

# Minutes for the Meeting of Scotton Parish Council

## Monday 1st November 2021 At 7pm

Cllr Greensmith opened the meeting at 7.00pm

1. Present Cllr Greensmith, Cllr Paley, Cllr Whitehead, Cllr Archer and Parish Clerk Lorraine Hodgson  
Four members of the public present.

2. To receive Apologies for Absence Cllr Meades, Cllr Matthews, Cllr Smith, Cllr Grant and Cllr Middlemiss and the Police.

3. To Receive Councillors declarations of interest – none received.

4. Approval of minutes of the meeting held on Monday 4<sup>th</sup> October 2021- It was proposed by Cllr Paley and seconded by Cllr Whitehead that they were accurate.

5. To receive questions from the public – two members of the public spoke regarding the wood situated near Glebe and Hunton Road that it is on undisputed land. They asked if the Parish Council could contribute towards trees that are more appropriate for the wood and won't grow as high as the Council are able to access grants. In 2019 the Council providing funding towards the cost of removing some trees from the wood. The members of the public have applied to RDC to have some more trees removed and asked for some more financial assistance. Discussions took place regarding different trusts to go to get appropriate trees and Cllr Whitehead said he would assist with this. It was proposed by Cllr Whitehead and Seconded by Cllr Paley to pay no more than £2000 towards the costs subject to planning permission and quotes. The money is to come from the grant which helps people who live near undisputed land. Discussions took place to set aside £2000 from the precept every year to help pay for undisputed land. The two members of the public left the meeting at 7.45pm.

6. Updates from County Councillor – report circulated before the meeting. Cllr Grant had pursued the ownership of the bus stop at Scotton Gardens and suggests that the parish consider contacting DIO to see if the parish could take it over and use it as a community facility. She had continued to pursue the issue of numbering Scotton Gardens with thanks to Cllr Paley for her persistent input. She drew member's attention to the following ongoing consultations being undertaken by NYCC:

School admissions. SEND Local Area Strategy and Targeted & School Based Emotional Support

She also drew members' attention to the RDC consultations and surveys which were currently running:

Pest Control – satisfaction survey. Environmental Health - customer satisfaction survey and Planning applicant's survey

Lastly, a reminder for councillors and residents to use the NYCC REPORT IT portal on the NYCC website and the REPORT portal on RDC website. All issues reported in this way can be screenshot as a record and are dealt with within a prescribed timescale.

7. Updates from District Councillors – report noted and will be put on the website. Cllr Middlemiss fed back information regarding Health Services in Richmondshire area and the new campus.

8. To discuss planning applications (application circulated by email)

A Full Planning Permission for a Single Storey Rear Extension and Internal Rearrangement at 3 Oak Tree Avenue, Scotton, Catterick Garrison, North Yorkshire, DL9 3RE The Council has received the above application. Details of the proposal and all of the submitted documents can be viewed using the link below :

<https://planning.richmondshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=externalDocuments&keyVal=R06S9CNAI1A00> - **Scotton Parish Council have no objections.**

