



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE

Email: [clerk@scotton-pc.gov.uk](mailto:clerk@scotton-pc.gov.uk) telephone 07871341649

### **MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL Held in Scotton Village Hall on Monday the 1<sup>st</sup> of June at 7pm**

**Present** Cllr Paley, Cllr Whitehead, Cllr Fulton, Cllr Greensmith, Cllr Fairbairn, Cllr Dale, Clerk and one member of the public

**19 - To Receive apologies for absence** – Cllr Bennett

**19.1 -To receive and consider for approval reasons given by Councillors for their absence** - approved

**20 - To receive Councillors declarations of interest** – Cllr Paley and Cllr Fulton 27.1

**21 - Approval of minutes of Scotton Parish Councils Annual Council meeting held on Monday the 11<sup>th</sup> of May 2026** - Proposed by Cllr Dale and Seconded by Cllr Greensmith that they were a true record of the meeting. Minutes were signed and dated by Cllr Whitehead

**22 - To consider questions from the public** – Discussions took place regarding the overgrown hedges on Oak Tree path, the allotments and dog walking path. Complaints have been received with overgrown hedges. It was **RESOLVED** to put on the Parish facebook, to remind residents who have public footpaths behind their property to cut hedges but obviously check for nesting birds. To add onto the agenda before nesting season next year. Clerk waiting for a response from Area one regarding the issue.

**23 - To discuss and consider lack of updates and correspondence from the County Councillor** – Discussions took place and it was **RESOLVED** for the clerk to contact other parish councils in the Scotton and Lower Wensleydale division to find information regarding lack of attendance and representation of Cllr Jones. Concerns were raised that Cllr Jones told a national news channel he would not be standing again and that he is going to run his term out.

**24 - To note or discuss Police reports** – none received. It was **RESOLVED** to ask about white lines and for the police reports to be sent.

**25 - To discuss and consider Clerks update and correspondence**

**24.1 planning application XD26/00294/full** – Rear single story extension with associated groundworks and landscaping. 26 Oak Tree Avenue Scotton Catterick Garrison – no objections

**24.2 YLCA meeting on the 11<sup>th</sup> June 2026** – some useful information regarding planning advice on water. Update regarding the new tailored parish website for north Yorkshire. It is due to go live in June in line with the updated parish charter.

**24.3 Parish Liaison letter** – which included learning skills. It was **RESOLVED** to add the free skills classes to facebook to see if anyone would be interested in attending them at the Village Hall.

**24.4 Road closure Bedale to Catterick surface treatment**

**24.5 Area one training and presentation about traffic works** Clerk updated the Cllrs about the streetworks training and updates. Utility companies and major road works which impact major roads now need to pay to do them at peak times. This encourages them to be quicker and to plan to make it less costly. Damage to the area must be rectified and if the road works begin to fail within a 3 year period they need to be fixed by the utility company. It was highlighted at the meeting how important it is for Parish's to highlight concerns and raise as soon as possible. It was **RESOLVED** to contact streetworks with Hunton Road repairs that have not been rectified.

## **26 - To discuss and consider Financial matters**

### **26.1 - To discuss and consider bank recs 1<sup>st</sup> May to 31<sup>st</sup> May 2026 bank statements 2026**

– Cllr Fairbairn had checked the bank statements and invoice's and proposed they were correct and it was seconded by Cllr Dale.

**26.2 - To discuss and consider BACS for approval** - The BACS were approved.

**26.3 - To discuss and consider request for financial support for Risedale Youth Project with additional information** – Discussions took place and it was **RESOLVED** not to support the grant.

**26.4 – To discuss and consider quotes for new noticeboards** – Discussions took place and it was **RESOLVED** for the clerk to look at magnetic noticeboards.

**26.5 – To discuss and consider Road resurfacing of the Village Hall car park** – still waiting for quotes

**26.6 – To discuss and consider collection of rubbish in Hawthorne park, removal of two bins and replacement of new bins** – Discussions took place and it was **RESOLVED** to accept the quote of £200 to remove both litter bins and reuse the bin from Meanee park in Hawthorne. For contractor to collect the Rubbish at £10 per collection twice a month in the summer and once a month in the winter and Autumn.

**26.7 – To discuss and consider taking out cash for the prizes for the Summer fair** – It was **RESOLVED** for the prize money to be the same as last year - 1<sup>st</sup> £10, 2<sup>nd</sup> £5 and 3<sup>rd</sup> £3. This equates to £324. For the clerk to transfer the £324 to her bank account and then take the money out of her account for the prize money.

