
**87.6 – To discuss and consider insurance**  
**87.7 – To discuss and consider new pay award by NALK and back pay**  
**87.7 – To discuss and consider monies raised from the Summer fair**  
**87.8 – To discuss and consider cost of a new shredder**
89. **To discuss and consider updates regarding the mandate an lock box**
90. **To discuss and consider items for the next newsletter**
91. **To discuss and consider defibs**
92. **To discuss co-option of new Councillors and advertise for applicants**
93. **Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**
94. **Next Meeting to take place Monday 6<sup>th</sup> of October 2025 in Scotton Village Hall at 7pm**

*Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014*

***Bank statements June and July 2025 87.1***

Voucher	Code	Date	Description	Supplier	Total
19	Room Hire	30/06/2025	Receipt - Bowls Hire	Bowls	48.00
35	Water VH	30/06/2025	Payment - Water - Scottish Water Bus	Scottish Water	-18.68
37	Wages - Care Taker	30/06/2025	Payment - Wages	A England	-180.83
36	Wages - Parish Clerk	30/06/2025	Payment - Wages	L Hodgson	-812.39
38	Scribe Software Purchase	01/07/2025	Payment - Scribe Software	Starboard Systems Ltd	-42.00
20	Room Hire	07/07/2025	Receipt - Hall Hire	Ad hoc Room Hire	20.00
39	Telephone	08/07/2025	Payment - Mobile Phone	TESCO MOBILE	-7.95
40	Electric VH	10/07/2025	Payment - Octopus - Gas	Octopus	-43.63
41	Purchases VH	12/07/2025	Payment - Village Hall Purchases	Savers	-2.49
42	Colburn Hipswell Burial Precept	12/07/2025	Payment - Burial Board	Burial Board - Colburn/Hipswell	-1,733.00
45	Grass Cut	12/07/2025	Payment - Grass Cuts	R Bowland	-960.00
44	Tree Cut	12/07/2025	Payment - Pnf Fencing Ltd	Pnf fencing Ltd	-3,744.00
43	HMRC	12/07/2025	Payment - HMRC PAYE/NIC	HMRC	-90.71
46	Bank Charges	16/07/2025	Payment - Bank Charges	HSBC Bank	-10.00
21	Room Hire	17/07/2025	Receipt - Hall Hire	Eva Taylor - Pilates	136.00
22	Room Hire	18/07/2025	Receipt - Hall Hire	Ad hoc Room Hire	10.00
23	Bank Interest	25/07/2025	Receipt - Interest Received	HSBC Bank	9.45
24	Bank Interest	25/07/2025	Receipt - Interest Received	HMRC	86.99

