



## Scotton Parish Council

*Caring for Community Together*

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

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### **MINUTES FOR SCOTTON PARISH COUNCIL MEETING ON MONDAY 16<sup>TH</sup> OF MAY 2022**

Cllr Greensmith Welcomed the new Cllrs - Cllr Dale, Cllr Wine and the new NYCC Cllr Jones

1. Present Cllr Greensmith, Cllr Paley, Cllr Whitehead, Cllr Wine, Cllr Dale, Cllr Middlemiss RDC, Cllr Grant RDC, Cllr Jones NYCC, Lorraine Hodgson Parish Clerk and 3 other members of the public.
2. To Receive Apologies for Absence – Cllr Archer and Cllr Sparkes
3. To receive Councillors declarations of interest – Cllr Dale agenda item 16
4. Approval of minutes of the meeting held 4<sup>th</sup> April 20 – Cllr Dale and Cllr Wine abstained as were not present for this meeting. Proposed by Cllr Whitehead and Seconded by Cllr Greensmith that they were accurate.
5. Updates from County Councillor – Cllr Jones updated the Cllrs that he has done all the paperwork emails - bus stop and phase three footpath. He is looking forward to meeting everyone and working with Scotton Parish Council for the next five years. Email address [Cllr.Tom.Jones@northyorks.gov.uk](mailto:Cllr.Tom.Jones@northyorks.gov.uk)
6. Updates from Richmondshire District Councillors – Cllr Grant update - I very little to report on as a district councillor for the Scotton Parish Council area. What is worth noting is that the District Council are now no longer in a position to spend any more than £100,000 on any one project without the approval of North Yorkshire Council. As the previous county councillor for the area, I think it is important that a number of items which are still outstanding are recorded and I hope Cllr Jones will take up. The first of which is the third phase of Hunton Road footpath. As you will recall I put money from my locality budget towards that. Unfortunately, this project has yet to be completed and Mr Linfoot needs to be contacted as a matter of urgency. The second matter was the condition of the roads at Scotton Gardens. I put in a request that these

be inspected and improved. The third item was the road markings at the bottom of Meanee in road which need to be re painted.

Cllr Middlemiss- I attended and invitation from Tilbury Douglas Construction to a briefing on the new Catterick Integrated Care Campus they successfully secured the contract to deliver and design the Construction of the new Multimillion pound Campus building working with design partners the initial concept design for the is project have been developed with planning submissions due in spring 2022 there is a list of types of services being considered which are.

GP out of hours	Clinical Services
Orthopaedics	Heart Failure
Pain Management	Diagnostic Services
Xray	Ultrasound
Audiology	Community Services
Paediatrics	Adult and Child Mental Health
Physiotherapy	Dental for Military only

The new facilities aim to give all residents of Richmondshire access to the right care at the right time in the right setting delivered by the right professional to enhance their wellbeing and independence and improve their quality of life.

The initial vision for the CICC was to develop a brand -new joint Ministry of Defence and NHS Hub delivering a range of Health and Social Care Services to Improve the Health and Well-being of the people of Richmondshire. Cllr Middlemiss then added that there are to be no dental services for civilian people including the Service Families only for the Military.

Discussions took place regarding this issue and the fact that there are no NHS Dentists about. Military families are struggling as no-longer able to get dentist treatment where they move. Cllr Dale asked if Cllr Jones would be able to help.

Both Richmondshire District Cllrs said they are available via the RDC website and by phone.

7. To receive questions, from the public – member of the public asked about the footpath that was missing on Hunton Road as he has just moved to the area and has children who will be using it. He also enquired about the cost to hire the Village Hall. Discussions took place regarding the third phase of Hunton footpath. The Clerk informed the Cllrs she had finally had a response from Area one and that they promised to have a cost by the end of the week. Cllrs and Cllr Jones will be updated as soon as the quote comes in.
8. To discuss or note police report for April – none.
9. To discuss play park updates including maintenance of play equipment and painting of metal frames of older equipment – parish Clerk informed the Cllrs that she now has

two numbers to ring to ask for quotes. She was also advised that one parish had painted their own. Cllr Dale asked if we had a playparks sub - committee and offered to help with this as she has secured lots of funding for other playparks. Resolved that the Clerk to ring the painters to get some quotes.

10. To discuss Village Maintenance and any jobs that need doing – Cllr Wine said the Veterans are going to have a look at the bus shelter regarding a cost to fix it. Cllr Dale proposed we write a letter to the Garrison Commander to see if he could help. Cllr Paley mentioned that the rubbish bin in Scotton Gardens needs to be replaced it was resolved that the Parish Clerk get some quotes for the next meeting. Cllr Paley also mentioned that Ray our grasscutter also does grit. It was resolved that the clerk write to NYCC for a quote for the cost of filling up the grit bins and find out which grit bins are the responsibility or NYCC, also to ask NYCC which roads are gritted by NYCC and to copy in Cllr Jones. Cllr Whitehead informed the Cllrs that he has waited in for the VAS engineer to come last weekend but he didn't arrive. It was resolved that the Clerk write to Coveal and ask for the Solar Panels to be wired in as soon as possible so we could move the matrix. The quote for the odd jobs that need to be done in the Village Hall for £150 and £50 for material was considered the quote includes

