

Minutes of the meeting of Scotton Parish Council Held on Monday 13th September 2021 At 7pm

Scotton Village Hall, Hawthorn Avenue, Scotton, North Yorkshire, DL9 3NE.

Cllr Greensmith reminded the public that recording might take place

1. Present – Cllr Greensmith, Cllr Paley, Cllr Whitehead, Cllr Archer, Cllr Smith also Cllr Middlemiss RDC and Cllr Grant RDC and County Councillor. Lorraine Hodgson Clerk to Parish
2. 4 members of the public in attendance. At 7.40pm PCSO Randall and PCSO Fee arrived.
3. To receive Apologies for Absence – Jamie Matthews.
4. To Receive Councillors declarations of interest – none received.
5. Approval of minutes of the extraordinary meeting held on Wednesday 11th August 2021- It was proposed by Cllr Paley and Seconded by Cllr Archer that the minutes from the meeting held on Wednesday the 11th of August were correct and Cllr Greensmith signed them.
6. To receive questions from the public – no questions were asked.
7. Updates from County Councillor - Cllr Grant had copied members into a number of issues she has been pursuing not least of which were Scotton Gardens signage and the poor weed control around Richmondshire but Scotton in particular.

There had been a number of difficult planning applications recently. She had given her support to the VAS which is very welcome.

She had reported a number of lights which have been out. Loos Road concerned her particularly as many of the drains are deep in weeds - hopefully DIO will take action before the autumn/winter when flooding there affects Cleveland Road Estate.

She had advised on making Scotton club a community asset which was moving along quickly except for land registry delays.

Local government review continues at pace with proposals for Scotton and the lower dales merging. This would see the removal of Scotton from the Garrison footprint. Both she and Cllr Middlemiss had made representations but it is likely to be the chosen way forward. The papers will be released shortly.

She informed the Council she still hasn't heard about the pathways but assured us that the money will still be available.

She asked members to identify some low cost locality budget proposals in the region of £300 to £500.

If there are concerns between meetings a quick call will suffice rather than wait between meetings.

8. Updates from District Councillors – Cllr Middlemiss updated the council about the planning department at RDC because of staff shortages there will no longer be a duty planner available during the day. They will only pick up on trees. She also informed us that there would be a charge for searches. She updated the Councillors regarding LGA and the proposal for Scotton and Lower Wensleydale and informed the Council that she would be writing a letter regarding this as Scotton is part of the Garrison and should remain in the Garrison. She then spoke regarding a flooding issue.
9. To discuss planning applications (letters circulated by email) this item was taken after item 10 to enable the PCSO's to get away.
 - a. Full Planning Permission to Replace Fence and Gate to the Rear, Install 1m High Handrail to Rear Steps, Replace Back Door, Raise Height of Front Wall to 1m High, Install Paving to the Rear and Construction of Porch to Front Elevation (Part Retrospective) at 5 Scotton House Barns, Kemmel Close, Catterick Garrison, North Yorkshire, DL9 3PW – two member's of the public objected to this proposal. Cllr Whitehead said he would go and visit and write a letter to RDC planning. **Action:** Parish Clerk to forward the letter to the planning department.
 - b. Full Planning Permission to Replace Current Shed with Garden Room and Additional Pent Shed, on the East Elevation Replace and Enlarge Current Living Room Window to Larger Living Room Window, Replace Current External Door with Window of the Same Size and Replace Existing Pathway Fence with Fence and Gate in Keeping with the Current Garden Fence and Front Gate, on the North Elevation Replace Current Kitchen Door with Stable Door of the Same Size, on the West Elevation Replace Window with Door and Side Light, Replace all Other Windows with Composite/Aluminium Windows with no Change to Size and Retrospective Planning Permission to Replace Lawn with Artificial Grass and Replace Circular Patio with Square Patio at 3 Scotton House Barns, Kemmel Close, Catterick Garrison, North Yorkshire, DL9 3PW – Member of the public spoke regarding this application.
Scotton Parish Council have no objections.
10. To receive monthly crime report for August 2021. (Circulated by email) - PCSO Randall and PCSO Fee introduced themselves and gave the Council some contact numbers. **Action:** Parish Clerk to share on the web, Councillors and put in the noticeboard. Councillors asked about cars parking on the whole of the footpaths causing pedestrians to walk onto the road

to pass, also about cars parking and blocking turning bays. The PCSO advised that members of public can ring the police to report parking then the police can go and have a word with the owners. They could also send photos of vehicles who park inconsiderately. PCSO Randall and PCSO Fee then left the meeting.

