



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

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MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL HELD ON MONDAY 7th NOVEMBER 2022

Present Cllr Sparkes, Cllr Paley, Cllr Archer, Cllr Whitehead, Cllr Greensmith, Cllr Wine, Cllr Dale, Cllr Jones, Parish Clerk one member of the public. Cllr Grant arrived at 7.30pm.

1. To receive apologies and accept reasons for absence - Cllr Walker Smith and Cllr Middlemass.
2. To receive Councillors declarations of interest – Cllr Paley on allotments.
3. Approval of minutes of the meeting held on Monday 3.10.22 – Proposed by Cllr Wine and Seconded by Cllr Whitehead that they were accurate.
4. To consider questions from the public – none received.
5. To receive and consider updates from County Councillor – Cllr Jones informed the Cllrs that a site visit had been organized but then cancelled regarding Hunton footpath he will keep up updated. He has started a facebook page and if anyone would like to join <https://www.facebook.com/Councillor-Tom-Jones-105422735503835>. Lights on Lou Road was picked up as not working, Cllr Jones was asked if he could find out who it belongs to. Cllr Dale asked if he would be willing to fund the Christmas Luncheon which is free. Cllr Jones has offered to fund £400 towards the Christmas lunch. Cllr Jones was thanked.
6. To receive and consider updates from Richmondshire District Councillors – Cllr Middlemass's report was noted but discussions did take place regarding the conversations that took place regarding dentistry in the new CICC which Cllr Middlemass attended. Cllr Grant spoke regarding the LGR and that residents need to understand that there will only be Cllr Jones to represent them from April. She mentioned the new Hackney Carriage survey was underway. The Green Solar Farm was approved and that Council house improvement insulation is underway.
7. To note or discuss police reports – reports were noted. Discussions took place regarding an accident on the 1st of November on Hunton Road it was **RESOLVED** for the clerk to contact the police to ask what happened as 3 police cars attended.
8. To discuss play park updates and repairs – Clerk informed the Cllrs she is still waiting to hear from the contractor she has asked to price up jobs. She informed the Cllrs that Wickstead had checked out the equipment and all was well. The Parish have been sent specialized allan keys. It was **RESOLVED** for the clerk to contact Orchard Mews to see who does the maintenance regarding the fence in the park.

9. Consider and approve updated standing orders – this was deferred till next month and financial recs to be considered next month.
10. To consider attending a workshop at Richmond Highway Area Office- discussions took place and it was **RESOLVED** to look at the new dates when they come out.
11. To discuss Planning applications and update on the Larches – Clerk informed the Cllrs that the response from highways was for approval on larches. The application for Larches will be going to full planning committee.

Planning Permission for Whole-House Retrofit of 9 Existing Service Family Accommodation Terraced Dwellings at 1 - 6 And 15, 17 And 19 Teesdale Terrace, Catterick Garrison, North Yorkshire, DL9 4ES The Council has received the above application. Details of the proposal and all of the submitted documents can be viewed using the link be – Scotton Parish have no objections. Cllr Dale declared an interest as she sits on planning.

12. To discuss Village Maintenance jobs and consider quotes
 - Fence along allotment path- was noted that the fence on the big park needs replacing. It was **RESOLVED** to get a plank of wood and put in on
 - Sorting filing cabinets out and archiving – defer till next meeting
 - Painting of play equipment no response – clerk to ring contractor
 - Possible removal of spare toilet for storage – was **RESOLVED** for Clerk to get some quotes for an area partnership grant
 - Hawthorn parking fence – still no updates. It was **RESOLVED** for the clerk to contact RDC and RDC Cllrs to say we are dissatisfied with the safety of the RDC car park and to copy Cllr Jones
 - VAS Signs – It was **RESOLVED** to move the sign to Hunton Road
 - Tree at Meanee playpark – Cllr Paley informed the Cllrs that this would need to be removed when we have some frost otherwise there will be a problem with the grass
 - Scotton sign needs putting up – it was **RESOLVED** for Cllr Wine to have a look.
 - Top gate post rotten on the dog walking area needs replacing and a new latch
 - Piano needs to go
 - Footpath overgrown hedges - clerk to report this
13. To discuss and consider updates on community benches – Clerk updated the Cllr regarding the successful grants that were applied for. RDC CIF application of £17851.32 and £10.000 awards for all. Just waiting on the two ridings for 2K. It was proposed by Cllr Dale to order the benches and seconded by Cllr Whitehead. Cllr Wine proposed for the benches to be renovated and seconded by Cllr Archer. Cllr Dale raised concerns regarding getting the benches sited properly and it was **RESOLVED** for Cllr Wine to arrange a working group to fix a date with the MOD to check sightings of the benches and Cllr Dale and Paley would be part of the group
14. To consider any allotment updates – clerk reminded the Cllrs that the invoices will go out next month regarding the fees. She asked if she should include in the cover letter with the invoice if the allotment holders would be interested in forming an allotment association where they would be able to access funding. Discussions took place regarding the annual rent and it was **RESOLVED** to stay the same.
15. To receive updates on flooding- Cllr Paley informed the Parish that the work should start in 3 weeks. It was **RESOLVED** to check with the contractors. Cllr Jones said he would pay the £2016. from his locality money. Cllr Greensmith thanked Cllr Jones

