



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE  
Email: scottonparishcouncil@hotmail.co.uk

### **MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 4<sup>th</sup> DECEMBER 2023. Held in Scotton Village Hall at 7pm**

Present – Cllr Paley, Cllr Greensmith, Cllr Whitehead, Cllr Irvine, Clerk RFO and one member of the public. Meeting started at 7:05pm

85. **To receive apologies and accept reasons for absence** – **RESOLVED** to accept Cllr Dale, Cllr Barr and Cllr Brend reasons of absence these were sent prior to the meeting. Police also sent apologies.
86. **To receive Councillors declarations of interest** – none needed
87. **To approve minutes of the meeting held on Monday 6<sup>th</sup> November 2023 as a true and accurate record** - proposed by Cllr Greensmith and Cllr Paley that they were a true record.
88. **To receive information on the following ongoing issues and decide further action where necessary**
- 88.1 - **To discuss and consider play park inspection contractors for 2024 – 2025** – It was **RESOLVED** to go with RDC and get definite dates that they inspect the parks. To ask for the dates that things are picked up. **RESOLVED** to discuss a half year check next year.
  - 88.2 - **To discuss allotment vacancies** – Clerk updated that we have a number of vacancies and she will let people know on the waiting list.
  - 88.3 – **update on flooding** – Waiting to meet up with NYC officer as the date needed to be changed as she was unable to meet up because of the flooding.
  - 88.4 – **Christmas lunch** - Lunch to be served at 12.30 pm on Wednesday the 13<sup>th</sup> of December.
89. **To consider questions from the public** – Clerk informed the Cllrs that a grit bin was nearly empty. She asked the member of the public to report it on the portal.
90. **To receive and consider updates from County Councillor sent** – No apologies sent for meeting. Clerk informed the Cllrs that Cllr Jones had sent info regarding defib. She had asked if he has any locality money and he hasn't. Discussion took place and it was **RESOLVED** to ask Cllr Jones about the increase of the green bin as a person had complained.
91. **To consider planning applications and discuss NYC Local plan briefing** – No planning application had been received and it was **RESOLVED** for the Clerk to attend the NYC Local plan briefing.

92. **To note or discuss police reports** – Discussions took place and it was **RESOLVED** to ask about the lighting by Louis.

Anti-Social behaviour	Auto crime	Burglary	Criminal damage	Theft including shops	Violence against person	Crimes including drugs	Road Related
1	0	0	0	1	5	5	6

**93. Parish Clerk's update and Correspondence**

93.1 **To discuss putting draft minutes on website after been checked by the Cllrs** – Discussions took place and it was **RESOLVED** to put the draft minutes onto the website once the Cllrs had looked at them.

93.2 **To discuss new waste consultation** – **RESOLVED** to put this onto facebook and the website

94. **To discuss and consider making two new committees one for open spaces and one for the Village Hall** – Discussions took place and it was **RESOLVED** to keep this on the agenda.

**95. To discuss Financial Matters**

95.1 **Bank rec October 2023 – October and November bank Statement 2023 Appendix BACS payment** – Proposed by Cllr Whitehead and Seconded by Cllr Greensmith that they were accurate.

95.2 **To consider the budget forecast and annual spend for next year and set precept for 2024 -2023** – Discussions took place and it was **RESOLVED** to increase the precept by one £1,000 to £56,000 due to the increase in wages.

- 96 **To discuss Cllrs vacancies** – Clerk advised the Cllrs that we should keep this as an agenda item.

- 97 **Burial Board Minutes and Agendas can be found on Colburn, Hipswell, Scotton Joint Burial Authority** - **RESOLVED** to email all Cllrs to see if they would be interested in the vacancy.

**98 Employment matters**

- 99 **To resolve to exclude members of the public and press under the public bodies Act 1960 due to the nature of the business to be transacted at item**

99.2 **-To review pay scales and hours of caretaker and RFO** – It was **RESOLVED** to accept the new NALC PayScale, inline with the award date and this be back dated to April 2023. Discussions took place to do Clerks appraisal.

- 100 **To confirm the next meeting Monday the 8<sup>th</sup> January 2024**

*Filming, photographing and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014.*

October 25th to November 25th 2023

**Bank Balances as at**

Account 21410482 - Current Account	B/F	<b>£39,538.41</b>	Actual
Account 21410490 - Current Account-Savings	B/F	£17,140.46	Actual
Account 91466844 - Current Account-Play Park	B/F	£17,184.75	Actual
		<b>£73,863.62</b>	

**Current Acc b/Fwd from previous month**

33,615.97

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**Income**

Hall Hire CHQ 407080	48	
P Twyman Hall Hire	48	
Richmond RDA Hall Hire	50	
E Taylor Pilates Hall Hire	140	
HMRC VTR	8452.93	8738.93

**Expenditure**

Wreath SPC	£25.00	
NYC Grit	£630.00	
Scottish Water Bus	£18.50	
Oct Wage	£796.96	
Tesco mobile	£7.50	
Hall purchases	£13.33	
R Bowland Oct grass cut	£420.00	
ICO	£35.00	
Streetscape park inspection	£600.00	
Bank Charges	£10.00	
E.ON.NEXT Electric	£162.86	
E.ON NEXT Gas	£97.34	
<b>Balance C/Fwd as at</b>		<b>-£2,816.49</b>
		<b>£33,615.97</b>

**BACS Payments for Approval**

J D Robinson Bench and noticeboard	paid	£850.00	
Scottish Water Bus	DD	£18.50	
Nov Wages	paid	£852.77	
Richmond Print		£253.00	
HMRC		£4.39	
HP ink		£9.99	
working from home expenses		£312.00	
Hall expenses		£3.49	
Salary back dated pay increase		£349.00	<b>£2,653.14</b>