



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

Email: clerk@scotton-pc.gov.uk telephone 07871341649

Dear Councillor,

You are summoned for the transacting of business outlined in the agenda below for Scotton Parish Monthly meeting. The meeting will take place on Monday the 1st September 2025 at 7.00pm. To be held in Scotton Village Hall, Hawthorne Avenue, Scotton, North Yorkshire, DL9 3NE. All Members of the public are most welcome to attend. The agenda can be found on Scotton Council's website. (Clerk to Scotton Parish Council Lorraine Hodgson (26th August 2025))

AGENDA FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL MONDAY 1st September 2025

The public may ask question or make short statements on any agenda items on agenda item 81 (to consider questions from the public) Members of the public will adhere to the rules set by the council for this session. SPC can exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest

Present

78. To Receive apologies for absence

78.1 To receive and consider for approval, reasons given by councillors for their absence

79. To receive Councillors declarations of interest

80. Approval of minutes of Scotton Parish Councils Monthly meeting held on 01-07-25

80.1 - Approval of the Village Hall and outdoor open spaces meeting held on Monday the 7th of July 2025

80.2 - To discuss and consider updates from the meetings

81. To consider questions from the public

82. To consider updates from County Councillor

83. To discuss and consider Scotton Parish Business plan

84. To note or discuss police reports -

85. Parish Clerk's update and Correspondence

85.1 - To discuss new assertion 10 for the annual governance

85.2 – Next Village Hall and open spaces meeting

85.3 – Change of date for the YLCA Branch meeting which is now the 27th of September

85.4 – Updates from the Summer, all the feedback has been positive.

86. **To discuss and consider to adopt the new IT policy in line with the assertion 10 annual governance**
87. **To discuss and note the Annual Governance & Accountability return for the year ended 31st of March 2025**
88. **To discuss and consider Financial matters**
88.1 - To discuss and consider bank recs June and July 2025 bank statements
88.2 – To discuss and consider bank recs July and August 2025 bank statements
88.3 - To discuss and consider BACS for approval
88.4 – To discuss and consider quotes for post renewal in allotment
88.5 - To discuss and consider play park inspections
88.6 – To discuss and consider insurance
87.7 – To discuss and consider new pay award by NALK and back pay
87.7 – To discuss and consider monies raised from the Summer fair
87.8 – To discuss and consider cost of a new shredder
89. **To discuss and consider updates regarding the mandate an lock box**
90. **To discuss and consider items for the next newsletter**
91. **To discuss and consider defibs**
92. **To discuss co-option of new Councillors and advertise for applicants**
93. **Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**
94. **Next Meeting to take place Monday 6th of October 2025 in Scotton Village Hall at 7pm**

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014

Bank statements June and July 2025 88.1

Voucher	Code	Date	Description	Supplier	Total
19	Room Hire	30/06/2025	Receipt - Bowls Hire	Bowls	48.00
35	Water VH	30/06/2025	Payment - Water - Scottish Water Bus	Scottish Water	-18.68
37	Wages - Care Taker	30/06/2025	Payment - Wages	A England	-180.83
36	Wages - Parish Clerk	30/06/2025	Payment - Wages	L Hodgson	-812.39
38	Scribe Software Purchase	01/07/2025	Payment - Scribe Software	Starboard Systems Ltd	-42.00
20	Room Hire	07/07/2025	Receipt - Hall Hire	Ad hoc Room Hire	20.00
39	Telephone	08/07/2025	Payment - Mobile Phone	TESCO MOBILE	-7.95
40	Electric VH	10/07/2025	Payment - Octopus - Gas	Octopus	-43.63
41	Purchases VH	12/07/2025	Payment - Village Hall Purchases	Savers	-2.49
42	Colburn Hipswell Burial Precept	12/07/2025	Payment - Burial Board	Burial Board - Colburn/Hipswell	-1,733.00
45	Grass Cut	12/07/2025	Payment - Grass Cuts	R Bowland	-960.00
44	Tree Cut	12/07/2025	Payment - Pnf Fencing Ltd	Pnf fencing Ltd	-3,744.00
43	HMRC	12/07/2025	Payment - HMRC PAYE/NIC	HMRC	-90.71
46	Bank Charges	16/07/2025	Payment - Bank Charges	HSBC Bank	-10.00
21	Room Hire	17/07/2025	Receipt - Hall Hire	Eva Taylor - Pilates	136.00
22	Room Hire	18/07/2025	Receipt - Hall Hire	Ad hoc Room Hire	10.00
23	Bank Interest	25/07/2025	Receipt - Interest Received	HSBC Bank	9.45
24	Bank Interest	25/07/2025	Receipt - Interest Received	HMRC	86.99

Bank statements July and August 88.2

Code	Date	Bank	Supplier	Total
Room Hire	04/08/2025	Scotton Parish Council Current Account	TWYMAN - Sewing	48.00
Room Hire	05/08/2025	Scotton Parish Council Current Account	Eva Taylor - Pilates	132.00
HMRC VTR	18/08/2025	Scotton Parish Council Current Account	HMRC VTR	1,236.14
HMRC VTR	20/08/2025	Scotton Parish Council Current Account	HMRC VTR	11,381.64
Bank Interest	25/08/2025	Scotton Parish Council Savings account	HSBC Bank	74.90
Bank Interest	25/08/2025	Scotton Parish Council Play Account	HSBC Bank	9.16
Room Hire	31/07/2025	Scotton Parish Council Current Account	RDA	10.00
Summer Fair	25/08/2025	Petty Cash	Scotton Parish Council	120.00
Wages - Parish Cl	31/07/2025	Scotton Parish Council Current Account	L Hodgson	-812.39
Wages - Care Tak	31/07/2025	Scotton Parish Council Current Account	A England	-181.03
Water VH	29/07/2025	Scotton Parish Council Current Account	Scottish Water	-18.68
Bank Charges	15/08/2025	Scotton Parish Council Current Account	HSBC Bank	-10.00
Scribe Software P	01/08/2025	Scotton Parish Council Current Account	Starboard Systems Ltd	-42.00
Tree Cut	01/08/2025	Scotton Parish Council Current Account	Em Tree and garden services	-600.00
Telephone	08/08/2025	Scotton Parish Council Current Account	TESCO MOBILE	-7.95
Grass Cut	12/08/2025	Scotton Parish Council Current Account	R Bowland	-840.00
Summer Fair	12/08/2025	Scotton Parish Council Current Account	L Hodgson	-342.00
Boiler VH	12/08/2025	Scotton Parish Council Current Account	KH Heating Ltd	-78.00
Training	12/08/2025	Scotton Parish Council Current Account	SLCC for local Council Profe	-144.00
HMRC	12/08/2025	Scotton Parish Council Current Account	HMRC	-90.51

cash in hand	196.14
Current account	13281.33
Savings account	59880.96
play account	7032.2
	80390.63

BACS for approval 87.3

wages August	993.22
pklittle John Audit	378
HMRC	90.71
R Bowland	840