Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorne Ave, Scotton, Catterick Garrison. DL9 3NE
Email: clerk@scotton-pc.gov.uk telephone 07871341649*)*

MINUTES FOR THE MONTHLY MEETING OF SCOTTON PARISH COUNCIL HELD ON MONDAY THE 7th SEPTEMBER 2026 AT 7PM IN SCOTTON VILLAGE HALL

Present – Cllr Whitehead, Cllr Fulton, Cllr Fairbairn, Cllr Greensmith, Cllr Bennett, Cllr Paley, Cllr Dale, Clerk and 3 members of the public in attendance.

46 - To Receive apologies for absence

46.1 -To receive and consider for approval reasons given by Councillors for their absence – all in attendance

47 - To receive Councillors declarations of interest – Cllr Paley, Cllr Fulton, 54.1 and Cllr Dale 54.4

48 - Approval of minutes of Scotton Parish Councils Monthly meeting held on Monday the 6th July 2026 - Cllr Dale proposed and Cllr Paley seconded that they were correct. Cllr Greensmith, Cllr Bennett, Cllr Fairbairn abstained as not at the meeting.

49 - To consider questions from the public

49.1 - Ash tree in Meanee park – **RESOLVED** to email resident for clarification of where the tree is sited.

49.2 - Over grown tree in Falcon Close Play park – Discussions took place and it was **RESOLVED** to get a tree surgeon to have a look at the trees and remove some trees.

49.3 – Dog waste bin removal from Bedale Road – Discussions took place and it was **RESOLVED** to move the bins when they are broken.

50 - To discuss and consider correspondence from North Yorkshire Councillor – *no correspondence recieved*

51 - To note or discuss Police reports – police reports received just before the meeting.
01/08/2026 to 31/08/2026
Anti-social behaviour = 1 abandoned fire. Auto Crime = 0. Burglary = 0. Theft including shops + 1 Aldi. Violence against the person = 2 assaults related to Louis Bar. Other crimes including drugs = 1, possession of drugs. RTC/Road related = 5, 2 x driving offences, 3 x animals on the road. Total 10

52 - To discuss and consider Clerks update and correspondence

52.1 – To discuss and consider letter regarding Scotton Social Club listing of Asset of Community value – Discussions took place and it was **RESOLVED** to ask for the constitution of the Socal Club. For the Clerk to get advice from the YLCA regarding funding a Socal Club and clarification of Asset of community Value. To wait to hear from the Scotton Socal Club to see if they want us to re-register the club as and Asset of public value. To ask for one of the Cllrs to sit on the committee. Cllr Dale offered to help with applying for funding.

52.2 – To discuss and consider update on local plan teams meeting – Clerk updated the Cllrs that the consultation is now open for the Local Plan. We have also received another letter for the forth release for the call of sites

52.3 - Update with the Parish Liaison team meeting regarding Meanee park and grass cutting on Hunton Road – We have been advised to send a formal letter with pictures of the park and ask for the restriction on the site to be lifted. We may need a solicitor for any legal bits. The grass has now been cut on Hunton Road but a few trees are growing. It was **RESOLVED** for the clerk to send pictures of Meanee park and for it to kept grass for the moment but for a consultation to take place on a public orchard or biodiversity area.

52.4 – To discuss and consider letter from Live and Local and events – This does not include North Yorkshire

52.5 – To update the new parking meters in North Yorkshire – The new parking meters are being installed and you will need to put in your vehicle registration number in the payment machine and choose the length of time you require. No tickets will be issued.

52.6 – To discuss and consider joining the steering group for the new Catterick and Colburn Town Investment plan – Members of the council have been invited to attend the steering group which has different locations and times in October. **RESOLVED** to resend the email and for Cllrs to respond individually.

52.7 – To discuss and consider updates from the Parish Liaison letter which include the new Local transport plan - Clerk advised the Cllrs that the new transport plan and consultation is underway. Discussions took place and it was **RESOLVED** for the clerk to publish this on the facebook page.

52.8 – To discuss and consider items for the agenda for the YLCA meeting on the 8th of October 2026 – None were discussed.

52.9 – Letter received for the precept for 2027 – This is due in by the end of December.

52.10 – Letter from Colburn, Hipswell and Scotton Joint Burial Board asking to display a Memorial plaque poster in the noticeboards. It was **RESOLVED** for the clerk to ask for more details to go onto the poster.

52 11 – letter from Hipswell parish regarding insurance and CTV information – All the CTV is stopped in Scotton.

53 - <u>To discuss and consider Financial matters</u>

53.1 - To discuss and consider bank recs 1st July to 31st July 2026 bank statements – Approved Cllr Dale and Cllr Greensmith.

