

Minutes of the Meeting of Scotton Parish Council

Monday 4th October 2021 At 7pm

Scotton Village Hall, Hawthorn Avenue, Scotton, North Yorkshire, DL9 3NE

Cllr Greensmith welcomed everyone and started the meeting at 7pm.

1. Present. Cllr Greensmith, Cllr Paley, Cllr Whitehead, Cllr Smith, Cllr Meades, Cllr Matthews. County Councillor Helen Grant. Parish Clerk Lorraine Hodgson.
One member of the public.
2. To receive Apologies for Absence – Cllr Archer, Cllr Middlemiss and Mr Sparks.
3. To Receive Councillors declarations of interest - none received.
4. Approval of minutes held on 13th September 2021 - Proposed by Cllr Smith and Seconded by Cllr Whitehead that the minutes were correct and signed by the Chair Cllr Greensmith.
5. To receive questions from the public. – none received.
6. Updates from County Councillor - Cllr Grant did not have a long report but updated that she and Cllr Paley had pursued Scotton Gardens Street numbering. She had spoken to Highways regarding phase 3 of the Hunton Road footpath and had been reassured that this was imminent but the restructuring of the highway department had appeared to slow the process down. She had leafleted her details to most of Scotton again and would complete Scotton Gardens and Hambleton shortly. A zoom parish liaison type meeting will take place early November and she hoped councillors would take the opportunity to take part.
7. Updates from District Councillors – Cllr Middlemiss sent a report updating the Council about he flooding issue outside the Village Hall on the path. Other issues were noted.
8. To discuss planning applications.

(Full Planning Permission for Close Board Fencing with Gates to Surround and Enclose the Front Garden and Driveway as Well as the Same Approach to a Section of the Rear Garden at 1 Vicarage Road, Catterick Garrison, North Yorkshire, DL9 4TA The Council has received the above application – **Scotton Parish Council no objections**

Approval of Reserved Matters Application for Appearance, Scale, Layout and Landscaping for Service Family Accommodation Pursuant to Outline Planning Approval 16/00145/OUT for Residential Development (Up to a Maximum of 170 Units) with Associated Access, Landscaping and Open Space (As Amended), , The Outline Planning Application was not an Environmental Impact Assessment application. at Land North Of Le Cateau Primary School, Le Cateau Road, Catterick Garrison, North Yorkshire, DL9 4QP - **Scotton Parish Council have concerns regarding the infrastructure. They are**

also very concerned at the lack of parking for dropping of Children at the School and feel an accident could happen.

Approval of Reserved Matters Application for Appearance, Scale, Layout and Landscaping for Service Family Accommodation Pursuant to Outline Planning Approval 17/00387/OUT for Residential Development (Up to a Maximum of 170 Units) with Associated Access, Landscaping and Open Space (As Amended), at Land North East Of Somme Barracks, Horne Road, Catterick Garrison, North Yorkshire, DL9 4JR, - AMENDED PROPOSAL – **Scotton Parish Council have concerns regarding the infrastructure.**

To discuss change of licensing hours for Aldi at Catterick Garrison - M. Supply of alcohol Sunday 10:00 - 22:30 M. Supply of alcohol Monday to Saturday 08:00 - 23:00 Good Friday 08:00hrs to 22:30hrs Christmas Day 12:00hrs - 15:00hrs & 19:00hrs - 22:30hrs – **Scotton Parish council have no objections.**

9. Discuss playparks updates - Cllr Smith updated the Council on Mallard Play Park and informed the Council that it would be finished next week. It was discussed to get some quotes to paint the metal frames of the play equipment. It was RESOLVED that Cllr Smith would put together a job description of what metal frames in parks needed to be painted and Cllr Smith, Cllr Matthews and Cllr Meades to get some quotes from painters for the next meeting.
10. To discuss grants applications updates – Falcon close an Scotton Gardens were both successful in receiving a £10.000 grant each. The Clerk mentioned Paul Curran trust which is sponsoring play parks at the moment and could also give a grant to the parks. It was RESOLVED the Clerk to look into this and also to send pictures of the quotes to Councillors so decisions could be made. The Clerk also told the Council that the Council had been successful in getting a £962.53 grant from the area partnership fund for furniture for the Village Hall. It was RESOLVED that the Clerk to send the pictures of items to Councillors and then order them.
11. To discuss ownership of bus shelter - Clerk informed the Council she had not had time to get in touch with the MOD. Discussions took place about how important the bus shelter is, as children use it. Cllr Grant informed the Council that it belonged to County Council and thought it had been handed to the parish. It was RESOLVED that Cllr Grant to follow this up and keep the Council updated.
12. Bank rec August and September approval Appendix A, BACS payment – It was proposed by Cllr Matthews and seconded Cllr Whitehead to authorise BACS payments.

