



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE
Email: scottonparishcouncil@hotmail.co.uk

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 4th July 2022

Cllr Paley started the meeting at 7pm.

Present – Cllr Paley, Cllr Whitehead, Cllr Sparkes, Cllr Archer, Cllr Wine, Cllr Dale, Clerk Lorraine Hodgson and two members of the public in attendance.

1. To receive apologies and accept reasons for absence - Cllr Greensmith, Cllr Middlemass, Cllr Jones and Cllr Grant.
2. To receive Councillors declarations of interest – allotments Cllr Paley agenda item 13.
3. Approval of minutes of the meeting held on Monday 6/6/2022 - Proposed by Cllr Dale and Seconded by Cllr Wine that they were accurate. Cllr Archer abstained as was not present at the last meeting.
4. To consider questions from the public - none
5. To receive and consider updates from County Councillor – Cllr Jones sent an update.
*Neil Linfoot, who provided the quote on the Hunton Road footpath, is leaving NYCC. I have asked for the project to be handed over to someone specifically, and to be kept aware of to whom and when it's handed over. I have also asked for a copy of the detailed plans - if there is anything else needed before the proposed meeting in August please let me know so we can get cracking. I'm still awaiting a date from Keane Duncan to view the footpath, but I will make sure to let the Parish Council know
The hedges alongside the bottom half of the footpath have been cut and cleared. If there are any outstanding repairs that need to happen, it might be best to raise them on the parish portal;
<https://parish.northyorks.gov.uk/content/parish-portal-login>*

Le Cateau school car park

I've been talking to the garrison commander and the Headteacher at Le Cateau around the car parking issue. The fence line highlighted in red is to be repaired; the area highlighted in yellow, which is currently used as a car park, is going to be de-potholed.

The area highlighted in orange used to be the car park, but was gated off when the MoD applied for planning permission there. Subject to a licensing agreement between the DIO, NYCC and Le Cateau, this will be resurfaced.

Unfortunately, there are no timelines for this work at the moment, but I will let you know as soon as possible.

Discussions took place regarding the Hedge on Hunton Road Footpath as it is still overhanging and for this to be an agenda item for next September.

6. To receive and consider updates from Richmondshire District Councillors – Cllr Grant had raised queries about the proposed MOD reservoir. She also has raised road safety issues raised by residents.
7. To note or discuss police reports – none noted
8. To discuss play park updates and consider quotes for painting – discussions took place and it was resolved that Meanee Playpark be put as an agenda item for September’s meeting. It was resolved that the Clerk to contact RDC to see if the potential use can be changed as the playpark is expensive to refurbish especially as the big park is so close. Discussions took place regarding writing letters to the residents who live surrounding the playpark to see if it’s being used. Cllr Paley updated the Cllrs that Scotton Gardens and Falcon playparks are due to have the new equipment soon.
9. Full Planning Permission for Primary Care Facility - the Catterick Integrated Care Campus (CICC) at Peronne Lines, Scotton Road, Catterick Garrison, North Yorkshire, DL9 3JS The Council has received the above application. Details of the proposal and all of the submitted documents can be viewed using the link below :
[https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=RCT1HXNA00S0Planning applications:](https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=RCT1HXNA00S0Planning%20applications)

Scotton Parish Council have no objections to the new Catterick Integrated Care Campus.

The Parish Council would like to know if this application would generate 107 funding to provide for local projects. Scotton Parish Council are keen to encourage a healthier lifestyle for local residents and are looking at projects to enhance their experience. The Hunton Road footpath is a key safety concern within Scotton, they are keen to complete this project for the safety of the residents and school children that use this dangerous stretch of road. They also have aspirations to provide benches between the new campus and Scotton, this would hopefully encourage residents to walk more often, knowing that they would have the ability to stop and rest if necessary. This has proven to be a positive addition to Colburn Town Council along the A6136 and has generated an abundance of positive feedback from the local population.

Cllr Dale expressed an interest as sits on planning so didn’t speak.

