



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE
Email: scottonparishcouncil@hotmail.co.uk

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 15th of MAY 2023

Present – Cllr Paley, Cllr Dale, Cllr Greensmith, Cllr Whitehead, Cllr Fawcett, Cllr Archer, Cllr Walker-Smith, Lorraine Hodgson (Clerk) and 5 members of the public.

1. To receive apologies and accept reasons for absence – apologies from the PCO's
2. To receive Councillors declarations of interest – Cllr Walker-Smith and Cllr Paley on agenda item 15.
3. Approval of minutes of the meeting held on Monday 3rd of April 2023 - Proposed by Cllr Greensmith and Seconded by Cllr Paley that they were a true record. Cllr Dale abstained as she wasn't at the meeting.
4. To consider questions from the public - Member of the public has expressed her concerns about a huge increase in her house insurance due to surface water from the drains. When investigating why the insurance had increased, she downloaded the surface water flood risk plan which was recommended by the insurance company and the change is due to the proposed development at the Larches. She has lived in her house for 30 years and never been flooded and had no problems with the flooding for her house with her insurance company before. Discussions took place regarding the impact on residents who won't be able to afford to get insured because of the impact of the surface water flood risk due to the Larches development. It was **RESOLVED** for the clerk to write to the planning department. The write to Cllr Jones and ask him to attend our next meeting regarding the flood issues and increase to insurance. To put information on the Webpage and on Facebook. To ring the company who were commissioned to do the surface water flood risk plan. To include Rishi in emails.

The Council then moved to item 14

5. To receive and consider updates from County Councillor – no apologies or updates were received – discussions took place regarding the surface water drainage flooding and the impact on house insurance. Cllr Greensmith discussed the overgrown trees and footpath needing cleared. It was **RESOLVED** for the Clerk to write and email to Cllr Jones with the concerns raised.
6. To note or discuss police reports – Reports circulated – discussions took place and it was **RESOLVED** for the Clerk to ask is we can put signs up near Meanee Park to stop the parking.

Cllr dale left the meeting at 8pm

7. To consider play park updates and discuss playpark training dates and consider repairs – It was **RESOLVED** to have playpark training dates Monday the 26th June in the afternoon and the 10th of July. Cllr Paley and Cllr Fawcett to have a look at the playparks.
8. To discuss and consider newsletter and Christmas lunch – **RESOLVED** to ask Cllr Jones for £450 for Christmas lunch and £300 towards newsletters.
9. To discuss and consider Scotton Parish councils business plan and constitution for the Village Hall – **RESOLVED** for all Cllrs to look at the business plan and give ideas for the next meeting. Cllr Paley and Cllr Walker-Smith to look in the filing cabinets for the constitution. Clerk to write to other people asking if they have a constitution for their Village Halls.
10. To consider organizing a clean-up day for the Beck near the Village Hall and Hawthorn Park – Clerk updated the Cllrs that the Community Service would get back to the Parish.
11. To consider updates on decarbonization of the Village Hall – Defer next month
12. To discuss and update on CIF grant applications - none open yet.
13. To discuss Village Maintenance jobs
 - Graffiti on Village Hall Wall - defer
 - Loose post on fence to entrance of Hawthorn playpark – in hand also entrance to the allotments.
 - Noticeboards – Cllr Fawcett to look at noticeboards.
 - Fence in Scotton Gardens playpark – discussions took regarding the fencing at the side and to ask the contractor if he could put gaps between each slat to allow the wind through. It was **RESOLVED** to accept R W Fencing's quote of £990 and any extra cost to go through Chairmans actions.
 - Painting of play equipment – discussions took place and it **RESOLVED** for JD decorators to carry out the painting at £730. It was **RESOLVED** through Chairmans actions to accept another quote for the swings in Meanee playpark to be repainted.
 - Removal of trees at Oak Tree playpark and fence – trees have been removed but it was very boggy. Cllr Fawcett suggested planting some trees that like water. It was **RESOLVED** to add this to the agenda for next month. It was **RESOLVED** for the Clerk to contact the farmer and the house owner of the fence to ask them to fix the fence.
 - Missing brick near fire exit on Village Hall door – Defer
 - Painting of the hall and toilet in village Hall – It was **RESOLVED** for the clerk to get some quotes.
 - Discussions took place and it was **RESOLVED** to have a bench walk in August instead of the meeting and for the Clerk to get some quotes for the missing Scotton sign.
14. To discuss and consider updates on the community benches and siting of bench on Hunton Road. To discuss and adopt the licence for benches for the MOD – Members of the public spoke regarding the position of the bench at the top of Hunton Road at the moment. The Clerk informed the members of the public, that was the reason why the contractor was asked to stop work before laying the concrete base. Discussions took place and it was **RESOLVED** to have a site visit on the 18th of May at 7.30pm to look for a more acceptable place to put the bench. The Parish Clerk updated the Parish that we had £1183.32 left to spend from the awards for all. Pictures were shown and it was **RESOLVED** for the clerk to order the Owl & Hedgehog bench and to contact the contractor for a quote for the base. It was **RESOLVED** to adopt the licence for the benches for the MOD and for the Clerk action this

