Diagram

Description automatically generated

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

Email: [clerk@scotton-pc.gov.uk](mailto:clerk@scotton-pc.gov.uk) telephone 07871341649

**MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL**

**MONDAY 1st July 2024 Held in Scotton Village Hall at 7pm**

*The public may ask question or make short statements on any agenda items on agenda item 5. (to consider questions from the public) Members of the public will adhere to the rules set by the council for this session.*

Present – Cllr Paley, Cllr Fulton, Cllr Brend, Cllr Whitehead, Clerk and two members of the public

1. **To receive apologies and accept reasons for absence** – Cllr Greensmith, Cllr Irvine and Cllr Dale
2. **To receive Councillors declarations of interest** – Cllr Paley 70.1
3. **To consider questions from the public** – Bedale Road hedges near Scotton Dips – Discussions took place and it was ***RESOLVED*** for the clerk to contact Tunstall and highways regarding the risk of people walking on the road to avoid the overhanging bushes
4. **Approval of minutes of Scotton Parish Councils meeting held 3rd June 2024** – Proposed Cllr Futon and seconded Cllr Brend that they were a true record.
5. **To receive and consider updates from County Councillor** – Clerk highlighted that a generic email had been received by Cllr Jones regarding defibs, to our old email address. She had written to Cllr Jones again to ask him to update our email address to our new one.
6. **To note or discuss police reports** – None received. Clerk updated the Cllrs that she had contacted all neighbouring Parish Councils regarding inflated crime figures due to opening times of the club. The Parishes have not seen any evidence but will ask the questions.
7. **Parish Clerk’s update and Correspondence**

The Clerk updated the Cllrs that Maud Holdstock had passed away. Maud had been a Cllr for 30 years and played a big role in Scotton. She had also been informed that Mike Fox had passed away. He was also a Cllr and a member of the bowls club.

*Planning application PROPOSAL: Full Planning Permission for a Fence Around the Side of the Garden  
Running Alongside the Path to the Right of the Property to the Rear  
of the House. The Fence will be 50cm from the Path with a Grass  
Strip Between (Retrospective)  
LOCATION: 9 Vicarage Road Catterick Garrison North Yorkshire DL9 4TA  
APPLICANT: Mrs Kate Sygrove*

Clerk read our an email from a member of the public regarding the planning application for the fence on 9 Vicarage Road, which had been sent over the weekend. Discussions took place and it was ***RESOLVED*** for the clerk to send an email to planning to state that Scotton Parish Council stand by their original objection and comments.

She advised the Parish that the YLCA Joint Annual meeting will be held on Sat the 20th July at 2pm. A meeting will be taking place at Louis Bar at 1pm on Wednesday.

She updated the Cllrs about our Area Constituency Meeting which she attended as a member of the public. NYC Send was on the agenda but due to the upcoming elections no questions were asked. They have asked for the ambulance service to attend the next meeting.

1. **To discuss and consider upcoming events in Scotton Village Hall and consider meeting dates for the open spaces meeting** – Discussions took place regarding updating Facebook with more Hawthorn Park consultation. ***RESOLVED*** for the clerk to start on the grant applications.

70.1 - **To discuss and consider updates on allotments** – Letters have gone out. Clerk to ask for judges for the garden competition and allotment judging.

70.2 – **To discuss and consider Summer fair updates** – ***RESOLVED*** for all Cllrs to update the Facebook page. Discussions took place regarding getting the funding out for the prizes and because of the mandate it was ***RESOLVED*** for the clerk to get £252.00 from her account and for this to be refunded. All posters have been put on the noticeboards.

1. **To discuss and consider Bank recs May and June2024 bank statements in appendix and approve BACS payments** – Cllr Whitehead had looked at the accounts and noted the huge increase in interest from transferring money last month. It was ***RESOLVED*** to transfer another 5K into each savings account and to approve the bank recs and BACS payments, Proposer Cllr Whitehead and seconder Cllr Paley.

71.1 - **To discuss and consider other savings accounts** – Clerk updated the Cllrs about the CCLA, Lloyds and Skipton and it was ***RESOLVED*** to defer this until Septembers meeting.

