

SCOTTON PARISH COUNCIL MEETING
12 April 2021
Held Via ZOOM (DUE TO COVID 19 RESTRICTIONS)
AT 7.00PM

	Responsible
<p>Present: Cllr Maggie Smith (Chair) Cllr Julie Greensmith (Vice Chair), Cllr Ian Whitehead, Cllr Gemma Paley (minutes), Cllr Truda Hammett, Cllr Helen Grant (NYCC & RDC), Cllr Pat Middlemiss (RDC)</p> <p>The Chair reminded the Meeting of the Council's expectations for the audio or visual recordings of this meeting. No comments were given. (The Clerk advised she would be using a Dictaphone for this meeting) The Chair acknowledged on behalf of all attendees. We send our condolences to the Queen and the Royal Family on the passing of His Royal Highness Prince Philip.</p> <ol style="list-style-type: none"> 1. <u>APOLOGIES FOR ABSENCE</u> PCSO Paul Fee 2. <u>DECLARATIONS OF INTEREST</u> None declared. 3. <u>APPROVAL OF THE PARISH COUNCIL MINUTES FOR 8th March 21</u> The minutes had been circulated to all and were approved. Cllr Smith to sign. 4. <u>Cllrs Grant/Middlemiss Report.</u> Cllr Grant gave a brief update to members. The consultation about Local Government Review is coming to an end on 19th April. Locally we now need to await the outcome from Government for the way forward. The number of local representatives will be decided by the boundary review which will take place in tandem. Covid numbers continue to reduce and are lately in the region of >20 (4 per 100k today) in Richmondshire. The vaccination program is moving at pace and has been very successful. There is to be a new NYCC inhouse highways company which will hopefully address many of the criticisms that have been made about the previous contract. I am particularly interested in the National bus strategy which is being formed and how that might impact on areas such as ours. The Climate groups at district have made progress and are now embedded and undertaking various surveys and programs for improvement. The next Corporate Board at RDC will be addressing many community issues as promised by the administration including further Area Partnership funding, continued apprentice grant scheme funding, a new business portal is to be produced – it will show developers what is available, where and how RDC can assist. There is a long-awaited street lighting investment fund. The creation of a play park improvement fund and a large investment into the district swimming pool are also on the agenda. Cllr Middlemiss gave a brief update OVERVIEW & SCRUTINY JOINT COMMITTEE RDC EXTERNAL & INTERNAL We held our first RDC joint Committee (OSE)&(OSI) on 25th March 2021 at 4pm to discuss the Economic Recovery Plan Frame work which I chaired the document sets out where RDC are focussing on efforts to support the local economy, this does not replace the Councils existing action plan, it is a separate plan developed for the purpose of COVID-19 response It is a live document that will develop and change over time & will be updated regularly to review progress & and address emerging challenges. The Four Key themes are: Business & Innovation, Place & Infrastructure, People & Community and Land Use & Environment. It was agreed that the Committee will meet every three months The Overview & Scrutiny External Committee (OSE) was held on the 25th March at 6.30pm Inspector Mark Gee North Yorkshire Police update presented a report detailing the number of Crimes and instances of Anti-Social Behaviour (ASB) committed within Richmondshire from 2020 to 2021 which was 1,143 crimes had been reported during January & February 2021 which was a 	<p>Cllr Smith</p>

<p>29% reduction on the same time period last year. Inspector Gee highlighted the impact that Stay-at-Home messaging was having on crime, by reducing the amount of road travel and decreasing the opportunities for burglars to strike unaccompanied homes 355 instances of domestic abuse were reported which was 15% reduction. there had been 755 reports of ASB a significant increase which was partly due to COVID-19 Fixed Related Penalty Notices (FNPs)</p> <p>The Committee enquired about impact of fraud and cybercrime particularly on the elderly and vulnerable people Inspector Gee noted that there had been an increase particularly with scams relating to PDP and Royal Mail deliveries and that the Police has been working to educate the community where possible and he agreed to feed this back to the Committees concerns into Financial Fraud.</p> <p>NYCC Update on Flooding in Richmondshire</p> <p>Emily Mellialieu Flood Risk Manager for North Yorkshire County Council gave the RDC Committee a verbal presentation explaining the role of her team in 2020 NYCC was given the role of Lead Flood Authority with the responsibility of acting as the statutory consultant to the Planning authority on Sustainable Drainage in areas where the risk is highest. They also have the responsibility for producing flood Investigation reports under the S19 of the Water Management act 2010 the last such report having been produced in 2019, we also asked about resilience plans Emily explained that the Emergency Team provided these and considered all contingencies and that the team were looking for an operating plan to increase preparedness before an event. I asked Emily if her team would visit the Oaktree Estate in Scotton with the Parish Council and advise how they can resolve the problem they have with Flooding and who was responsible she agreed and gave me her email address which I duly passed on to Scotton PC Chair & Committee.