



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

Email: clerk@scotton-pc.gov.uk telephone 07871341649

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL MONDAY 2nd DECEMBER 2024

Held in Scotton Village Hall at 7pm

The public may ask question or make short statements on any agenda items on agenda item 136. (to consider questions from the public) Members of the public will adhere to the rules set by the council for this session.

Present Cllr Paley, Cllr Greensmith, Cllr Whitehead, Cllr Dale, Cllr Fulton, clerk and one member of the public

132. To Receive apologies for absence – Cllr Kitching

132.1 To receive and consider for approval, reasons given by councillors for their absence – reasons for absence for Cllr Kitching approved

133. To receive Councillors declarations of interest – Cllr Paley 142.1 Cllr Dale 141 ref 137 CHC money and budget

134. To consider updates from County Councillor – none received

135. Approval of minutes of Scotton Parish Council's meeting held 4th November 2024
– RESOLVED to approve the minutes as an accurate account. Cllr Paley abstained as not at the last meeting.

136. To receive and consider questions from the public

136.1 – dead Oak tree in the wood – Clerk updated the Cllrs that she had received an email regarding the dead Oak tree in the woods and she had asked them to contact Cllr Jones and NYC as it was in their remit.

137. To note or discuss police reports – none received

138. Parish Clerk's update and Correspondence

138.1 - VAS sign – Data report noted and RESOLVED to send the data to the police noting the high speeds.

138.2 - update on Louis meeting – NYC were in attendance regarding the lighting but no MOD in attendance. NYC think they might be able to sort the lights that are out at White Shops. Police have reported them. It was RESOLVED to ask the Garrison Commander if he would like to have a walk about and review the lighting.

138.3 - boundary review – discussions took place and it was RESOLVED to recommend to keep the number of councillors the same at 90. To raise concerns that Cllrs are already representing too many electors at the moment which does not give fair

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representation for the area and electors. Some Cllrs have no contact with their area due to excessive workload.

138.4 - Update from meetings attended – ACC talked about the school transport and bus service, planning and ambulance service.

139. To discuss and consider upcoming events in Scotton Village Hall

139.1 - To discuss and consider updates of the Christmas shopping fair – Cllr Fulton was able to tell us that the club raised £189.

139.2 – To discuss and consider updates for Christmas dinner – Discussions took place regarding the locality form not being filled in. It was **RESOLVED** to contact Richard Flinton and the monitoring officer regarding this, to see if we will still be able to get the funding.

140. To discuss and consider Financial matters

140.1 - To discuss and consider bank recs October to November bank statements – It was noted that two payments for the waste £112.98 and £175.96 were not on the bank recs. It was **RESOLVED** to approve them as all paperwork correct Cllr Whitehead and Cllr Paley.

140.2 - To discuss and consider BACS for approval – clerk highlighted another payment for £439.90 for waste. The waste has increased from £500 to £728.84. **RESOLVED** for the clerk to write a letter to Cllr Jones and Richard Flinton regarding the huge hike in all services since NYC have taken over. Play park inspections have also increased by 6% for the service. To ask that NYC give quotes for services so SPC can look elsewhere for services if needed. **RESOLVED** to approve BACS payments.

140.3 - To discuss and consider quotes for removal of ash trees near the Village Hall
Discussions took place and it was **RESOLVED** to move forward with the quote for £1460.00

140.4 - To discuss and consider Village Hall utility cost – **RESOLVED** to get a quote from Octopus and then look to see which is the best provider for the utilities, approve over email.

140.5 - To update on employers allowance – Clerk updated the Cllrs that we need to pay back dated HMRC due to wrong information been given. Its 30th Nov 24, £74.24, 2023 £87.50 and year 2022, £85.87. **RESOLVED** to approve the payments and any interest which might have been accrued.

141. To discuss and consider and budget for 2025 – 2026 – Discussions took place regarding the 137 money. It was **RESOLVED** for a grant to the CAB (Citizen Advice Bureau) £500 and CRACCL (Catterick, Richmond, Colburn Community Libraries) £500 and to put them down on the budget line. A letter had been received from the CHC asking for any donations towards the Christmas hampers at the Colburn Community Hub. Cllr Dale expressed an pecuniary interest and left the room. It was **RESOLVED** for a grant of £500 to help with the hampers.

142. To discuss and consider outdoor Spaces

142.1 - To discuss and consider allotment updates – **RESOLVED** to approve the green house and two allotment agreements not to be renewed.

142.2 – To discuss and consider fly tipping at the allotments – **RESOLVED** to write letters to residents at the back of the allotments.

142.3 – To discuss and consider height of fence and security of the allotments – **RESOLVED** to get quotes for the allotment fence and the fence opposite.

142.4 – To discuss and consider Meanee Play park and the costs with changing use to a sanctuary garden – Clerk updated the Cllrs that it will cost £750 plus £20 for the

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land registry and solicitor. We then might need to get planning permission to change of use. There will be the cost of removing the equipment and benches. Discussions took place and it was **RESOLVED** to get quotes for the removal and fixing of the wetpour and also put on facebook about the closing of Meanee play park.

142.5 – To discuss and consider play park inspection and cost of NYC inspections – should be £831.21 +Vat next year. Still cheaper and wouldn't do monthly – **RESOLVED** to approve

142.5 – To discuss and consider any updates on the access to Scotton field defer

143. To discuss and consider updates regarding the mandate - defer

144. To discuss and consider awards for all and plans for Hawthorne Park – We have been successful with the awards for all application to the sum of £20k. It was **RESOLVED** to go with option B from Streetscape at the sum of £36400 but to use the basket swing as only one year old. **RESOLVED** to look at goal posts/rugby posts and ask Cllr Jones if he can support any of the costs. Get quotes for repairs to the parks while in the area.

