



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE
Email: scottonparishcouncil@hotmail.co.uk

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL

Held on Monday 4th March 2024 at Scotton Village Hall at 7pm

Present – Cllr Paley Cllr Fulton, Cllr Dale, Cllr Whitehead, Cllr Barr, Cllr Irvine, Cllr Greensmith, Clerk, and 3 members of the public. Cllr Brend arrived at 8pm, Cllr Barr left at 8.30. James from WPJS Active Council arrived at 8pm for a presentation and left at 8.30pm, Cllr Whitehead left at 9.15pm and the meeting finished at 9.30pm

- 136. **To receive apologies and accept reasons for absence** – none received
- 137. **7. To receive Councillors declarations of interest** – Cllr Paley agenda item 139.1
- 138. **To approve minutes of the meeting held on Monday 5th February 2024 as a true and accurate record and discuss matters arising** – Proposed by Cllr Fulton and seconded by Cllr Greensmith that they were a true record.
- 139. **To receive information on the following ongoing issues and decide further action where necessary**
 - 139.1- To discuss allotment updates** – Clerk update that only one allotment to relocate. **RESOLVED** for the Clerk to do this and for Cllr Greensmith and Cllr Dale to inspect the allotments before our next meeting.
 - 139.2 - Play parks update** -clerk updated the Cllrs regarding the play park inspections and that the council will only be able to get one once a month next year. The managing of the play parks onto the next agenda and to see if we could give some of them back to NY Council
 - 139.3 - Vas sign and information** – **RESOLVED** to see if we can get someone else to fix the VAS machine. To look at the next data and identify when the VAS machine is not working and see how fast the cars are actually speeding.
- 140. **To consider questions from the public** - none
- 141. **To receive and consider updates from NY Councillor** – none received
- 142. **To note or discuss police reports** – Discussions took place regarding incidents that had happened at Louis Bar. It was **RESOLVED** for the clerk to contact the police and see if they could let the Parish know.

Anti-social behaviour	Auto Crime	Burglary commercial	Criminal Damage	Theft	Violence against a person	Other crimes including drugs	RTC Road related
3	0	1	0	0	9	2	8

143. **To discuss and consider planning applications**

PROPOSAL: Variation of Condition 1 Attached to Planning Permission 20/00265/FULL - Contractor Proposal over the Plant Enclosure which is a Variation of the Consented Scheme
LOCATION: The Obua Complex Whinny Hill Catterick Garrison North Yorkshire APPLICANT: Mr Fox **no objections**

PROPOSAL: Full Planning Permission for a Fence around the Side of the Garden Running alongside the Path to the Right of the Property to the Rear of the House. and a Dropped Curb to the Right of the Property to make an Additional Parking Space (Part Retrospective)
LOCATION: 9 Vicarage Road Catterick Garrison North Yorkshire DL9 4TA APPLICANT: Mrs Kate Sygrove- **Clerk to write back to object to the size of the fence as not in keeping with the estate and ask for it to be lowered. To object to the drop kerb and parking space because it's on a bend and dangerous. Mention that the sign had been moved to another house. The Parish would prefer a pivot hedge.**

144. **To discuss and consider awards for all grant and its use** – **RESOLVED** to use this for play park

145. **To discuss and consider new website domain name** – Presentation was given by James from WJPS regarding the website and what it was capable of. It was **RESOLVED** for WJPS to make Scotton Parish Council a new website at the cost of £699.99 and also include a .gov.domain name as encouraged by the government at the reduced cost of £36.

145.1 to discuss and consider email addresses – **RESOLVED** to have new .gov domain names for all Cllrs at £352.80 in line with government recommendations, the quote is for 7 but we will need an additional two.

145.2 to discuss and consider .gov domain for Scotton Parish Council **RESOLVED** to for the hosting and

145.3 to discuss and consider email address for Parish council and office 365

146. **Parish Clerk's update and Correspondence**

146.1 - **Full council training** – reminded the Cllrs about the training

146.2 - **Update on Hawthorn Car Park** – None received

146.3 – **Rotary best kept Village** - to be put on the open spaces meeting and to nominate a member of the public for picking up litter

Clerk bought up an emergency email that had been received by a newly formed children's stay and play. Discussions took place regarding the importance of helping out the playgroup and it was **RESOLVED** to help this with a 137 grant of £100 to help the costs of the hall.

147. **To discuss and consider next meeting dates for open spaces and Village Hall meetings** - It was **RESOLVED** to have a meeting on Wednesday the 13th of March at 5.30p and open spaces meeting on Monday the 25th of March at 5.30pm

148. **To discuss and consider financial matters**

148.1 Bank rec March 2024 – January and February bank Statement 2024 Appendix BACS payment – Cllr Whitehead had checked all the receipts were all correct and

corresponded with the bank statement and proposed that they were accurate and seconded by Cllr Fulton

148.2 To discuss and consider internal audit fee - RESOLVED to accept the internal audit quote of £125

148.3 To discuss and consider setting up a CCLA (charities, churches and local authority community investment fund) bank account – Discussions took place and it was RESOLVED to seek some more advice.

149. **To discuss Cllrs vacancies and co-opt candidates** – none received

150. **Burial Board Minutes and Agendas can be found on Colburn, Hipswell, Scotton Joint Burial Authority.**

151. **To discuss and consider items for the next agenda**

152. **To confirm the next meeting Monday the 8th April 2024**

Filming, photographing and recording is allowed at Parish Council Meetings under the Openness of Local Government Bodies Regulations 2014.

SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILIATION

26 Jan 24 to 25 Feb 24

Bank Balances as at

Account 21410482 - Current Account	B/F	£33,908.40	Actual
Account 21410490 - Current Account-Savings	B/F	£17,224.41	Actual
Account 91466844 - Current Account-Play Park	B/F	£17,268.92	Actual
		£68,401.73	
Current Acc b/Fwd from previous month		£35,881.72	£35,881.72

Income

Twyman hall hire	£48.00	
Buckle yoga hall hire	£24.00	
Taylor Hall Hire	£136.00	
Allotment 6	£35.00	
Allotment 7	£35.00	
CHQ 407080 hall hire	£36.00	
		£314.00

Expenditure

Scottish water bus	£18.50
Stuart Cooper lock	£168.00
Wages	£926.87
R Bowland hedge removal	£216.00
A England hall purchases	£8.75
L Hodgson hp ink	£9.99
R Bowland hedge cut parks	£528.00
HMRC	£24.99
Tesco mobile	£7.50
charges	£16.10
E.ON NEXT electric	£176.39
E.ON NEXT gas	£186.23

Balance C/Fwd as at

-£2,287.32

£33,908.40

BACS Payments for Approval

Feb Wages approved through email	£926.47
HMRC	£35.40
paper and folder	£21.60
painter	£750.00
HP ink	£11.99
image creation	£165.00
grass cutting bill due	
new website	