Remove phone	Hang two towel dispensers
Fit hand rail	Repair toilet handle
Replace toilet siphon	Put up window blinds
Fit draught excluder	Fit new gate and remove barb wire

It was proposed by Cllr Dale and Seconded by Cllr Greensmith to accept the quote and move on with the outstanding jobs. During the allotment inspection it was noted by the clerk that the fence needed to be fixed and barbed wire removed which will be done with the odd jobs. Cllr Paley has secured one quote from the odd job man. It was resolved for the parish clerk to advertise the job for a new fence on Facebook.

11. Bank rec May – March and April bank statement. Appendix BACS payment – Cllr Dale and Cllr Wine abstained regarding Cllr Smiths expenses but agreed on all other payments. Discussions took place and it was resolved to pay all BACS payments proposed by Cllr Greensmith and seconded by Cllr Whitehead.
12. Allotment updates – Parish Clerk updated the Cllrs about the Allotment inspection. She will be revisiting two allotments with concerns. Discussions took place regarding making the allotment and association and for this to be an agenda item for next month
13. To receive update regarding flooding – Cllr Greensmith updated the Cllrs regarding the flooding issues. It was resolved Cllr Greensmith to liaise with house owner, James and NYCC.

14. Parish Clerks update and correspondence – Clerk informed the Cllrs that Area One would be getting back this week with the cost for the third phase of Hunton footpath on Hunton Road. She informed the Cllrs that she had been in touch with area one regarding the grit bin and we just need to confirm the position of the grit bin.
15. To consider meeting date for June, July and September- Next 6 months meeting dates.
- 6<sup>th</sup> of June 7pm
  - 4<sup>th</sup> of July 2022 7pm - No meeting in August
  - 5<sup>th</sup> of September 7pm
  - 3<sup>rd</sup> of October 7pm
  - 7<sup>th</sup> of November 7pm
  - 5<sup>th</sup> of December 7pm
16. To discuss Parish Clerks hours and wage – closed session. Members of the public and Cllr Dale left the room. The Clerk briefed the Cllrs regarding the average amount of hours for Clerks in the surrounding area. She then left the room. The Cllrs resolved that the core hours for the Parish Clerk should be increased from 6 to 8 hours per week in line with other similar parishes. It was resolved that an annual review and personal review would be undertaken by the chair to establish the pay grade for the clerk.
17. Burial Board Minutes and Agenda can be found on Scotton Parish Council’s Website

Next Meeting to be confirmed for 6<sup>th</sup> July 2022 at 7pm

**SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION**

26 March to 25th April 2022

**Bank Balances as at 25th Apr 21**

Account 21410482 - Current Account	B/F	<b>£21,400.06</b>	Actual
Account 21410490 - Current Account-Savings	B/F	£6,991.39	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,035.01	Actual
		<u><b>£35,426.46</b></u>	

<b>Current Acc b/Fwd from previous month</b>	24,267.23	<b><u>£24,267.23</u></b>
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**Income**

CHQ 407080 Hall Hire	CR	£40.00	
Taylor Pilates Hall Hire	CR	£108.00	
Taylor Pilates Hall Hire	CR	£20.00	
CHQ 407080 Hall Hire	CR	£20.00	
Coyne Zumba	CR	£18.00	
HSBC Refund	CR	£20.00	
		<u>£0.00</u>	<b><u>£226.00</u></b>

## Expenditure

March Wage	BP	£161.64	
March Wage	BP	£428.03	
Inv 1249 YLCA AGAR Training	BP	£30.00	
R Bowland March Cut 3302	BP	£387.60	
S A Stockdale Tree Cut	BP	£720.00	
YLCA Membership	BP	£599.00	
RDC Waste Bin	BP	£550.80	
HSBC	DR	10.00	
Scottish Water Bus	DD	18.50	
E.ON NEXT	DD	117.47	
E.ON NEXT	DD	37.13	
Amazon Toilet Roll Dispenser	VIS	£33.00	<b>£3,093.17</b>

**Balance C/Fwd as at 25th April 21**

**£21,400.06**

## BACS Payments for Approval May 21

April Wage	BP	£161.32	Paid
April Wage	BP	£326.46	Paid
S A Stockdale Grant	BP	£550.00	paid
Amazon Prime paper hand towel	VIS	£33.00	Paid
L Hodgson Chairs from Grant		£899.76	
L Hodgson Noticeboard Grant		£409.20	
L Hodgson Gopak tables Grant		£1,457.28	
Bensonwood Payroll		£240.00	
Play Park Inspection RDC		£731.02	
April Grass Cut		£775.20	
Burial Board Precept 2022/2023		£1,665.00	
M Smith Expenses		£312.00	<u>£7,560.24</u>
L coupe Electrical Electrics		£445.79	Late arrival