

Agenda for extraordinary meeting of Scotton Parish Council

Wednesday 11th August 2021

Dear Councillor, you are summoned to an Extraordinary Parish Council meeting to be held in Scotton Village Hall, Hawthorn Avenue, Scotton, North Yorkshire, DL9 3NE. The meeting will commence at 7pm on Wednesday 11th August and is to ratify the decisions made at the meeting on Monday 12th July.

Cllr Julie Greensmith (Chairman)

1. **Present**
2. **Receive apologies for absence**
3. **Declarations of Interest**
4. **Ratify the decisions of the Meeting 12 July 2021 (Minutes shown below for information)**
5. **Parish Clerk's update on AGAR**

The Chair reminded the Meeting of the Council's expectations for the audio or visual recordings of this meeting. The Clerk was participating via zoom and a Dictaphone would be in use for this meeting. No comments were given.

PRESENT: Cllr Julie Greensmith (Chair), Cllr Gemma Paley, Cllr Maggie Smith, Cllr Ian Whitehead, Cllr Truda Archer. Anne England
Cllr Pat Middlemiss Richmond District Councillor
One member of the public in attendance.
Clerk Lorraine Hodgson was on zoom.

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE** – Cllr Helen Grant
- 2 **DECLARATIONS OF INTEREST** – none
- 3 **APPROVAL OF THE PARISH COUNCIL MINUTES HELD ON THE 10TH ON MAY 2021**

It was **RESOLVED** that the minutes of the of Scotton Parish Meeting held on the 10th May 2021 be accepted and were signed by the Chair Cllr Greensmith.

4 **REPORT RECEIVED**

Richmondshire District Councillor Pat Middlemiss gave a verbal report regarding a meeting she had attended on Overview and external Scrutiny. She had an update from Louise Wallace North Yorkshire Director of Public Health. The cases of covid are high at the moment and expected to increase with lock down restrictions being lifted. She advised everyone to take precautions. She advised people who have not had vaccines to get vaccinated as soon as possible. Cllr Middlemiss raised the issue to Lousie Wallace regarding the lack of Dentists in the area. She had an update from Robert Ling, NYCC Assistant Director of Technology and Change. He advised the committee that most households have defined speeds of 30 Mbps or better. He advised that residents with average speeds of 10 Mbps or less to contact BT.

Cllr Paley asked Cllr Middlemiss to look into the new drive that had been put in next to the car park as there is still lots of flooding. **RESOLVED** that Cllr Paley to send information to Cllr Middlemiss.

5 PLAY PARKS UPDATES

Cllr Smith is waiting for a few more quotes for an embankment slide on Hawthorne park.
Falcon park to have slide, see-saw, spinner, swing and fire engine.
Meeane park repair matting under existing equipment.
Hawthorne park embankment slide, goal posts, basketball posts and bike ramp
Scotton Gardens to replace matting under slide and play equipment for younger children
Cllr Paley updated that she is liaising with RDC regards the bin not been collected in Hawthorne park and gaining a list of the bins which SPC pay to have collected.
Cllr Paley awaiting quotes from two sources to get the trees maintained in Meane park, the tree in the village hall car park and the allotments.

6 GRANTS

Cllr Greensmith updated the Council regarding the footpath.
Cllr Greensmith updated the Council regarding extra streetlights.
Cllr Smith updated the Council regarding the RDC play park grants.
It was **RESOLVED** that Cllr Smith would enquire prices from architects to draw up plans for an extension for the Scotton Village Hall.
Parish Clerk to look for quotes for chairs, large fold away tables with a stand to store them in and a noticeboard up to the price of £1200 from the Area Partnership Grant.

7 LOCAL PLAN PREFERRED OPTIONS

Discussion took place and the Council **RESOLVED** that they would contact the Clerk with concerns then she would fill the consultation in.

8 PLANNING APPLICATIONS

9 Curlew Crescent.
The Council have been made aware of issues regarding this application by a member of the public. The Council have concerns this to be over developed in size and not in character with the other houses in the area. The Council have been made aware of the balcony and raise concerns regarding lack of privacy for the neighbouring house 7 Curlew Crescent. The Council also raise concerns regarding the possible subsiding and collapse of the wall of 7 Curlew Crescent. The Council raise concerns with the sky lights overlooking one of the windows in the neighbouring house 7 curlew Crescent.

Re application for Gough Road for 27 houses – The Council have no objections.

Facility for the MOD at Whinny Hill – The Council have no objections.