53.2 – To discuss and consider bank recs 1st August to 31st August 2026 bank -Approved Cllr Dale and Cllr Greensmith.

53.3 - To discuss and consider BACS for approval – **RESOLVED** to approve.

53.4 – To discuss and consider quotes for installing noticeboards retrospectively – **RESOLVED** to approve.

53.5 – To discuss and consider Road resurfacing of the Village Hall car park - Deferred

53.6 – To discuss and consider cupboard in Village hall, guttering and fixing of the sink- Discussions took place and it was **RESOLVED** to approve the £750 excluding VAT for the works to be carried out.

53.7 – To discuss and consider new pay scale by NALC – **RESOLVED** to approve and back date to April.

53.8 – To discuss and consider quote for removal of dog waste bin and install a new waste further down the road on Bedale Road – Discussed in agenda item 49.3

53.9 – To discuss and consider insurance quotes – **RESOLVED** to accept the Clear councils quote at £1395.30 an increase from last year of £86.72. To get a desk top survey for the Village Hall £150 plus £25 administration cost from Clear view estate.

53.10 To discuss and consider big playground inspection – **RESOLVED** to approve the quote of £375 plus VAT.

53.11 To approve payment of £378 PKF Littlejohn external audit – **RESOLVED** to approve the payment of £378.00.

53.12 To note cash in hand from the Summer Produce show – To note we have £91 including donations and £62 prize money not used totalling £153.00

53.13 To discuss and consider SPC grant application from Scotton Social Club – defer and put as an agenda item.

54 - <u>To discuss and consider Village Hall and open spaces</u>

54.1 - To discuss and consider allotments – We have three people on the waiting list. **RESOLVED** to send out three letters as little or no work has taken place.

54.2 - To discuss and consider play parks and Meanee park – already covered in agenda item 52.3

54.3 - To discuss and consider outside areas - **RESOLVED** to look at the trees on Mallard, Falcon parks and ask for trees to be cut, to ask for the dead tree to be removed on the grass area and ask for information on the trees in that area which have a TPO's on them. For the cutting back of growth around Oak Tree and take some trees out especially the tree near the swings as encouraging moss growth. To look for prices to replace the difib as the battery is failing and the defib is near its end of life.

54.4 – To discuss and consider Christmas lunch – **RESOLVED** to have the Christmas lunch on Thursday the 10th of December and to get a price from the Colburn hub.

<u>55 – To discuss and consider Scotton produce and craft fair</u> – Summary had been sent out of what categories were popular. Lots of feedback from participants and they would like an annual plant and seed swap and perhaps an open gardens day.

<u>56- To discuss and consider the external auditors report and decide if any actions are required</u> – Clerk due the Cllrs attention to the feedback where the wrong box had been ticked but changed and counter signed by the Cllr Whitehead.

<u>57 – To discuss and consider newsletter</u> - ideas were discussed for the newsletter, pictures of the produce show, suggestions for Meanee Park, advertising the young at hearts. Clerk to ask on facebook any nominations for people who help in Scotton.

<u>58 – To discuss and consider bank updates</u> – Update that the documentation in the bank has been moved and this is to be followed up.

59 - <u>To discuss and consider co-option of new Councillors and advertise for applicants</u> - Two people applied and were co- opted bringing us to full capacity of 9 Cllrs. Lyndsay Sykes and Beki Bulmer were co -opted.

60 - Burial Board minutes and Agenda can be found via a link on Scotton-pc.gov.uk

Next meeting to take place Monday the 5th October 2026 at 7pm in Scotton Village Hall

Filming, photography and recording is allowed at Parish Councils Meeting under the openness of Local Government Bodies Regulations 2014 **These were signed and dated by the Chairman Cllr Whitehead 5/10/2026**

<u>Bank RECS 1st of July to 31st July 2026</u> *Bank recs does not have the internal bank transfers*

