



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

Email: clerk@scotton-pc.gov.uk telephone 0787134164

MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL

HELD ON MONDAY 1st December 2025 in Scotton Village Hall at 7pm

Present, Cllr Paley, Cllr Whitehead, Cllr Fulton, Cllr Kitching, Cllr Dale, Clerk and two members of the public in attendance

124. **To Receive apologies for absence** – Cllr Greensmith and Cllr Bennett

124.1 To receive and consider for approval, reasons given by councillors for their absence - approved

125. **To receive Councillors declarations of interest** - Cllr Dale 131.3

126. **Approval of minutes of Scotton Parish Councils Monthly meeting held on 3rd November 2025** - Proposed Cllr Fulton and Seconded Cllr Kitching that they were a true record. Cllr Dale Abstained as not at the last meeting.

126.1 Approval of minutes of the Village Hall and open spaces meeting held on Monday the 3rd of November – Proposed Cllr Whitehead and seconded Cllr Paley that they were a true record Cllr Kitching, Cllr Fulton and Cllr Dale abstained at not at the meeting.

127. **To consider questions from the public**

127.1 – correspondence received regarding parking on Mallard Road, police have been informed and will put a letter out. Clerk updated the Cllrs that the letters had not been distributed yet.

Carers bread wants to know if we can put a poster up in the noticeboards **RESOLVED** to put on facebook.

Letter received from a member of the public asking is we do awards scheme. **RESOLVED** to send information on the Lord lieutenant and voluntary sector as Scotton Parish council do not have an awards scheme.

Dog bin being removed from Scotton Gardens sign - clerk updated the Cllrs that she now has a contact in the waste department and has asked about the dog bin being removed and also the dog bin on Hawthorne Drive. It was **RESOLVED** for dog bins to be added to the next agenda.

Have been asked about the lack of post from royal mail and if we could send a letter from the Parish – Discussions took place and it was **RESOLVED** to put on facebook that people need to complain to royal mail

128. **To consider updates from County Councillor** – Still no contact with Cllr Jones since Feb 2025

129. **To note or discuss police reports** - no letter drop yet. Have been out a few times this month regarding speeding and will be out in Dec leading up to Christmas

2x Crimes Reported Crimes and violence this year, last year = 5

1x Assault at a Nursing Home. 1x Violence Lois Bar

1x Anti-social behaviour reports this year, last year = 1

1 x nuisance. Kids damaging street furniture

12 x person/safety/warning reports this year, last year = 5

2 x abandoned calls – 1x pocket dial. 1x wrong emergency service

3 x concern reports – 1x check for other agency. 1 x confused elderly female. 1 x concern for elderly female at their home address.

3 x sexual offence. 1 x military personnel. 1 x sexual offence. 1 x stalking and harassment.

3 x suspicious reports – 1 x drug taking outside Louis Bar. 1 x issue regarding mobile phone outside Louis Bar. 1 x damaged key in lock at an address in Scotton

1 x criminal damage – 1 x damage at a care home.

1 report of other incidents this year, last year = 6

3 x road related offences. 1 x manner of driving. 2 x drink drivers.

130. **Parish Clerk's update and Correspondence**

130.1 Richmondshire area meeting – Arriva were disappointed that NYC had never asked to meet them and that Darlington are more proactive with issues. Most the blame was on the road works, Tesco, Richmond and Scotch corner. Bus drivers are only allowed to drive for so long so if they are running out of time when they get to Colburn they have to return back. Arriva had been purchased and all the assets were sold but the company which owns it now are now putting money back into it.

Verbal update - Thank you letter from CAB for the £500 – this was noted

Commercial waste has been contacted again regarding Scotton Gardens play park bin which is overflowing with dog poo. Dog poo has been left on the top of the bin and next to it on the ground. We have been assured that this was getting emptied last week and that they will look around the area regarding signage.

Area one contacted regarding Hunton Road and the photos sent.

Christmas lunch so far we have 36 people attending.

Clerk has sourced a shredder that was getting disposed of so do not need to purchase one it's the ideal size. But it needs to be noted that the Parish do not own one

131. **To discuss and consider Financial matters**

131.1 - To discuss and consider bank recs November to December 2025 bank statements - Proposed Cllr Fulton that they were accurate and seconded Cllr Dale

131.2 - To discuss and consider BACS for approval – Proposed Cllr Fulton and seconded Cllr Dale, fire check was approved in principal as no invoice yet.