145. To discuss and consider Le Cateau School – no-longer needed to be discussed

146. To discuss co-option of new Councillors and advertise for applicants

147. To discuss and consider items for the next agenda – Meanee play park. Tunstall to Cut hedge by Village Hall sign at the junction of Hawthorne road. Charity status of the village hall. Christmas party. Agenda needs to be shorter

148. Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website

149. Next Meeting to take place 6th January 2026 at 7pm in Scotton Village Hall - Meeting finished at 9.45pm

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014

Bank Balance as at 25/11/2024	
Current Account	£7,123.16
Play Account	£37,694.11
Savings Account	£52,664.31
Cash	£96.14
	£97,577.72

Scotton Parish Council (Richmondshire District)

28 November 2024 (2024 - 2025)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouch	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	
109	Waste / Dog Bins	26/11/2024		Scotton Parish Cc		Commercial Waste Service NYC	X	439.00	439.00	
116	Telephone	26/11/2024		Scotton Parish Cc		Mobile Phone TESCO MOBILE	S	6.25 1.25	7.50	
111	Wages - Care Taker	29/11/2024		Scotton Parish Cc		Wages Staff - Wages - Care T	X	178.24	178.24	
112	Wages - Parish Clerk	29/11/2024		Scotton Parish Cc		Wages Staff - Wages - Parish	X	990.54	990.54	
119	HMRC	02/12/2024		Scotton Parish Cc	406PR001492072	HMRC PAYE/NIC	HMRC	X	87.50	87.50
120	HMRC	02/12/2024		Scotton Parish Cc		HMRC PAYE/NIC	HMRC	X	85.87	85.87
121	Expenses	03/12/2024		Scotton Parish Cc		Expenses A England	X	312.00	312.00	
117	Scribe Software Purchase	03/12/2024		Scotton Parish Cc		Scribe Software Starboard Systems Ltd	S	35.00 7.00	42.00	
113	admin supplies	03/12/2024		Scotton Parish Cc		admin Currys	S	10.82 2.17	12.99	
114	admin supplies	03/12/2024		Scotton Parish Cc		admin Tesco	S	39.96 7.99	47.95	
110	NYC Inspections	06/12/2024		Scotton Parish Cc		Outdoor Maintenance NYC	S	784.16 156.83	940.99	
118	HMRC	19/12/2024		Scotton Parish Cc	406PR001492072	HMRC PAYE/NIC	HMRC	X	74.24	74.24
115	Grit Bins	20/12/2024		Scotton Parish Cc		Grit Bin Refills NYC	S	525.00 105.00	630.00	
							Total	3,568.58 280.24	3,848.82	

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Scotton Parish Council (Richmondshire District)

28 November 2024 (2024 - 2025)

PAYMENTS & RECEIPTS LIST

Vouch e	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	
51	Colburn Hipswell Burial Prec	28/10/2024		Scotton Parish Cc	Refund	Receipt - Burial Board	Burial Board - Colburn/Hipsw	X	1,733.00	
108	Water VH	29/10/2024		Scotton Parish Cc		Payment - Water - Scottis	Scottish Water	L	-17.79	
87	Wages - Care Taker	31/10/2024		Scotton Parish Cc		Payment - Wages	Staff - Wages - Care Taker	X	-178.24	
88	Wages - Care Taker	31/10/2024		Scotton Parish Cc		Payment - Wages	Staff - Wages - Parish Clerk	X	-779.54	
99	Scribe Software Purchase	01/11/2024		Scotton Parish Cc		Payment - Scribe Software	Starboard Systems Ltd	S	-35.00	
100	ICO	01/11/2024		Scotton Parish Cc	ZB621683	Payment - Information Con	ICO	X	-35.00	
105	Memorial Wreath	04/11/2024	104.7	Scotton Parish Cc		Payment - admin	Royal British Legion	X	-25.00	
55	Room Hire	05/11/2024		Scotton Parish Cc		Receipt - Bowls Hire	Bowls	X	48.00	
101	Telephone	08/11/2024		Scotton Parish Cc		Payment - Mobile Phone	TESCO MOBILE	S	-6.25	
52	Room Hire	10/11/2024		Scotton Parish Cc		Receipt - Hall Hire	TWYMAN - Sewing	X	48.00	
53	Room Hire	11/11/2024		Scotton Parish Cc		Receipt - Pilates Hall Renta	Eva Taylor - Pilates	X	136.00	
54	Room Hire	11/11/2024		Scotton Parish Cc		Receipt - General Hall Hire	Ad hoc Room Hire	X	20.00	
106	Purchases VH	13/11/2024		Scotton Parish Cc		Payment - Kitchen Items	Poundland	S	-3.83	
107	Grass Cut	13/11/2024		Scotton Parish Cc		Payment - Grass Cuts	R Bowland	S	-350.00	
102	Bank Charges	15/11/2024		Scotton Parish Cc		Payment - Bank Charges	HSBC Bank	X	-10.00	
104	Gas VH	19/11/2024		Scotton Parish Cc		Payment - EON NEXT - GA	EON NEXT	L	-86.11	
103	Electric VH	19/11/2024		Scotton Parish Cc		Payment - EON NEXT - ELE	EON NEXT	L	-346.11	
56	Bank Interest	25/11/2024		Scotton Parish Cc		Receipt - Interest Receiv	HSBC Bank	X	60.09	
57	Bank Interest	25/11/2024		Scotton Parish Cc		Receipt - Interest Receiv	HSBC Bank	X	83.96	
Total								256.18	-101.53	154.65

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