71.2 – **To discuss and consider information regarding scribe as recommended by the internal auditor Scribe and Easy PC accounts** – Discussions took place regarding the two account systems and it was ***RESOLVED*** to sign up with scribe at the initial cost of £299.00 + VAT for the set up and then monthly charge of £35 per month plus VAT

1. **To discuss and consider Scotton Parish business plan** – Discussion took place and it was ***RESOLVED*** to send the edited version of the plan out to all Cllrs.
2. **To discuss and consider tree on Hawthorn Road** – One quote has been received and it was ***RESOLVED*** for the clerk to ask NYC for a quote and to check if they have TPO’s. ***RESOLVED*** to go with he cheapest quote to enable the work to be done.
3. **To discuss and consider updates regarding the mandate** – to defer till next month when we have more information.
4. **To discuss co-option of new Councillors and advertise for applicants** - Lindsay Kitching introduced herself and it was ***RESOLVED*** to co-opt Lindsay.
5. **To discuss and consider items for the next agenda** – ***RESOLVED*** to look at grit bins. Noticeboards, newsletters, Christmas dinner, trees dog bins, litter bins. To discuss findings from walk about in Scotton in August.
6. **Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website**
7. **Next Meeting to take place 2nd September 2024 at 7pm in Scotton Village Hall. Meet up for meeting for a walk about in Scotton on Monday the 5th of August at 7pm.**

*Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014*

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| **SCOTTON PARISH COUNCIL MONTHLY BANK RECONCILLIATION** | | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Bank Balance 25th May to 25th June 2024** |  |  |  |  |  |
| Account 21410482 - Current Account | B/F |  | **£17,861.41** | Actual |  |
| Account 21410490 - Current Account-Savings | B/F |  | £32,348.20 | Actual |  |
| Account 91466844 - Current Account-Play Park | B/F |  | £32,393.01 | Actual |  |
|  |  |  | **£82,602.62** |  |  |
|  |  |  |  |  |  |
| **Current Acc b/Fwd from previous month** |  |  | £51,496.76 |  | **£51,496.76** |
|  |  |  |  |  |  |
| **Income** |  |  |  |  |  |
| Chq Hall Hire Bowls |  |  | £48.00 |  |  |
| Twyman Hall Hire |  |  | £48.00 |  |  |
| Paley Hall Hire |  |  | £20.00 |  |  |
| Taylor Hall Hire |  |  | £112.00 |  |  |
| Chq Hall Hire Bowls |  |  | £48.00 |  |  |
| Party Hall Hire |  |  | £60.00 |  |  |
|  |  |  |  |  | £336.00 |
| **Expenditure** |  |  |  |  |  |
| E. On Next electric |  |  | £185.35 |  |  |
| E. On Next Gas |  |  | £114.72 |  |  |
| May Wages |  |  | £910.18 |  |  |
| Transfer 490 |  |  | £15,000.00 |  |  |
| Transfer 844 |  |  | £15,000.00 |  |  |
| Tesco phone |  |  | £7.50 |  |  |
| HP ink |  |  | £11.99 |  |  |
| Burial precept |  |  | £1,733.00 |  |  |
| R Bowland May grass cut |  |  | £840.00 |  |  |
| Hall purchases |  |  | £3.99 |  |  |
| HMRC |  |  | £68.20 |  |  |
| Bank charges |  |  | £8.00 |  |  |
| E.On Next Gas |  |  | £88.42 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  | **-£33,971.35** |
|  |  |  |  |  |  |
| **Balance C/Fwd as at 25th June 23** |  |  |  |  | **£17,861.41** |
|  |  |  |  |  |  |
| **BACS Payments for Approval 3th July** |  |  |  |  |  |
| June Wages |  |  | £1,052.78 |  |  |
| computer |  |  | £629.00 |  |  |
| Printer |  |  | £299.00 |  |  |
| K H Heating LTD |  |  | £66.00 |  |  |
| R Bowland June grass cut |  |  | £840.00 |  |  |
| Village Hall purchases |  |  | £7.96 |  |  |