13. Discuss street numbers for Scotton – to defer to next meeting.
14. Allotment update - Discussions took place regarding expanding some of the allotment by cutting back some of the hedge to make space for another allotment as the Parish has a waiting list. It was also discussed to make disabled accessible allotment, Cllr Grant suggested getting funding from Stronger Communities to help with this. The Clerk updated the council she had sent a letter to one allotment holder and is waiting for a response. It was RESOLVED the Clerk to send out letters to other allotment holders to check they are still happy with their allotment. Discussions took place regarding the quote of £380 to cut back the allotment hedge's which have not been done for some time. It was Proposed by Cllr Matthews and Seconded Cllr Paley to accept the quote. It was RESOLVED for Cllr Paley to let R Boland to start the work.
15. To receive update regarding flooding for the Village Hall and Oak Tree – Cllr Greensmith is still waiting for information from James and will keep the Council updated.
16. Parish Clerks update – the Clerk updated the council that she is still waiting for the insurance company to get back regarding play park safety check. She reminded the Council about extra bins and that the application needed to be in by the end of October. Discussions took place regarding the Burial Board and it was RESOLVED that the Clerk put the minutes on the website and mention on the agenda that minutes can be found on the website. Cllr Greensmith informed the Council that the Clerk had done 17 hours overtime since she had started work due to training etc. It was Proposed by Cllr Paley and Seconded by Cllr Smith to pay the extra hours.
17. To accept AGAR report for the year ending 2021 and pay £408.00 to the audit PFK Littlejohn – It was Proposed to accept the AGAR report and pay the £408.00 Audit fees by Cllr Smith and Seconded by Cllr Matthews. It was RESOLVED that the Clerk to put the AGAR on the website and notice board.
18. To discuss ordering a Solar panel for the VAS pole at a cost of £664.00 – Discussion's took place regarding VAS poles it was Proposed by Cllr Greensmith and Seconded by Cllr Whitehead to accept the quote. It was RESOLVED that Cllr Smith to contact the company supplying the poles to get another pole to be situated between Scotton Gardens and Hambleton Estate.
19. To discuss precept – It was RESOLVED that Cllr Smith and Cllr Paley to look into prices of room rents of other Village Halls. It was RESOLVED that Cllr Smith to assist the Clerk with the precept

20. To move into closed session and discuss candidate for co-option and pay increment – It was Proposed by Cllr Greensmith and Seconded by Cllr Paley to move into closed session. Discussions took place to award a 2.2% pay increment to an employee. It was Proposed by Cllr Smith and Seconded by Cllr Matthews. It was RESOLVED that Cllr Smith contact Benson Woods.

Next meeting Monday 1st November 2021 at 7pm in the Scotton Village Hall.

Meeting finished 10am.

Appendix A

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION September

Bank Balances as at

Account 21410482 - Current Account	B/F	£57,790.07	Actual
Account 21410490 - Current Account-Savings	B/F	£6,990.57	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,034.19	Actual
		£71,814.83	

Current Acc b/Fwd from previous month

£60,719.11

Income

Richmond DC	CR	£416.00
CHQ 407080	CR	£45.00
Zumba	CR	£5.00
Sevanaia Vakasavaw Friday Event	CR	£35.00
CHQ 401903	CR	£25.00

Expenditure

Business Stream	DD	£9.50
Wages August	BP	£158.17
Wages August	BP	£244.32
E ON NEXT	DD	£45.00
ZOOM, US	DD	£14.39
Business Stream	BP	£32.76
HMRC PAYE/NIC CUMB	BP	£61.20
IMAGE CREATION	BP	£32.50
K H HEATING	BP	£61.20
R Boland August grass cuts	BP	£775.20
R Boland July grass cuts	BP	£775.20
SPC Anne England Expenses	BP	£5.00
Zurich Insurance	BP	£1,240.60

£3,455.04

Balance C/Fwd as at

£57,790.07

BACS Payments for Approval

Clerks & Council Direct Magazine		£12.00
Sept Wages	BP	£158.17
Sept Wages	BP	£244.32
Income Tax		£61.20
Expenses Lorraine Hodgson		£20.49
YLCA Training Course		£22.50
Caloo Play Park		£32,400.00
A Stockdale Tree Cutting		£420.00
R Boland Sept Grass Cuts		£775.20
PKF Littlejohn LLP AGAR		£408.00

£34,521.88

