



Scotton Parish Council

Caring for Community Together

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 3rd July 2023

Present

Cllr Paley, Cllr Irvine, Cllr Fawcett, Cllr Whitehead, Parish clerk Lorraine Hodgson and one member of the public

1. (03.07.23) **To receive apologies and accept reasons for absence** – Cllr Dale, Cllr Greensmith, Cllr Walker-Smith and Cllr Archer
2. (03.07.23) **To receive Councillors declarations of interest** – Cllr Paley item 13
3. (03.07.23) **Approval of minutes of the meeting held on Monday 5th June 2023** – Proposed by Cllr Paley and Seconded by Cllr Fawcett that they were a true record. Cllr Irvine abstained.
4. (03.07.23) **To consider questions from the public** – Discussions took place and it was **RESOLVED** for the Parish Clerk to send a letter regarding an overgrown hedge. It advised members of the public to send letters to their local Cllr Jones regarding the issue.
5. (03.07.23) **To receive and consider updates from County Councillor** – The Clerk informed the Cllrs that no apology had been received. She had written to Cllr Jones twice this Month and she had no response or acknowledgment. It was also noted that Cllr Greensmith had also emailed Cllr Jones and had no response. It was **RESOLVED** for the clerk to make a note of all correspondence and ask other Parishes if they are getting responses from Cllr Jones.
6. (03.07.23) **To discuss and consider any planning applications.** – Clerk updated the Cllrs that she has received no responses from all the people she had emailed.
7. (03.07. 23) **To discuss updates regarding the increase of insurance due to the Surface Water Flood Risk Plan** – The Clerk updated the Cllrs that she had no response from Cllr Jones who said he would forward a contact from Yorkshire water from her conversation with him in May and had emailed him in June but not response.
8. (03.07.23) **To note or discuss police reports** – PC Randall and Paul Fee arrived at 7.42 updated us on the police report. Discussions took place regarding the stolen bench and PC Randell said she would get in contact with York regarding the bench as we have had no contact for nearly three weeks. PC Randall gave an update on graffiti which happening at the moment. She asked if people could keep an eye out for this. Discussions took place regarding the speeding on Hunton Road and Scotton Dips. PC Randall said she will see if she could get some speed cameras. She was asked if the 30mile an hour sign could get moved back further back instead of at the dips. She talked about the benefits of signing up to the community messenger.

9. (03.07.23) **To consider play park updates and consider repairs** – Cllr Fawcett was unable to get onto the Playground inspection course until later on in the year. Discussions took place and it was **RESOLVED** for the Clerk to get some quotes for a rubbish bin for Hawthorn playpark and for it to go through chairman's actions. It was **RESOLVED** to accept the quote from Streetscape for the replacement and installation of the basket swing on Hawthorn Playpark at £1315. To replace the nylon washers on the existing basket swing at Scotton Gardens at £365. To ask for one of the swings to be changed to a crib swing in Scotton Gardens and the other a flat swing, should be around £720 or less. It was **RESOLVED** for the clerk to contact RDC and ask for fortnightly reports on the playground inspection.
10. (03.07.23) **To discuss and consider any updates on the stolen sunflower bench and Hunton Road hedgehog bench** – Discussions took place and it was **RESOLVED** to accept the quote for £850 to put the new concrete base in for the bench and to move the noticeboard. The bench has been ordered.
11. (03.07.23) **To discuss and consider Scotton Parish councils business plan and constitution for the Village Hall** – Clerk updated the Cllrs that she had spoken to a fellow Cllr and that she had said as far as she knew the constitution was in the filing cabinets. It was **RESOLVED** to meet up on Monday the 24th of July at 12.30 to sort out the filing cabinets. The Clerk has a contact with a Cllr from Newsham who is willing to help with the formation of a Village Hall committee.
12. (03.07.23) **To discuss Village Maintenance jobs**
- Graffiti on Village Hall Wall - Defer
 - Painting of the hall and toilet in village Hall – to defer
 - Noticeboards – Work to be carried out wk commencing the 17th July
 - Fence in Scotton Gardens playpark – To start in July
 - Painting of play equipment – Clerk to contact the contractor
 - Discuss dates for walkabout the village for bench walk and maintenance issues – It was **RESOLVED** for the Cllrs to meet up on the 7th of August at 7pm.
 - Bus stop on Hunton Road – It was **RESOLVED** for the clerk to find out who needs to be contacted the Schools or Highways
 - VAS signs – need moving
 - Discussions took place regarding the Key register and it was **RESOLVED** for anyone who have keys to bring them to the next meeting as it will be on the agenda
13. (03.07.23) **To consider any allotment updates** – Discussions took place regarding wood on an allotment. Cllr Greensmith and Cllr Archer wasn't present so Cllr Paley updated the Cllrs regarding the three allotments which had been sent letters. It was **RESOLVED** that the clerk write another letter giving the plot holder until August and then they will be given a Months' notice. It was Proposed by Cllr Paley and Seconded by Cllr Whitehead to accept the contractors quote of £95 a cut which will be three times a year.
14. (03.07.23) **To discuss and consider GPDR for councillors put forward by Cllr Walker-Smith** - Discussions took place and it was **RESOLVED** to carry forward to next month. It was **RESOLVED** for emails to be looked at for any Cllr who would prefer a Cllr address rather than using their own. Cllr Paley and Cllr Irvine to assist the Clerk with the set up.
15. (03.07.23) **To discuss and consider the 20's plenty campaign and possible signs designed by children in local schools to slow traffic** – discussions took place about the 20's plenty and it was **RESOLVED** to ask if the crime commissioner if she has any funding for this.

