



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE
Email: scottonparishcouncil@hotmail.co.uk

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 6TH NOVEMBER 2023. HELD IN SCOTTON VILLAGE HALL AT 7PM

Present Cllr Paley, Cllr Greensmith, Cllr Whitehead, Cllr Brend, Cllr Dale Clerk RFO, 2 members of the public and PCSO Paul Embom

69. **To receive apologies and accept reasons for absence** – **RESOLVED** that Cllr Fawcetts apologies accepted.

70. **To receive Councillors declarations of interest** -Cllr Dale 80.5 and 83. Clerk at 80.5

71. **To approve minutes of the meeting held on Monday 4th September 2023 as a true and accurate record** – proposed by Cllr Brend and seconded by Cllr Greensmith. Cllr Dale abstained as did not attend that meeting.

72. **To receive information on the following ongoing issues and decide further action where necessary** –

- Still waiting to find information regarding the tree in Meenee Park
- Now have two quotes for the play parks quarterly inspections but this will have an impact on the budget so to defer this until decision has been made regarding the separate open spaces committee as it's a big discussion and an agenda item on its own.
- The Hedgehog bench has just been put in place but noticeboard not in place yet as the noticeboard was going to be re varnished.
- NYC have been contacted regarding the bus stop and am waiting more correspondence
- Grit bin can be done by a different contactor but the amount of grit and sand needs to be submitted to Highways.
- Data from the VAS sign not done yet and still need to get the bulb
- Letters have gone out to allotment holders and one allotment will not be renewed. One allotment holder has given his up and will be reallocated.
- Defibs locations are being looked at but a review is happening at the camps which will impact positions.
- Full council training can be booked from April if a Saturday is required.
- CCLA bank account is accessible all year round.

73. **To consider questions from the public- flooding at oak tree** – discussions took place and it was **RESOLVED** for the Cllrs to meet up with Heather Logan the new NYC officer for

flooding in this area. Clerk to look back at the minutes to see where we stand regarding the play park and if need be contact the solicitor.

74. **To receive and consider updates from County Councillor** – None received no apologies. Clerk updated the Cllrs that Cllr Jones does not need to attend meetings but he does need to answer his emails. He has answered two emails this month. It was **RESOLVED** that the clerk would contact Cllr Jones regarding the Hunton Road cleaning and the drains that are not being cleaned.

75. To consider planning application -ZD23/00557/FULL- Full Planning Permission for Development of a foreign military trench system to assist the British military with training operations LOCATION: The Obua Complex Whinny Hill Catterick Garrison North Yorkshire APPLICANT: David King – **No objections**

ZD23/00548/FULL - Full Planning Permission to Excavate car park area and rebuild / reinforce retaining walls including Installation of gabion baskets and resurfacing of car park and adjacent pathway LOCATION: Car Park Hawthorne Avenue Scotton North Yorkshire APPLICANT: Mr Michael Sidebottom – **no objections**

ZD23/00564/FULL - Full Planning Permission for Proposed Development to Erect a New Community Building Including Food Preparation Areas and Attached Multi-use Space 1912 sq.m (use class E and F1), a Covered External Canopy 444 sq.m , Creation of new Public Square and Mini-Plaza (1724 sq.m), Car Parking and Delivery Bay, External Plant Room, Bin Store and Covered Cycle Shelter, 6.0 m High Lighting Columns and Building Mounted Lighting, 2.0 m-High Perimeter Fencing and Gates, Removal of Trees, Associated Earthworks, Hard and Soft Landscaping and to Include Demolition of Buildings on Site LOCATION: Land To The East Of 42-44 Richmond Road Catterick Garrison APPLICANT: North Yorkshire Council Assistant Director Community Deve – **no objections**

ZD23/00284/FULL Full Planning Permission for Installation of a New Partially Buried Service Reservoir including Associated Infrastructure LOCATION: Catterick Gandale Service Reservoir Hunton Road Scotton North Yorkshire APPLICANT: Ben Gouldsboroug – impact on the insurance. What are they going to elevate the impact of possible flooding. Dave resident of Scotton gully owns the kennels use flood defences. find his email. **Letter to be sent regarding concerns of excess flooding.**

76. **To note or discuss police reports** -PCSO Paul Embom updated the Cllrs on the latest crime figures. He highlighted the new North Yorkshire Messenger that you can join which gives you updates of crime. He also said you can contact him on paul.embom@northyorkshire.gov.uk.

Anti-social behaviour	Auto crime	burglary	Criminal Damage	Theft including shops	Violence against person	Crimes including drugs	Road related
3	0	0	0	1	4	5	6

77. **To discuss and consider newsletter** – Discussions took place and Cllrs thanked Cllr Irvine for a really good newsletter, it was **RESOLVED** to get the newsletter to print as soon as possible so it can be delivered.