9 CORRESPONDENCE RECEIVED –

Cllr Grant has brought to the attention of (RDC/Highways) that the weeds haven't been sprayed off at the sides of the roads. On going.

A new resident to Oak tree avenue has highlighted the need for the trees to be maintained in the park as overgrown. It was **RESOLVED** that Cllr Paley to add this on to the park quotes.

A member of the public highlighted the on-going problem with the hedge on Grebe Avenue. This issue has already been discussed and Scotton Parish Council are unable to do anything further. He was advised to get a solicitor and contact highways. **RESOLVED** that the person seeks a solicitor to action his problem.

10 ANY OTHER BUSINESS

- a. **BANK REC JUNE/BACS PAYMENTS APPROVAL – APPENDIX A**
Discussions took place regarding HSBC closing and cash payments. It was **RESOLVED** that a policy was introduced for checks or vacs payments only. It was **RESOLVED** that Cllr Paley go into the bank to enquire about the deeds for the Village Hall.
- b. AGAR update.
- c. **SCOTTON GARDENS SIGNS UPDATE**
Cllr Paley updated that she has been chasing RDC and they are awaiting their boss coming out to identify best location and what number signs to be put where.
- d. **ALLOTMENTS** - Cllr Paley to email out the missing tenancy agreements to chase them up only two outstanding. It was **RESOLVED** that Cllr Paley and the parish Clerk to do an allotment inspection in September.
- e. **OAKTREE AVENUE WATER UPDATE** - Cllr Greensmith awaiting a date to meet with RDC and the farmer.
- f. **HALL REOPENED AND COVID UPDATES** - Hall to reopen fully but to ensure signing in sheets, covid check in to venue sign and hand sanitiser are available. Equipment used by groups to be left out and Care taker to clean them down before next use.
- g. **SPEED SIGNS UPDATE**
Cllr Smith highlighted NYCC need to know where we would like the post on Hunton Road positioning. **RESOLVED** Cllr Greensmith to look into this.
- h. **POLICIES, PROCEDURES AND KEY UPDATE**
It was **RESOLVED** Cllr Paley to look into policies and procedures and the Clerk to find key log and all to update the next meeting.
- i. **PARISH MAINTENANCE** – Cllr Paley updated the Council regarding PAT testing and that a visual inspection is only required for the Village Hall. Village Hall boiler has been serviced and a certificate will be sent when the bill is paid. The service certificate will be displayed in the noticeboard inside the village hall. The defibrillator has been serviced by Cllr Paley and Ann England and logged with Circuit and will be getting checked by the booking clerk every Month. Fire extinguisher is due to be serviced in November.
- j. **TRAINING** – The Parish Clerk is to complete new Clerk’s course on 20th July. It was **RESOLVED** that the Parish Clerk would send information regarding training and the Councillors would advise her what courses they would like to attend.

11 AGENDA ITEMS FOR NEXT MEETING – It was **RESOLVED to take out item 7.**

12 DATE OF NEXT MEETING – 13TH September 2021 to commence at 7pm

APPENDIX A

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

Bank Balances as at 25th June 21

Account 21410482 - Current Account	B/F	£62,457.82	Actual
Account 21410490 - Current Account-Savings	B/F	£6,990.39	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,034.01	Actual
		<u>£76,482.22</u>	

Current Acc b/Fwd from previous month **£64,403.51**

Income

RDC -Village Hall hire, Voting	£150.00	
Cash Receipts-Village Hall	<u>£65.00</u>	£215.00

Expenditure

DD- Business Stream-Water	£9.50	
DD-EON	£45.00	
Card-Zoom Meeting	£14.39	
DD-EON	£17.14	
Bacs-KH Heating-Hall service	£36.00	
Bacs- May Wages	£158.17	
Bacs- Ann England-Hall expenses	£10.56	
Bacs-Ray Boland-May Grass cuts	£775.20	
Bacs-RDC- Dog Bins	£410.64	
Bacs- Gemma Paley-SPC Expenses	£16.50	
Bacs-YLCA annual subscription	£592.00	
Bacs-Maggie Smith Expenses- Printer Ink	<u>£75.59</u>	-£2,160.69

Balance C/Fwd as at 25th June 21 **£62,457.82**

BACS Payments for Approval 19th July 21

June Wages	£158.17
Ray Boland- June Grass Cuts	£775.20
Callum Ferguson-Park Repairs	£366.25
Gemma Paley Printer Ink	£10.95
Clerks and Councils Magazine annual subs	£12.00