15. To consider any allotment updates – it was **RESOLVED** for Cllr Greensmith and Cllr Archer to arrange a time to look at the allotments.
16. Parish Clerk’s update and Correspondence – The Clerk informed the Parish that Cllr Wine had resigned. The clerk updated the Cllrs on the telephone refund. She reminded the Cllrs about the meeting at Hunton this Wednesday. She said we had communications from E. ON. NEXT regarding changing our contract. It was **RESOLVED** to leave it as it is.
17. Bank rec May 2023 – March and April bank Statement 2023 Appendix BACS payments - Proposed by Cllr Whitehead and Seconded by Cllr Greensmith that they were accurate.
18. To discuss co-option of new Councillors and advertise for applicants to be considered in June’s meeting for co-option – Clerk updated the Cllrs that another notice of Vacancy needs to be put up because Cllr Wines resignation. The time will finish on the day of our next meeting and then we can put another notice of vacancy up to co-opt.
19. Burial Board Minutes and Agenda can be found on Scotton Parish Councils Website and Colburn, Hipswell, Scotton Joint Burial Authority.
20. Next meeting 5th of June at 7pm

Cllr dale left the meeting at 8pm and the full meeting finished at 9.40pm

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

26 March to 25th April 2023

Bank Balances as at 25th Apr 23

Account 21410482 - Current Account	B/F	£27,282.65	Actual
Account 21410490 - Current Account-Savings	B/F	£7,030.27	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,074.13	Actual
		£41,387.05	

Current Acc b/Fwd from previous month	46,840.98	<u>£46,840.98</u>
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Income

RDC Grant	CR	£174.00	
E Taylor Pilates Hall Hire	CR	£136.00	
Grace Church Hall Hire	CR	£96.00	
Coyne Zumba Hall Hire	CR	£36.00	
CHQ Bowls Hall Hire		£48.00	
N Yorks Council Grants		£2,387.27	
N Yorks Council Grants footpath		£21,000.00	
			<u>£23,877.27</u>

Expenditure

Scottish water bus	DD	£18.50
Stuart Cooper Toilet	BP	£3,600.00
veterans woodcraft Storage unit	BP	£750.00
Guttering M Cawthorne	BP	£35.00
Wages March	BP	£750.69

HP ink	BP	£9.99
R Bowland shrub cut 3546	BP	£174.00
Enland Expenses VH	BP	5.53
HMRC Tax	BP	30.60
Defib Pads 2323	BP	72.00
HMRC Bank charges	DD	12.00
E.ON. Next Gas	DD	137.29
JD Robinson bench bases	BP	560.00
JD Robinson bench bases	BP	7280.00
NYCC Footpath	BP	30000.00

£43,435.60

Balance C/Fwd as at 25th April 23



BACS Payments for Approval May 23

April Wage approve via email paid	BP	£743.99	
David Ogilvie Eng benches Paid via email	BP	£21,865.20	
Veterans Woodcraft Benches Paid via email	BP	£607.00	
Benson Woods 15127 Payroll		£240.00	
HMRC Tax		£2.20	
Image Creation Domain Renewal		£19.98	
YLCA membership Subscription		£603.00	
R Bowland April Grass cut 3559		£840.00	
L Hodgson paper		£21.00	
Microsoft extra data Chairmans actions	DC	£19.99	
Business Stream allotment		£38.28	
Jan Internal Audit		£100.00	<u>£25,100.64</u>
Ink		9.99	
repairs material		£250.00	