16. (03.07.23) **Parish Clerk's update and Correspondence** – Clerk reminded the Cllrs about the zoom meeting with the crime commissioner on the 12th at 6.30. She updated the Cllrs about the YLCA meeting she had attended. She also mentioned the Catterick Garrison New Town Centre have your say consultation which is taking place.
17. (03.07.23) **To discuss and consider making two new committees one for open spaces and one for the Village Hall** – Discussions took place and it was **RESOLVED** to be put this back onto the agenda as it was felt that there were not enough Cllrs at the meeting to make a firm decision.
18. (03.07.23) **Bank rec June 2023 – May and June bank Statement 2023 Appendix BACS payments** – It was Proposed by Cllr Whitehead and Seconded by Cllr Paley that they were accurate. Discussions took place regarding the two saving accounts and it was **RESOLVED** to discuss these at our next meeting as an agenda item when the clerk has more information about the accounts.
19. (03.07.23) **To discuss co-option of a new Councillor if anyone has applied.** To advertise to co-opt a new Cllr to be co-opted in the September's meeting if no-one has applied. Seek some advice – no candidates applied.
20. (03.07.23) **Burial Board Minutes and Agenda can be found on Colburn, Hipswell, Scotton Joint Burial Authority.**
21. (03.07.23) **Next meeting 4th September at 7pm**

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

Bank Balance 25th May to 25th June 2023

Account 21410482 - Current Account	B/F	£43,935.93	Actual
Account 21410490 - Current Account-Savings	B/F	£7,047.38	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,091.34	Actual
		£58,074.65	

Current Acc b/Fwd from previous month

£47,482.93

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Income

CHQ 407080 Hall Hire	£24.00
Twyman Sewing Hall Hire	£48.00
Taylor Pilates Hall Hire	£80.00
Grace Church	£56.00

£208.00

Expenditure

Doyle Audit	£100.00
Scottish Water Bus	£18.50
May Wages	£863.18
Burial precept	£1,699.00
Hall Purchases	£6.25
Hp Ink	£9.99
R Bowland May Grass Cut	£840.00
HMRC TAX	£6.60

Fawcett Village Repairs	£16.25
Bank Charges	£10.00
E.ON. NEXT gas	£65.64
KH Heating Village Hall Service	£119.59

-£3,755.00

Balance C/Fwd as at 25th June 23

£43,935.93

BACS Payments for Approval 3th July

June wages Paid via email	£873.65
KH Heating Chairmans action Paid	£119.59
HP ink	£9.99
HMRC	£21.80
R Bowland June cut	£840.00

July grass cut to be paid in August	£840.00
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