131.3 – To discuss and consider request from CRACCL for 137 grant – Discussions took place and it was **RESOLVED** not support CRACCL this year, but for them to contact us next year.

131.4 – To discuss and consider higher interest account – clerk advised the Cllrs that interest rates change daily. Discussions took place and it was **RESOLVED** to set up an account with the Coop fixed term savings 6 months no access min £10k . For the clerk to set up the bank and Cllr Fulton and Cllr Greensmith to be on the mandate. To deposit the money which is in the play account and close that account down.

132. **To discuss and consider defibs** – Discussions took place and it was **RESOLVED** for clerk to chat to Colburn regarding the new defibs and to liaise with Hipswell to see where new defibs are going. Cllr Dale to contact the military.

133. **To discuss co-option of new Councillors and advertise for applicants** – none received

134. **Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**

135. **Next Meeting to take place Monday 5th January 2026 in Scotton Village Hall at 7pm**

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014

Bank recs 26th Oct to 25th Nov 2025

Meeting finished 7.55

Code	Date	Bank	Description	Supplier	Total
Room Hire	08/11/2025	Scotton Parish	Receipt - Hall Hire	Ad hoc Room Hire	20.00
Room Hire	13/11/2025	Scotton Parish	Receipt - Hall Hire	Bowls	60.00
Room Hire	13/11/2025	Scotton Parish	Receipt - Hall Hire	TWYMAN - Sewing	48.00
Room Hire	15/11/2025	Scotton Parish	Receipt - Hall Hire	Eva Taylor - Pilates	148.00
Bank Interest	25/11/2025	Scotton Parish	Receipt - Interest Received	HSBC Bank	29.82
Bank Interest	25/11/2025	Scotton Parish	Receipt - Interest Received	HSBC Bank	83.28
Water VH	29/10/2025	Scotton Parish	Payment - Water - Scottish Water	Scottish Water	-18.68
Tree Cut	29/10/2025	Scotton Parish	Payment - Contractor	Em Tree and garden services	-200.00
Purchases VH	29/10/2025	Scotton Parish	Payment - Village Hall Purchases	GGN INTL LTD	-15.49
ICO Yearly GDF	31/10/2025	Scotton Parish	Payment - Information Commissioning	ICO	-47.00
Wages - Parish	31/10/2025	Scotton Parish	Payment - Wages	L Hodgson	-833.26
Wages - Care T	31/10/2025	Scotton Parish	Payment - Wages	A England	-180.83
Scribe Software	03/11/2025	Scotton Parish	Payment - Scribe Software	Starboard Systems Ltd	-42.00
Telephone	10/11/2025	Scotton Parish	Payment - Mobile Phone	Tesco	-7.95
Grass Cut	12/11/2025	Scotton Parish	Payment - Grass Cuts	R Bowland	-420.00
Purchases VH	12/11/2025	Scotton Parish	Payment - Village Hall Purchases	B&Q	-8.00
admin supplies	12/11/2025	Scotton Parish	Payment - admin	L Hodgson	-22.00
HMRC	12/11/2025	Scotton Parish	Payment - HMRC PAYE/NIC	HMRC	-99.82
Independent Ins	12/11/2025	Scotton Parish	Payment - Contractor	IPI - Independent Playground Ir	-450.00
Bank Charges	15/11/2025	Scotton Parish	Payment - Bank Charges	HSBC Bank	-0.50
Purchases VH	12/11/2025	Petty Cash	Payment - Village Hall Purchases	SCREWFIX	-3.99
Purchases VH	12/11/2025	Petty Cash	Payment - Village Hall Purchases	SCREWFIX	-6.19
Memorial Wreat	12/11/2025	Petty Cash	Payment - wreath	Royal British Legion	-25.00
	-1,824.83		-166.78		
of		1			
Bank accounts	25-Oct-25	25/11/2025	total		
petty cash				160.96	
Current account				4180.54	
savings				70122.35	
play account				25108.81	
				99572.66	

<u>BACS for approval</u>	<u>Dec-25</u>		<u>bank on the 1st of 12 2025</u>	
wages approved	1014.29		current account	3105.57
grit bins approved without vat	630		savings account	70122.35
Tesco phone DD	7.95		play account	25108.81
HMRC	99.62		petty cash	160.96
Keepsafe already approved	180			<u>98497.69</u>
working from home expenses	312			
V Hall purchases	4.99			
V Hall purchases	5.93			
H E wooley waiting invoice	70			
scribe DD	42			

DRAFT