11. Discuss playparks updates including new maintenance from Harrogate Council (letter circulated by email) – **Action:** It was resolved that the clerk would check with the insurance policy. David Lodge park updates (Circulated by email) – noted. Tree and winter hedge cutting quotes for Park – A discussion took place regarding only having one quote for the tree cutting works in Scotton costing £2460.00. Both Cllr Paley and the Parish Clerk had tried to get people to come and quote. Parish Clerk advised the Cllrs to wait until the next meeting to try and get another quote. Cllr's raised concerns regarding health and safety issues that the work should be carried out. Cllr Whitehead Proposed, because of serious safety issues, that the work should be carried out seconded by Cllr Paley. Cllr Smith abstained. **Action:** Cllr Paley to contact and liaise with the person who quoted for the tree cutting work. It was Resolved to accept the quote for the winter hedge cut £390. 00. Cllr Paley offered to speak to Ray to advise him to carry out the work.
12. To discuss grants applications updates 27th of July – **Action:** Clerk to find out where the area partnership meeting is taking place.
13. To discuss ownership of bus shelter outside Scotton Gardens as in poor repair. Discussion's took place and the Cllrs think it belongs to the MOD. Boundary maps we hold tells us that it belongs to the MOD. Lots of Children use the bus shelter so it's very important to keep. **Action:** Clerk to write a letter to the MOD.
14. To discuss the legal agreement for the VAS activated signs including taking out liability insurance and £1500 plus VAT for the installation of the posts. (Contract sent by email) it was RESOLVED that this was ok as already agreed in a previous meeting and that the signs would be moved every 4 weeks.
15. To discuss financial matters hedge cutting quotes - It resolved that the quote be accepted. Insurance quote – Clerk advised that the quote had only gone up a small amount so it was RESOLVED to accept the insurance quote. Proposed by Cllr Smith and seconded by Cllr Whitehead.
16. Bank rec July and August approval Appendix A, BACS payment – It was noted that a fault on the BACS payment as the Business Steam had been put down twice. **Action:** Clerk to amend. Proposed by Cllr Whitehead and Seconded by Cllr Greensmith to authorise the BACS

payments apart from the second Business Stream. Clerk to confirm names on the Expenditure.

17. Discuss street numbers for Scotton- Cllr Paley advised this to be deferred to next Month's agenda.
18. Allotment update from inspection - discussed inspection and concerns were raised regarding a number of allotments. **Action:** Parish Clerk to send letters to allotment holders not to concrete things as a permanent fixture.
19. To receive update regarding flooding for the Village Hall and Oak Tree – Cllr Greensmith updated the Cllrs regarding the land at Oak Tree it belongs to two farmers she is in discussion with them. **Action:** Parish Clerk to speak to RDC regarding the drainage for the house near the Village Hall.
20. Parish Clerk update was verbal.

Meeting closed at 9.45 and members of the public were thanked for attending and asked to leave.

21. To move into closed session to discuss candidates for co-option and Pay increment.
22. Discussions took place regarding 2 x applicants who had applied to become parish councillors. Both were assessed as suitable. **Action:** Clerk to make contact and confirm. Pay increment discussion was deferred to next meeting.

Next meeting Monday 4th October 2021 at 7pm

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

July and August

Bank Balances as at

Account 21410482 - Current Account	B/F	£60,719.11	Actual
Account 21410490 - Current Account-Savings	B/F	£6,990.51	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,034.13	Actual
		<u>£74,743.75</u>	

Current Acc b/Fwd from previous month

£61,489.95

Income

Cash Village Hall	£117.50	
zumba	£5.00	
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Pilates	£60.00	£187.50

Expenditure

DD-Business Stream-Water	£9.50	
BP Callum Ferguson	£366.25	
BP July Wage Village Hall caretaker	£158.17	
BP July Wage Parish Clerk	£264.98	
BP HMRC	£66.00	
BP SPC Expenses	£10.95	
DD E.ON NEXT	£45.00	
VIS Zoom.us	£14.39	
DD E.ON NEXT	£23.10	£958.34

Balance C/Fwd as at

£60,719.11

BACS Payments for Approval

August Wages	£244.32	
August Wages	£158.17	
HMRC income tax	£61.20	
Business Stream	£32.76	
KH Heating	£61.20	
R Roland Grass cuts July 21	£775.20	
Image Creation	£32.50	
Anne England Expenses Cleaning	£5.00	
Business Stream Water Not to pay as put in twice.	£32.76	
R Roland Grass Cuts August	£775.20	