10. To discuss Village Maintenance jobs and consider quotes
 - Fence along allotment path – it was resolved the Clerk to write a letter regarding the matting on the fence
 - Clean up of Village Hall – large tables and chairs are to go to Hipswell Village Hall. It was resolved that the Clerk contact the man who wanted the piano and other table to arrange to collect them.
 - Painting of play equipment – quotes in Private
 - Fence in Meane play park – Resolved the clerk to write a letter
 - Stub of metal in ground – has been removed
 - Overhanging Tree Falcon Park – quote in Private
 - Attaching new noticeboard on the Village Hall – quote in Private
 - Grit bins – discussions took place regarding the two prices for the grit bins one from NYCC for £75 plus VAT and a free refill and one for £65 with no refill. It was brought to the Cllrs attention that the grit bins are full and compacted so would need emptying to refill. It was resolved that the Clerk to write to NYCC to see if any of the bins were asked to be refilled last year and if they were already full before filling.
 - Village Hall shelf for bowls mat – discussions took place regarding building a box for the large bowls mat for health and safety reasons for the Village Hall. It was resolved that the Clerk speak to the bowls club and ask for a design on how to build storage for the bowling mat also to look at storage for the yoga mats, tables and contact some joiners for a quote and then looking into getting a grant.

- Possible removal of spare toilet for storage – discussions took place regarding removing the spare toilet in the ladies toilet as you need to access it through the disabled toilet and make it into storage. Discussions took place regarding putting a door in the hall so the two were separated. No decision was made.
 - Removal of shed on allotment – the shed has now been moved back onto the owner’s allotment and is in the process of being rebuilt.
 - Hawthorn parking fence – it was resolved that the clerk write a letter to RDC regarding this issue
 - Move VAS sign – discussions took place and it was resolved that the Clerk write to see if data is collected by the VAS sign. It was also highlighted that the VAS sign needs to be moved.
11. To update Council on the bus shelter – Clerk informed the Cllrs that this is all in hand and the MOD are doing all the repairs. They are going to get the grass trimmed. The roof is going to be slightly different to enable the water to run off. They are also going to repaint the inside of the shelter.
 12. To discuss benches for Scotton Parish Council – discussion took place regarding putting extra benches which would enable a circular walk for anyone who needed to have a rest while walking to the shops or walking the circular walk around Scotton. The types of benches were also discussed and it was resolved to go for the metal benches similar to the ones in situ in Colburn because they will last longer than plastic, more pleasing to the eye and can’t be burnt. It was resolved that the Council would apply for awards for all, area partnership other grant schemes and ask Cllr Jones to sponsor a bench. Cllr Dale offered to help with this as she has done the grants before so it was resolved for Cllr Dale to work with Cllr Wine and the clerk to do look into funding. It was resolved that the Clerk to contact Colburn and St Giles for the company who provided the metal benches for prices and catalogues. It was resolved that the Clerk to contact the DIO regarding the areas for fixing the benches. Cllr Dale, Paley and Wine volunteered to do the walk to see where is best to put the benches into situ. It was resolved that the Council to concentrate on the large park outside the Village Hall next year for the awards for all and other Grants.
 13. To consider any allotment updates – discussions took place regarding the dog walking area and extending the allotments in the dog walking area as we have a waiting list. It was resolved that the allotment Cllrs reps to have a look at this. Clerk to send emails to all allotment holders asking if they would be interested in changing to allotment society.
 14. To discuss updates on the third phase of the Hunton Road Footpath and the possible meeting in August to move this project on – Clerk informed the Cllrs that she had spoken to a contractor who informed her that Highways may have increased the price in his opinion and it should be their job to finish of this footpath off. He also said plans would be needed for any contractor to do the job. It was resolved that the letter that had been circulated by Cllr Greensmith to be sent to to Carl Les, Kean Duncan, Cllr Jones, Rishi Sunak and RDC regarding this footpath.
 15. To receive updates on flooding – none received
 16. To discuss soak away outside the Village Hall and consider quotes in private – Clerk informed the Cllrs that one contractor had said he would do an exploratory hole to see where the water is coming from. Another contractor had suggested going behind the tree and said it was a probability that the stream might pop up somewhere else as this had happened already. He mentioned that he had been informed that when some houses had been built the steam had been blocked and is just working its way toward the beck. It was resolved to look at a working group to clear the beck up and date to be confirmed.
 17. Parish Clerk’s update and Correspondence – Clerk informed the Cllrs that Zurich are making changes to its organization. ***We are proposing to transfer parts of Zurich’s UK general insurance business, from Zurich Insurance plc (ZIP) to Zurich Insurance Company Ltd (ZIC). This is an internal reorganisation between two companies within the Zurich Group and is in response to the UK’s exit from the European Union on 31 January 2020 (Brexit) No concerns raised by the Cllrs***

She updated the Cllrs regarding the LGR meeting which had taken place. The Parish Charter will form governance for local Town and Parish Councils which is in draft form by the YLCA she has not seen anything of this yet. This Parish Charter will need to be adopted.