</p> <p>TASK GROUP UPDATE & WORK PROGRAMME 2021-2022</p> <p>The Scrutiny External Programme was reviewed, and it agreed to look into the following items during 2021. The Mental Health Partnership work in particular COVID-19 pandemic on Mental Health of Residents. The NY net Broadband to be considered as a matter of priority, the Committee feel it is vital to a successful economic recovery. That we include cybercrime and fraud to be considered as part of our Crime & Disorder role of work. A Task Group meeting to discuss Flooding at RDC.</p> <p>NORTH YORKSHIRE COUNTY COUNCIL HEALTH MEETING 12th MARCH RDC REPRESENTAIVE</p> <p>I also attended the NYCC Health Committee meeting as a representative for RDC on 12th March 2021 by remote meeting of Microsoft Teams. where we give presentations on various Hospitals that were undergoing rebuilds and refurbishments which I will update you with once minutes are received.</p> <ol style="list-style-type: none"> a. NHS response a presentation was given to the NYCC Committee by Louise Wallace the new Director of Public Health who discussed in depth COVID-19 from NYCC. b. The Committee Programme was presented to the Committee by Daniel Harry who is the NYCC Scrutiny Manager at Health Meeting. <p>CATTERICK INTEGRATED CARE CAMPUS</p> <p>The news was released in late March that the Funding from the MOD/Army had finally been released and the first in the World Care Campus could now jointly with the NHS go ahead and will be opened in 2023 for all Civilian & Military Personnel to use.</p> <p>5. <u>Play Park/Bench Update</u></p> <p>Cllr Paley updated everyone about the parks stating we have a couple of smaller jobs left to complete when the parts arrive as they have been sent the wrong parts. The beams at Mallard we are awaiting on as they are in short supply and hard to get hold off. Agreed to get Callum to sort the weeds at Oak Tree. Discussed the damaged matting at Meanee park and Scotton Gardens agreed to put matting down to replace the damaged matting. Cllr Paley to measure up the different areas requiring matting and send to Cllr Smith. Cllr Smith to added it to quotes for Mallard Park and Callum to fit when they arrive. Cllr Smith to update Dave Lodge at RDC on the names of the parks and enquire why we are not receiving reports as often as they are carried out.</p>	<p>Cllr Paley</p> <p>Cllr Smith</p>
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<p>6. <u>Grant Updates</u></p> <p>Cllr Smith updated the meeting on the latest details of the grant applied for the Play Park in Mallard Road. A £15k grant had been offered from RDC on a total spend of £27k. It was all agreed that we would use the £7,033.83 in the playground account and top up with the rest from the current account.</p> <p>It was discussed about looking at the other parks and what improvements we could make to all of them going forward, looking at what we could develop next. Cllr Smith would look at the business plan to see our future park agenda. Cllr Smith to ask the companies quoting for Mallard to quote for the improvements for the other parks. Cllr Grant to chase up Highways regarding when they are going to install Hunton Road footpath.</p>	Cllr Smith								
<p>7. <u>Planning Applications.</u></p> <p>Cllr Grant updated us that there was a issue with the Parish not been notified of some of the planning applications in the Scotton Ward.</p> <p>Curlew Crescent – we were updated by Cllr Middlemiss that the boundaries on the original application where incorrect so are awaiting response from RDC, she would keep us updated.</p> <p>Heatherdene housing application- Cllr Middlemiss informed us that the amended application from them had been accepted and new full planning application due soon.</p> <p>Application for Oaktree Avenue, no objections were made.</p> <p>Cllr Middlemiss commented that several applications had not received a response from the parish and that we should be more proactive in sending in a response. Point noted, as although discussed at meetings, no written reply was sent to RDC which we will now do.</p>	Cllr Smith								
