



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

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### MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 3<sup>rd</sup> of APRIL 2023

Present Cllr Greensmith, Cllr Paley, Cllr Archer, Cllr Walker-Smith, Cllr Wine, Cllr Fawcett, Cllr Jones, Parish Clerk L Hodgson and 3 members of the public in attendance.

1. To receive apologies and accept reasons for absence – Cllr Whitehead and Cllr Dale.
2. To receive Councillors declarations of interest – Cllr Paley and Cllr Walker-Smith on item 16
3. Approval of minutes of the meeting held on Monday 6<sup>th</sup> March 2023 - Proposed by Cllr Paley and Seconded by Cllr Archer as a true record. Cllr Greensmith and Cllr Fawcett abstained as not at the meeting.
4. To consider questions from the public – Member of the public raised concerns regarding the possible flooding due to a reservoir which is being proposed to be built at the top of Hunton Road. Discussions took place and it was **RESOLVED** to contact Yorkshire water and ask them for information and to see if they could attend our next meeting and to contact Hunton Parish Meeting. Discussion took place regarding the hedgehogs and possibility of putting signs up. The clerk had contacted highways who suggested that concerned residents can provide updates on the Big Hedgehog map <https://bighedgehogmap.org/> It was **RESOLVED** for this to be put onto the facebook page and website.
5. To receive and consider updates from County Councillor – Cllr Jones informed the Parish that the first working day of the full council went well. He is on two new committees, 'general licence and strategic planning, where new houses should be built in the new Council. He highlighted that his local allowance had been opened and so he will have 10K towards local projects and is open to offers.
6. To note or discuss police reports – none received for this month. Discussions took place regarding a car parking in front of Meanee playpark. It was **RESOLVED** for the clerk to contact the police regarding this and ask if we can put signage up.
7. To consider play park updates and repair – It was **RESOLVED** to get more quotes as a comparison. It was **RESOLVED** to accept the £125 for the two plywood seats on the seesaw on Falcon Close playpark.
8. To consider planning application - Full Planning Permission for Alterations and Extension to Existing Bungalow at Sycamore Cottage , Low Hall Lane, Catterick Garrison, North Yorkshire, DL9 3PL The Council has received the above application. Details of the proposal and all of the submitted documents can be viewed using the link below :  
<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=RR16CTNAFK600> - no objections.
9. To consider organizing a clean-up day for the Beck near the Village Hall and Hawthorn Park- it was **RESOLVED** to contact the probation team and to see if the Gurkas would be interested.

10. To consider updates on decarbonization of the Village Hall – defer till next month.
11. To discuss CIF grant applications including developments with playparks – still waiting to hear if any allocations left for the CIF.
12. To consider date for Annual Parish Meeting in May due to Kings Coronation – it was **RESOLVED** to hold the meeting on the 15<sup>th</sup> May starting at 7pm.
13. To consider and discuss any updates on Hunton Road Footpath – due to start on the 17<sup>th</sup> of April. Letters have gone out regarding the road closures. It was **RESOLVED** to put pictures on Facebook during and after the footpath is completed.
14. To discuss Village Maintenance jobs
  - Fence along allotment path – no quotes
  - Graffiti on Village Hall Wall – it was **RESOLVED** to get a quote for a jetwash and to ask the probation team in Northallerton.
  - Loose post on fence to entrance of Hawthorn playpark – still waiting quotes
  - Trees between properties of Meanee playpark and residents – all residents have received a letter and some of the trees have already been removed.
  - Noticeboards – waiting second quote
  - Fence in Scotton Gardens playpark – waiting quotes
  - Painting of play equipment – still needing quotes
  - Removal of trees at Oak Tree playpark and fence – Cllr Greensmith and Cllr Paley offered to remove them.
  - Missing brick near fire exit on Village Hall door – **RESOLVED** for the Clerk to ask whoever gets the job for the fences to do the job.

Discussions took place and it was **RESOLVED** for Cllr Whitehead to move the VAS sign. Cllr Fawcett offered to put a lock onto the gate in the dog walking area. It was **RESOLVED** to add disabled parking bay at the Village Hall, look at 30mile sign to be moved and the possibility of a footpath onto next agenda.
15. To discuss and consider updates on the community benches – benches arriving on the 12<sup>th</sup> of April. Highway locations have already had the bases put in. Clerk updated the Cllrs that this will all be cost neutral and it was the hard work of the Cllrs and visions to make this happen.
16. To consider any allotment updates – All allotments paid.
17. Parish Clerk's update and Correspondence – letter from Colburn School. Updated the Cllrs on Hunton Road. Clerk informed the Cllrs that the accounts will need to go the internal auditors in May it was **RESOLVED** to send them when ready. Completed TV licence and put not needed. Received letter from RDC not needing to pay Council Tax for the Village Hall.
18. To approve the wage payment of £10.49 accordance with the new minimum wage – Proposed by Cllr Paley and Seconded by Cllr Walker-Smith.
19. Bank rec March 2023 – February and March bank Statement 2023 Appendix BACS payments- proposed by Cllr Greensmith and Seconded by Cllr Wine all correct except for 2p than needs to be taken away on the actual. **RESOLVED** for the Clerk to adjust.
20. Consider and approve updated policies and adopt – Co-option Policy, Homeworker, Recruitment and Selection Policy and Social Media Policy. Proposed by Cllr Greensmith and Seconded by Cllr Archer to adopt all policies with the amendments.

21. Burial Board Minutes and Agenda can be found on Scotton Parish Councils Website and Colburn, Hipswell, Scotton Joint Burial Authority.

22. Next meeting date to be confirmed 15<sup>th</sup> May.

23. Meeting finished. 8.35pm

### SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

26th Feb to 25th March 2023

#### Bank Balances as at

Account 21410482 - Current Account	B/F	<b>£46,840.98</b>	Actual	
Account 21410490 - Current Account-Savings	B/F	£7,022.52	Actual	<b>£7022.52</b>
Account 91466844 - Current Account-Play Park	B/F	£7,066.33	Actual	
		<b>£60,929.83</b>		<b>£60,92983</b>
<b>Current Acc b/Fwd from previous month</b>		£49,075.96		<b>£49,075.96</b>

#### Income

Pilates Hall Hire	£128.00	
Bowls Hall Hire	£48.00	
Grace Church	£96.00	
Chq 407080 Allotment	£35.00	
RDC Hall Grant	£267.45	<b>£574.45</b>

#### Expenditure

March wages	£849.07	
Scottish Water Bus	£18.50	
amazon	£20.98	
Calverts	£690.00	
Lino fitting	£230.00	
RDC bins	£593.99	
HMRC	£55.40	
Image Creation Website	£165.00	
Bank Charges	£12.00	
E. ON.NEXT	£174.49	
		<b>-£2,809.43</b>
<b>Balance C/Fwd as at</b>		<b>£46,840.98</b>

#### BACS Payments for Approval

March Wage	BP via email	£750.69
Scotton Windows guttering	Chair	£35.00
HMRC		£30.60
R Bowland		£174.00
Village Hall Expenses		£5.53
HP Ink		£9.99
Playground training		£40.00
defib pad 60+VAT		£60.00