78. **Parish Clerk's update and Correspondence** –

- She had received a letter from John regarding the car Park on Hawthorn Road and the possible use of the toilet facilities. It was **RESOLVED** for the Clerk to contact John to see what needs to be done and negotiate a price
- Play Parks inspection has just come in and will be working with Contractor to identify things that need to be done straight away.
- Grass cutting will remain at £350 per cut. Have only managed one cut this month again. Next year it will be £462 excluding VAT so increase of £22 for the Village play Parks shrubs cut. Allotments will be 3 cuts at £100 per year so an increase of £5
- She drew the attention to the North Yorkshire newsletter and funding stream. North Yorkshire UK shared prosperity fund will commence soon as will the community grants programmes. Village Halls and Parish Councils are included. The work can be done for grants and if you miss this opportunity, you will have plenty of time to apply for other fundings. The government are always putting funding out but only give you 6 weeks to get all quotes sorted out. This would benefit the Village Hall for energy efficiency.

79. **To discuss and consider making two new committees one for open spaces and one for the Village Hall** – Discussions took place and it was **RESOLVED** to have two committees. The clerk to send out information on who would like to be on what.

80. **To discuss Financial Matters**

80.1 Bank rec October 2023 – September and October bank Statement 2023 Appendix BACS payment – It was noted that the figure on account 490 was wrong the figure entered should have been £17112.26 not £17085.02. The interest of £27.24 needs to be added and the total changed to £6784.71 otherwise all the statements were correct. Proposed by Cllr Whitehead and Seconded by Cllr Greensmith.

80.2 To discuss and consider quote to remove prickly hedges and branch at Scotton Gardens Park for £180 plus VAT – It was **RESOLVED** to carry out the works.

80.3 To discuss and consider quotes for painting and cleaning of play equipment – Discussions took place and it was **RESOLVED** to go with quote number two at the cost of £2580 plus VAT £3096. It was **RESOLVED** for the clerk to send a photo of the graffiti and get a quote and this to go through Chairman's actions.

80.4 To consider letter and possible grant from the 137 for the CAB to help with running costs – it was **RESOLVED** to put £500 in the precept line for next year as lots of people had accessed the CAB

80.5 To consider letter and possible grant from the 137 for CRACCL towards the running cost for the library – It was **RESOLVED** to put £500 in the precept line for next year. Cllr Dale abstained.

80.6 To consider the budget forecast and annual spend for next year and set precept for 2024 -2025 – Discussions took place and each line was looked at. It was **RESOLVED** for the clerk to change some things for the next meeting.

81. **To discuss and co-opt a new Cllr** – Alan Barr introduced himself and was allected.

82. **Burial Board Minutes and Agendas can be found on Colburn, Hipswell, Scotton Joint Burial Authority.**

83. **Employment matters**

83.1 **To resolve to exclude members of the public and press under the public bodies Act 1960 due to the nature of the business to be transacted at item 83.2, 83.3**

83.2 **To review the job description of the care taker and RFO budget** – to defer

83.3 **To review pay scales and hours of caretaker and RFO** – it was **RESOLVED** to budget for £11.43 the Caretaker as still waiting for the new minimum wage from government. RFO’s wage to be confirmed when the new pay scales come out. It was **RESOLVED** for the clerk to go to 14 hours because of the new committees and overtime she is currently doing to keep up with all actions.

84. To confirm the next meeting Monday the 4th December at 7pm

Meeting finished at 10am

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

25th Sep to 25th Oct 2023

Bank Balances as at

Account 21410482 - Current Account	B/F	£33,615.97	Actual
Account 21410490 - Current Account-Savings	B/F	£17,085.02	£17112.26
Account 91466844 - Current Account-Play Park	B/F	£17,156.48	Actual
		£67,857.47	£67884.71

Current Acc b/Fwd from previous month

£9,087.56 £9,087.56

Income

Coyne Zumba Hall Hire	CR	£16.00	
Coyne Room Hire	CR	£20.00	
N Y Council Lunch	CR	£450.00	
Precept NYC	CR	£27,500.00	
Twyman Hall Hire Sewing	CR	£48.00	
Taylor Pilates Hall Hire	CR	£88.00	
CHQ 407080 Hall Hire	CR	£48.00	£28,170.00

Expenditure

BHIB Insurance	BP	£997.78
Scottish Water Bus	DD	£18.50
Sept Wages	BP	£786.52
HP Aug ink	BP	£9.99
HP Sep Ink	BP	£9.99
Eyecatching sign	BP	£165.60

6th November 2023

R Bowland Sep grass cut	BP	£420.00
R W Fencing Park Fence	BP	£1,188.00
Bank charges	BP	£10.00
E. ON. Next	DD	£35.21

-£3,641.59

Balance C/Fwd as at

£33,615.97

BACS Payments for Approval

Oct Wages Paid		£796.96
NYC grit bins Paid		£630.00
Poppy wreath paid		£25.00
mobile phone DD		£7.50
Oct Grass cutting		£420.00
Oct play park hedge cut		£440.00
A England Hall purchases		£13.33
Hp Ink Sept to Oct awaiting receipt		£9.99
Fire protection		£80.00
play parks inspection needs vat adding		£500.00
Gem concrete bench		£850.00
		without VAT