9. Discuss grit bins and approve costs of £630 – resolved to continue with the grit bins.
10. Discuss playparks updates – Discussions took place regarding matting in play parks.
11. To discuss grant applications and play equipment for new parks – Discussions took place and it was RESOLVED that Cllr Paley to look at Scotton Gardens Playpark and Cllr Greensmith to look at Falcon playpark regarding equipment from the quotes and bring back information next meeting. Parish clerk to look at quotes provided by Cllr Paley to put in for a grant for a 3 metre by 3 metre base for the new bench in Mallard Park. Parish Clerk to ask for a 6 month extension for the footpath CIF fund. Parish Clerk to order furniture for the Village Hall.
12. To discuss anymore updates on the bus shelter – Discussions took place and Parish Clerk to update when Cllr Grant has more information.
13. Discuss insurance for playparks and adding anymore equipment annual check - Discussions took place and it was RESOLVED that the Parish Clerk to get some quotes for level 3 playpark checks and report back.
14. Precept – Discussions took place and Cllr Greensmith suggested a 2% increase which would be £28,500 precept. It was proposed by Cllr Whitehead and Seconded by Cllr Greensmith to increase the precept by around 2%. Parish Clerk to liaise with RDC regarding the precept. Discussions then took place regarding the Village Hall Hire. Cllr Paley and Cllr Greensmith fed back that all similar sized Village Hall hire were £6 upwards. It was RESOLVED that we put the Village Hall Hire up to £6 an hour from January. The Village Hall rent has not increased for a number of years and running costs are going up.
15. Bank rec September and October approval Appendix BACS payment. Parish Clerk to amend the grit bin payment. It was proposed by Cllr Paley and seconded by Cllr Whitehead to approve the BACS payments.
16. Allotment updates – discussions took place and Parish Clerk to send out a letter to an allotment holder regarding their allotment. This is now to be offered to the next person on the waiting list. Also to contact allotment number 5 to sign agreement.
17. To receive update regarding flooding - no update.
18. Parish Clerks update - Parish Clerk drew Cllrs attention to the new Council for North Yorkshire meeting which is taking place in the first week of December also meet the candidates for the Crime commissioner invite. She mentioned about the police report which had been circulated prior to the meeting and that it will go on the website. She mentioned that Sue from the company who does Scotton Parish Councils Website had put forward an extra service which would entail one hours training on the website a month and she would put all information onto the website at a cost of £25.00 a month and this would save the Clerk lots of time. It was RESOLVED that the Council would trail this for 6 months. The Clerk mentioned we need to update the key log so if anyone has any keys please can they bring them next month to update the log.
19. To approve invoice for VAS poles and discuss new VAS pole – Discussions took place and it was RESOLVED to approve the VAS poles and also the cost of the new pole of £300. Parish Clerk to see if she can order another solar panel.
20. To discuss Defib machine – Cllr Paley informed the Councillors that the Defib machine will require a new battery but is ok at the moment. She has priced them and they are around £170 each.
21. Burial Board Minutes and Agenda can be found on Scotton Parish Council's website.
22. To move into closed session to discuss candidate for co-option

It was agreed to co-opt Mr Sparks as a councillor. Parish Clerk to inform Mr Sparks.

Next Meeting Monday 6<sup>th</sup> December 2021 at 7pm in Scotton Village Hall.

The meeting finished at 9.47pm.

### SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

September and August 2021

#### Bank Balances as at

Account 21410482 - Current Account	B/F	<b>£55,766.67</b>	Actual
Account 21410490 - Current Account-Savings	B/F	£6,990.63	Actual
Account 91466844 - Current Account-Play Park	B/F	£7,034.25	Actual
		<u>£69,791.55</u>	

**Current Acc b/Fwd from previous month**

£57,790.07

#### Income

Village Hall TABALAKIA U	CR	£55.00
CHQ 407080	CR	£65.00
Taylor Eva Pilates Hall Rent	CR	£85.00
WWW. Zoom us 0081467962	CR	£14.39

£219.39

#### Expenditure

Business Stream	DD	£9.50
Wages September	BP	£158.17
Wages September	BP	£244.32
E ON NEXT	DD	£10.51
E ON NEXT	DD	£45.00
Zoom.us 0048160989	DD	£14.39
Clerks Magazine Communicorp	BP	£12.00
HMRC Sept PAYE/NIC CUMB	BP	£61.20
PKP littlejohn LLP AGAR	BP	£408.00
Sept Expenses L Hodgson	BP	£20.49
Sept Grass Cuts B Bowland	BP	£775.20
YLCA Course Training	BP	£22.50
TREE CUT S A Stockdale	BP	£420.00
The Poppy Shop	VIS	£21.98
E ON NEXT	DD	£19.53

£2,242.79      -£2,242.79

**Balance C/Fwd as at**

**£55,766.67**

#### BACS Payments for Approval

Expenses A England	£10.56
HMRC income Tax	£132.00
Viking Expenses L Hodgson	£52.42
NYCC VAS Poles	£1,500.00
NYCC Grit Bins	£630.00
October Wage	£177.86
October Wage	£509.99

Poppy Shop	£21.98	
Wel.Medical Electrode pads	£43.20	£3,078.01