Code	Date	Bank	Descrip	Supplier	Total
Room Hire	08/07/2026	Scotton Parish Council Curre	Receipt	NYC	20.00
Grants Received	09/07/2026	Scotton Parish Council Curre	Receipt	netmore	50.00
Room Hire	10/07/2026	Scotton Parish Council Curre	Receipt	bowls hall hire	48.00
Room Hire	16/07/2026	Scotton Parish Council Curre	Receipt	Eva Taylor - Pilates	112.00
Room Hire	17/07/2026	Scotton Parish Council Curre	Receipt	Ad hoc Room Hire	10.00
Allotment Income	19/07/2026	Scotton Parish Council Curre	Receipt	Allotments	35.00
Bank Interest	25/07/2026	Scotton Parish Council Play .	Receipt	HSBC Bank	39.26
Bank Interest	25/07/2026	Scotton Parish Council Savir	Receipt	HSBC Bank	68.46
Wages - Care Taker	30/06/2026	Scotton Parish Council Curre	Paymer	Staff - Wages - Care Taker	-178.32
Wages - Parish Clerk	30/06/2026	Scotton Parish Council Curre	Paymer	Staff - Wages - Parish Clerk	-838.46
Scribe Software Purcha	01/07/2026	Scotton Parish Council Curre	Paymer	Starboard Systems Ltd	-42.00
Boiler VH	10/07/2026	Scotton Parish Council Curre	Paymer	KH Heating Ltd	-78.00
Telephone	08/07/2026	Scotton Parish Council Curre	Paymer	TESCO MOBILE	-8.42
Colburn Hipswell Burial	10/07/2026	Scotton Parish Council Curre	Paymer	Burial Board - Colburn/Hipswell	-1,733.00
HMRC	10/07/2026	Scotton Parish Council Curre	Paymer	HMRC	-105.82
Summer Fair	10/07/2026	Scotton Parish Council Curre	Paymer	L Hodgson	-324.00
Grass Cut	10/07/2026	Scotton Parish Council Curre	Paymer	R Bowland	-912.00
Electric VH	03/07/2026	Scotton Parish Council Curre	Paymer	Octopus	-78.73
Gas VH	10/07/2026	Scotton Parish Council Curre	Paymer	Octopus	-27.63
Bank Charges	16/07/2026	Scotton Parish Council Curre	Paymer	HSBC Bank	-0.50
Purchases VH	17/07/2026	Scotton Parish Council Curre	Paymer	B&M	-3.10
Water VH	29/07/2026	Scotton Parish Council Curre	Paymer	Scottish Water	-18.68
Wages - Care Taker	31/07/2026	Scotton Parish Council Curre	Paymer	Staff - Wages - Care Taker	-178.52
Wages - Parish Clerk	31/07/2026	Scotton Parish Council Curre	Paymer	Staff - Wages - Parish Clerk	-838.46

Current account	3672.96
play account	34352.91
Reserve account	65137.92
	103163.79

Bank Recs	**01/08/2026**	**to**	**31/08/2026**			
Code	Date	Bank		Description	Supplier	Total
Scribe Software Purc	03/08/2026	Scotton Parish Council		Payment - Scribe Software	Starboard Systems Ltd	-42.00
Room Hire	07/08/2026	Scotton Parish Council		Receipt - Hall Hire	bowls hall hire	48.00
HMRC	07/08/2026	Scotton Parish Council		Payment - HMRC PAYE/NIC	HMRC	-105.62
Grass Cut	07/08/2026	Scotton Parish Council		Payment - Grass Cuts	R Bowland	-900.00
Odd Jobs / Purchase	07/08/2026	Scotton Parish Council		Payment - purchases	parish noticeboard company	-1,932.00
Telephone	10/08/2026	Scotton Parish Council		Payment - Mobile Phone	TESCO MOBILE	-8.42
Electric VH	11/08/2026	Scotton Parish Council		Receipt - Octopus - Gas	Octopus	1.00
Electric VH	11/08/2026	Scotton Parish Council		Payment - Octopus Electricity	Octopus	-33.60
Gas VH	11/08/2026	Scotton Parish Council		Payment - Octopus - Gas	Octopus	-5.03
Room Hire	13/08/2026	Scotton Parish Council		Receipt - Hall Hire	TWYMAN - Sewing	48.00
Room Hire	14/08/2026	Scotton Parish Council		Receipt - Hall Hire	Eva Taylor - Pilates	132.00
Bank Charges	15/08/2026	Scotton Parish Council		Payment - Bank Charges	HSBC Bank	-0.50
Bank Interest	25/08/2026	Scotton Parish Council		Receipt - Interest Received	HSBC Bank	35.00
Bank Interest	25/08/2026	Scotton Parish Council		Receipt - Interest Received	HSBC Bank	70.81
Purchases VH	26/08/2026	Scotton Parish Council		Payment - purchases	GGN INTL LTD	-13.99
Purchases VH	26/08/2026	Scotton Parish Council		Payment - purchases	HUAJIALI LTD	-15.96
Purchases	27/08/2026	Scotton Parish Council		Payment - purchases	parish noticeboard company	-1,932.00
Wages - Care Taker	31/08/2026	Scotton Parish Council		Payment - Wages	Staff - Wages - Care Taker	-178.32
Wages - Parish Clerk	31/08/2026	Scotton Parish Council		Payment - Wages	Staff - Wages - Parish Clerk	-838.46

BACS for approval	
VH purchases	£11.44
HMRC	£105.82
Grass Cut	£456.00
Tesco phone	£8.42
Scribe	£42.00

Current account	1896.06
Play account	30387.91
Reserve account	65208.73
	97492.7

Does not have transfers on