**26.8 – To discuss and consider reserve's and changing the savings account** – Discussions took place and it was **RESOLVED** for £35k to be the reserves for the running of Scotton Parish, for the 15K already saved for Meanee park to be added and for £15k to be added for the Village Hall repairs so a total of £65k. To move some money from the current account to the play parks account and to transfer when necessary to pay bills.

## **27 - To discuss and consider Village Hall and open spaces**

**27.1 - To discuss and consider allotments** – Letters have been sent out. Edges need trimmed at the side of the allotment. **RESOLVED** to ask the contractor who cuts the hedges

**27.2 - To discuss and consider play parks** – Still no response from the contactors. Might have a contact for grants.

**27.3 - To discuss and consider Village Hall car parking** – discussions took place about the turning circle and parking in the Village Hall car park **RESOLVED** to monitor this.

**27.4 – To discuss and consider Village Hall** – still waiting for a quote for the cupboard and loose sink.

**27.5 – To discuss and consider bike ability and pitch pump zone Hawthorne park** – discussions took place and it was **RESOLVED** to wait for the Mayors funding next year and in the meantime chat to Richmond bike park.

**28 – To discuss and consider updates on Scotton produce and craft fair** – Discussions took place and it was **RESOLVED** for Cllr Whitehead to judge and to ask his wife if she would be willing to help. Cllr Dale to judge the allotments and gardens and for the clerk to start publishing the craft show on social media.

**29 – To discuss and consider adopting the reserve’s policy – RESOLVED** to adopt the policy.

**30 - To discuss and consider co-option of new Councillors and advertise for applicants –** none received.

**31 - Burial Board minutes and Agenda can be found via a link on Scotton-pc.gov.uk**

**Next meeting to take place Monday the 6<sup>th</sup> July at 7pm in Scotton Village Hall. Meeting finished at 8.45pm.**

*Filming, photography and recording is allowed at Parish Councils Meeting*

Date	Bank	Description	Supplier	Total
07/05/2026	Scotton Parish Cour	Receipt - Octopus - Gas	Octopus	119.84
19/05/2026	Scotton Parish Cour	Receipt - Hall Hire	TWYMAN - Sewing	48.00
13/05/2026	Scotton Parish Cour	Receipt - Hall Hire	bowls hall hire	36.00
20/05/2026	Scotton Parish Cour	Receipt - Hall Hire	Eva Taylor - Pilates	128.00
22/05/2026	Scotton Parish Cour	Receipt - Grant	netmore	350.00
25/05/2026	Scotton Parish Cour	Receipt - Interest Received	HSBC Bank	26.57
25/05/2026	Scotton Parish Cour	Receipt - Interest Received	HSBC Bank	63.22
01/05/2026	Scotton Parish Cour	Payment - Scribe Software	Starboard Systems Ltd	-42.00
07/05/2026	Scotton Parish Cour	Payment - Microsoft Subscription - o	Microsoft	-19.99
08/05/2026	Scotton Parish Cour	Payment - Mobile Phone	TESCO MOBILE	-8.42
13/05/2026	Scotton Parish Cour	Payment - entered in error	bowls hall hire	0.00
13/05/2026	Scotton Parish Cour	Payment - HMRC PAYE/NIC	HMRC	-105.62
13/05/2026	Scotton Parish Cour	Payment - Grass Cuts	R Bowland	-960.00
13/05/2026	Scotton Parish Cour	Payment - Audit	Internal Audit - J E Doyle	-140.00
13/05/2026	Scotton Parish Cour	Payment - Village Hall Purchases	SCREWFIX	-7.99
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-1,344.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-1,176.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-1,698.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-660.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-1,872.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-816.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-528.00
15/05/2026	Scotton Parish Cour	Payment - Park Lane Clean	Park Lane Playgrounds	-432.00
27/05/2026	Scotton Parish Cour	Payment - admin	Amazon	-17.99
27/05/2026	Scotton Parish Cour	Payment - admin	Amazon	-19.99
28/05/2026	Scotton Parish Cour	Payment - play park inspections	NYC	-834.23
31/05/2026	Scotton Parish Cour	Payment - Wages	Staff - Wages - Care Taker	-178.32
31/05/2026	Scotton Parish Cour	Payment - Wages	Staff - Wages - Parish Cler	-838.46
29/05/2026	Scotton Parish Cour	Payment - Water - Scottish Water B	Scottish Water	-18.68
16/05/2026	Scotton Parish Cour	Payment - Bank Charges	HSBC Bank	-0.50
			SPC current account	20,095.67
			Savings account	61,566.45
			Play park account	25,277.33
			<b>total</b>	<b>106,939.45</b>
			<b>BACS approval</b>	
			paper for newsletters	21.5
			HMRC	105.82
			DD phone	8.42
		£936.00	grass cutting	936