Double devolution will be accessible for some Councils who would like to take on services but a business case will need to be done for this. NYCC will have some staff available to help with this next year when they take over.

They are looking at area Committees and a network community officer in areas to help to co-ordinate networks.

Looking at area committees to be major point for informing Parish Councils what is going on.

Emergency item just arrived. - Clerk received a letter from Natasha to ask for support for the Creation of the new Town Centre. Clerk asked the Cllrs to consider the letter of support for the New Town Centre and it was resolved to sign the letter of support from Scotton Parish Council. Cllr Dale abstained.

The Clerk informed the Cllrs of some admin she is going to do during the August month. This will include playpark inspections, equipment and new accounts system.

Cllr Dale asked who does the internal audit and she was informed that the Chair is responsible for this.

Cllr Paley mentioned someone had reported the Scotton sign had fallen off and Cllr Wine said he would have a look.

Cllr Paley brought an emergency item regarding grass cutting on Low Hall Lane - discussions took place and it was resolved that Cllr Paley speak to Ray to see how much it would be to cut every other cut for this year and to ask if he could fit it in. It was discussed to put cutting down on our green grass spaces on the agenda for September.

18. Bank rec June – May and June bank statement. Appendix BACS payment proposed by Cllr Whitehead and Seconded by Cllr Paley
19. Burial Board Minutes and Agenda can be found on Scotton Parish Councils Website
20. To move into private to discuss quotes
21. Next meeting 05/09/2022

Council moved into private sessions to discuss quotes for jobs

Tree quotes for Falcon Playpark- It was resolved to accept Sean Stockdale quote of £160 to cut and remove branches and remove from site. Proposed by Cllr Whitehead and Seconded by Cllr Archer. It was resolved that Cllr Paley contact Sean to let him know.

Painting of Mallard Play Park and Scotton Gardens – Discussion's took place and it was resolved to accept Adam Barnett's quote of £540 for labour and £114 plus VAT for the paint. It was resolved that the Clerk to order the paint ready for the job. Proposed by Cllr Paley and Seconded by Cllr Wine.

Mallard wooden climbing frame. It was resolved to accept the Veterans Woodcraft to do this job at the cost of £548.95 proposed by Cllr Wine and Seconded by Cllr Archer.

Remove the noticeboard and put up the new noticeboard outside the Village Hall it was resolved for the Veterans Woodcraft to do this job at the cost of £60 proposed by Cllr Whitehead and Seconded by Cllr Dale.

Fence along the path towards the allotment – it was decided to defer this as the quotes were not like for like and one arrived while the meeting was taking place. One contractor had suggested to only fence one part and to take the rest of the path back to grass and the other was to change the posts. It was resolved that the Cllrs would have a look at the path to decide which was the best approach.

Cllr Paley had been asked to bring up the subject of the Clerks pay scale by Cllr Greensmith – discussions took place and it was resolved that the Clerk contact NALK to look into the new PayScale for Clerks. Cllr Dale abstained.

22. Meeting finished 9.30pm

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

Bank Balance 25th May to 25th June 2022

Account 21410482 - Current Account	B/F	£42,430.47	Actual
Account 21410490 - Current Account-Savings	B/F	£6,991.98	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,035.60	Actual
		<u>£56,458.05</u>	

Current Acc b/Fwd from previous month	£44,690.33	£44,690.33
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Income

CHQ 407080 Hall Hire	£36.00	
Taylor Pilates Hall Hire	£72.00	
	<u>£108.00</u>	£108.00

Expenditure

DD Scottish Water Bus	£18.50	
May Wage	£161.32	
May Wage	£295.87	
A England Hall Expenses	£3.49	
INV 3357 R Bowland May Grass Cut	£775.20	
J Doyle SPC Audit fee	£75.00	
L Hodgson Ink Expenses	£27.85	
E.ON NEXT Gas Electric	£141.96	
DR HSBC Charges	£8.00	
June Wage	£860.67	
		-£2,367.86

Balance C/Fwd as at 25th June 22		£42,430.47
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BACS Payments for Approval 4th July

June Wages	£161.12	Paid
KH Heating LTD Boiler Service	£66.00	
A England Village Hall Expenses	£4.19	
R Bowland June Grass Cut	£775.20	