<p>8. <u>Correspondence Received</u></p> <p>Cllr Paley notified us of a message received regarding trees behind the houses on Mallard Road being overgrown. Apparently, this issue has been raised before and was found not to be a Parish Council responsibility. It was suggested that they contact Gary Hudson at RDC, Cllr Paley to reply to the message with the updated information.</p> <p>Cllr Smith had received correspondence about the Social Club requesting to be included as a Parish asset. This was generally thought an excellent idea and would allow the social club to apply for grants to maintain it. Cllr Smith has completed the forms which needs supporting info from the club to then send to RDC.</p> <p>Cllr Smith had received correspondence about cars parking on the grass at Scotton Gardens behind the post box. Cllr Smith had responded asking them to report to the police or to inform us with a photograph of the number plate so can be passed on to the PCSO.</p>	Cllr Paley								
<p>9. <u>Any Other Business.</u></p> <p>a. The Bank Reconciliation for March 21 was reviewed and agreed. Cllr Smith/Greensmith would sign the original for the file.</p> <p>The following payments via BACS had been approved:</p> <table data-bbox="295 1570 1198 1704"> <tr> <td>Staff Salaries Apr21</td> <td>£158.17</td> </tr> <tr> <td>Expenses Feb 21</td> <td>£23.73</td> </tr> <tr> <td>Ray Boland – March Grass Cutting</td> <td>£387.60</td> </tr> <tr> <td>BACS Website domain renewal</td> <td>£19.98</td> </tr> </table> <p>Cllr Smith is continuing with the bank payments, correspondence and audits until a new clerk is hired.</p> <p>b. <u>Soak Away</u></p> <p>Cllr Paley updated that she had met with the Highways agent and he stated that it had been there 30-50 years. They and us to keep an eye on it to see if any water comes out of it as they think that there should not be any as it is only an overflow.</p> <p>c. <u>Signs for Scotton Gardens.</u></p> <p>Cllr Grant update us that this should be done about 23rd April. Cllr Paley to update next month. Cllr Middlemiss asked that we chase up the replacement sign for Curlew as still not replaced.</p>	Staff Salaries Apr21	£158.17	Expenses Feb 21	£23.73	Ray Boland – March Grass Cutting	£387.60	BACS Website domain renewal	£19.98	Cllr Smith
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<p>d. <u>Playpark inspections</u> As stated above Cllr Paley. Cllr Paley updated that if we want to know the location of the grit bins, they can be accessed on NYCC website and type Grit bins in the search bar, this will bring up where the council believe they should be. Cllr Smith highlighted that that the grass between Kemmel and the bus stop was not being cut and on our Highways grass plan it was highlighted this is the MOD responsibility. Cllr Grant to email Mark Stewart about the issue highlighting that it's a junction.</p> <p>e. <u>Allotment update.</u> Cllr Paley updated that there was a couple of agreements not returned Cllr Smith to email the allotment holders to chase. Cllr Paley and Cllr Hammett carried out the risk assessment this has been email to all councilors to review and feedback on the email chain. To be discussed at next month's meeting.</p> <p>f. <u>Grebe Avenue - Update</u> Cllr Paley informed the meeting that she had tried contacting Barrett homes on several more occasions leaving messages and not had any response. Cllr Paley to send a letter to local resident to inform him of our findings. Cllr Grant suggested that we report it on the NYCC website as a highway's obstruction.</p> <p>g. <u>Oaktree Ave Water Issues.</u> Cllr Smith had sent an email to Emily Mellialieu (Flood Risk Manager) at NYCC regarding flooding issues and received a response from James Ryan (Development Manager, NYCC) to arrange a site meeting. Cllr Smith to liaise with Cllr Greensmith and Cllr Whitehead.</p> <p>h. <u>Reopening Village Hall – what we need.</u> We are awaiting confirmation from the Government on Re-opening. It was agreed that we would wait until at least the 17th of May 2021 Government's decision to re-open. Risk assessments will need to be completed with each group requesting the use of the hall. The current risk assessment will be adapted for each group/hirer and a meeting scheduled with group leaders to complete it. Cllr Paley removed the books to charity and disposed of the balloons left in the cupboard.</p> <p><u>Local Elections</u> Local Elections will be held in the Village hall on 6th May. A Risk assessment will be carried out with them before. One way system to be in place.</p>	<p>Cllr Grant</p> <p>All</p> <p>Cllr Paley</p> <p>Cllr Smith</p> <p>Cllr Paley</p> <p>Cllr Smith</p> <p>Cllr Smith</p>
<p>10. <u>Agenda Items for Next Meeting</u></p>	
<p>Annual General Meeting</p> <ol style="list-style-type: none"> 1. Cllr Grant and Cllr Middlemiss report 2. Play park repairs / bench update. 3. Planning Applications 4. Correspondence Received 5. Bank Reconciliations/BACS Payments Authorised 6. Scotton Gdns and Curlew Signs 7. Allotment - Update 8. Water Issues Oaktree Avenue 9. Reopening Village Hall 	
<p>14. <u>DATE OF NEXT MEETING</u></p>	
<p>The next meeting would take place: 10 May 2021 at 7pm The meeting closed (online) at 21:00pm</p>	
<p>Chairman signature:</p>	<p>12 April 2021</p>