16. Parish Clerk's update and Correspondence – Third online briefing for LGR. Consultation on proposed Parish Charter, Double devolution – and Community Networks. Meetings to take place Mon Nov 28th at 6pm and Wed 30th Nov 1030am. Clerk updated the Cllrs about Garrison Gathering and that on the Sat 10th of December the Christmas Fest would be held in Risedale School again. The Gathering are also looking at a party in the park again. She informed the Cllrs about the YLCA meeting that she attended and that we should have had information regarding the Parish Charter and also the pay awards from NALK. Next meeting will be via zoom. She had received an email form E.ON.NEXT to say discounts are being applied to our bills. The phone has been purchased for the Council and is going to be £7.50 per month. The new grit bin will be £50 and Area One will contact the Parish when they are in the area to collect it and put in position. She was able to feed back the CAB data. Between 1st of April and the 31st October 2021 they helped 22 people it is standing at 34 people currently so already and increase. Burial Board have increased their precept for 2023/2024 to £1665.50 so an increase of £34.00. Discussions took place regarding the lights at the back of the hall and front light. It was **RELOVED** to look at the outside light and to be an agenda item for next month. If a quote comes in the chairman can action it Proposed by Cllr Paley and Seconded by Cllr Greensmith.
17. Discuss the Parish Charter – no information received
18. To discuss Scotton Village newsletter and consider printing cost – Clerk had some samples of old newsletters and papers she had from Castle Print. Discussions took place and it was **RESOLVED** for the clerk to go back for the costings of 1250 normal white paper it was £141.00 for 150gsm printed in colour on both sides on gloss paper. It was **RESOLVED** to go through the chair because of the time scale involved for the decision as the letter needs to go out.
19. Updates on Village Hall lunches and consider letter from Bowls club – discussions took place regarding the letter the bowls club had written regarding the price increase for the Village Hall hire. It was **RESOLVED** the bowls club get a concession rate of £6 per hour. Cllr Dale informed the Cllrs that the first week of dinners had been a success and positive feedback had been given.
20. To discuss and consider signing the Civility and Respect Project – discussions took place and the Cllrs consider we already are covered by our standing orders.
21. To discuss open space grass cuts and consider cutting down on grass cuts. To look at advertising for a 3 year contract for the grass cutting – it was **RESOLVED** for Cllr Paley to work with the Clerk to put a job description of what we want cutting, how many times the grass needs to be cut. This then needs to go on facebook and bought back to the Council.
22. Bank rec September and October Statement 2022. Appendix BACS payments - Proposed by Cllr Whitehead and Seconded by Cllr Sparkes.
23. Burial Board Minutes and Agenda can be found on Scotton Parish Councils Website
24. Next meeting 5th December 2022
25. To Move into private to discuss quotes for playpark – no candidates or quotes for Playparks. It was **RESOLVED** for the Clerk to advertise for co-option for a Cllr next Month. Meeting finished at 930pm

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

25th Sep to 25th Oct 2022

Bank Balances as at

Account 21410482 - Current Account	B/F	£64,814.51	Actual
Account 21410490 - Current Account-Savings	B/F	£6,996.86	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,040.51	Actual
		£78,851.88	

Current Acc b/Fwd from previous month**£38,754.08****Income**

Pilates Hall Hire	CR	£78.00	
Zumba Hall Hire	CR	£24.00	
Richmond DC	CR	£9,700.36	
Richmond DC	CR	£10,000.00	
Hall Hire	CR	£48.00	
Main Grants Awards for all	CR	£10,000.00	
		£29,850.36	

Expenditure

Veterans Woodcraft Playpark	BP	£548.95	
Scottish Water bus	DD	£18.50	
Sept Wage	BP	£161.12	
Sept Wage	BP	£538.78	
Veterans Woodcraft Noticeboard	BP	£60.00	
Wel Medical Ltd difib	BP	£192.00	
R Bowland	BP	£775.20	
BHIB Ltd Insurance	BP	£919.64	
PKF Littlejohn LLP External Audit	BP	£360.00	
HMRC Pay	BP	£50.80	
Bank Charges	CHG	£12.00	
E.ON.NEXT	DD	£126.02	
E.ON.NEXT	DD	£2.94	
The Poppy Shop	VIS	£23.98	

£3,789.93

£0.00

Balance C/Fwd as at**£0.00****BACS Payments for Approval**

Oct Wage	Paid	£161.32	
Oct Wage	Paid	£599.76	
Poppy	Paid	£23.98	
L Hodgson Phone deposit		£7.50	
L Hodgson Phone phone case		£8.99	
HMRC		£66.00	
YLCA training Budget		£30.00	
Graham Job done		£200.00	
R Bowland		£387.60	
L Hodgson Paper		£14.00	
NYCC Grit bins		£630.00	
Extra Grit bin		£50.	
A Enland Expenses Village hall		£11.37	

