



Scotton Parish Council

Caring for Community Together

Scotton Village Hall, Hawthorn Ave, Scotton, Catterick Garrison. DL9 3NE

Email: clerk@scotton-pc.gov.uk telephone 07871341649

MINUTES FOR THE MEETING OF SCOTTON PARISH COUNCIL

Held on Monday the 6th of January at 7pm in Scotton Village Hall

The public may ask question or make short statements on any agenda items on agenda item 154. (to consider questions from the public) Members of the public will adhere to the rules set by the council for this session. SPC can exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest

Present Cllr Paley, Cllr Fulton, Cllr Greensmith, Cllr Whitehead, Parish Clerk and one member of the public

150. To Receive apologies for absence

150.1 To receive and consider for approval, reasons given by councillors for their absence – Cllr Kitching, Cllr Irvine and Cllr Dale. Approved

151. To receive Councillors declarations of interest - Cllr Paley 159.1

152. To consider updates from County Councillor – none received

153. Approval of minutes of Scotton Parish Councils meeting held 2nd December 2024 -

Proposed by Cllr Paley and Cllr Greensmith, **RESOLVED** to approve the minutes as accurate.

154. To receive and consider questions from the public

154.1 – Letter regarding custom vehicle weekend – A member of the public talked about the potential car show which would take place in Scotton. Some of the Hawthorne play park would be required to use to show vehicles. Discussions took place and it was **RESOLVED** to review this once the new play park equipment was in place as a site visit would need to be done. It could only take place if the ground was firm so not to damage the grass.

154.2 – Letters regarding dog waste on streets – clerk update the Cllr's that she had received lots of complaints regarding dog fouling. It was **RESOLVED** to put the information on facebook again and for Residents to contact NYC either by phone, portal and Cllr Jones. Grit bins were discussed and it was **RESOLVED** for the clerk to ask for them to be filled.

155. To note or discuss police reports - none received

156. Parish Clerk's update and Correspondence

156.1 - VAS sign – this has not been moved as the weather has been cold

156.2 – Hedge cut by the Village Hall Sign – Tunstall have been contacted and are going to get a contractor to cut the hedge back

156.3 – Utilities Scotton Village Hall – all signed up to Octopus and have paid the deposit of £316.26

156.4 – Urban highway grass cutting – Discussions took place and it was **RESOLVED** not to take on the cutting of the grass verges that are the responsibility of NYC

157. To discuss and consider upcoming events in Scotton Village Hall

157.1 – To discuss and consider updates for Christmas dinner - Clerk updated the Cllrs that the locality money had been received from Cllr Jones. The dinner had been a huge success and residents would like a monthly lunch. It was **RESOLVED** to contact the people who attended and ask if what would be the best time to have the lunches and contact Colburn hub to ask for a costs of meals.

158. To discuss and consider Financial matters

158.1 - To discuss and consider bank recs November to December bank statements - Cllr Whitehead checked that the receipts and payments were in order and it was Proposed by Cllr Whitehead and seconded by Cllr Fulton to approve them

158.2 - To discuss and consider BACS for approval – Clerk updated the Cllrs that the only invoices that are on the approval list are the ones that are not direct debit as they are already approved. **RESOLVED** to approve the payments.

158.3 - To discuss and consider quotes for fixing of fences – deferred

159. To discuss and consider outdoor Spaces

159.1 - To discuss and consider allotment updates – invoices and letters have gone out.

159.2 – To discuss and consider Meanee Play park and the costs with changing use to a sanctuary garden – **RESOLVED** to ask Ray to put a chain and padlock on and for the clerk to put a sign up saying closed due to repairs

159.3 – To discuss and consider extra costs for Hawthorne play park including - football/rugby posts, basketball boards and odd jobs in the other parks – **RESOLVED** to find out what comes with the Rugby/ football posts and investigate the price and approve over email. **RESOLVED** to accept the quote for two new basketball backboards and the fitting of new side panel at the cost of £1205 + VAT. To find more information regarding the spring horse in Scotton Gardens.

159.4 – To discuss and consider any updates on the access to Scotton field - defer

160. To discuss and consider updates regarding the mandate - defer book an appointment at HSBC in Richmond

161. To discuss, consider and approve the code of conduct policy and complaints policy
– Approved and adopted

162. To discuss and consider Village Hall Charity status - defer

163. To discuss co-option of new Councillors and advertise for applicants

164. To discuss and consider items for the next agenda – goal posts grit bins Kestral woodcock need filling

165. Burial Board Minutes and Agenda can be found via a link on scotton-pc.gov.uk website

166. Next Meeting to take place Monday 3rd February 2025 at 7pm in Scotton Village Hall

Filming, photography and recording is allowed at Parish Council Meetings under the openness of Local Government Bodies Regulations 2014

Meeting finished at 8.15

Voucher Code	Date	Minute	Bank	Description	Supplier	Total
111 Wages - Care Taker	29/11/2024		SPC Current Account	Payment - Wages	Wages	-178.24
112 Wages - Parish Clerk	29/11/2024		SPC Current Account	Payment - Wages	Wages	-990.54
124 Water VH	29/11/2024		SPC Current Account	Payment - Water - Scottish Water Bus	Scottish Water	-18.68
117 Scribe Software Purchase	03/12/2024		SPC Current Account	Payment - Scribe Software	Starboard Systems Ltd	-42.00
58 Room Hire	03/12/2024		SPC Current Account	Receipt - Bowls Hire	Bowls	60.00
122 Independent Inspection	03/12/2024	123.2	SPC Current Account	Payment - Outdoor Maintenance	Playground Inspections	-540.00
113 admin supplies	03/12/2024	124	SPC Current Account	Payment - admin	Currys	-12.99
114 admin supplies	03/12/2024	124	SPC Current Account	Payment - admin	Tesco	-47.95
121 Expenses	03/12/2024	140.2	SPC Current Account	Payment - Expenses		-312.00
119 HMRC	02/12/2024	140.5 &	SPC Current Account	Payment - HMRC PAYE/NIC	HMRC	-87.50
120 HMRC	02/12/2024	140.5 &	SPC Current Account	Payment - HMRC PAYE/NIC	HMRC	-85.87
118 HMRC	19/12/2024	140.2 &	SPC Current Account	Payment - HMRC PAYE/NIC	HMRC	-74.24
115 Grit Bins	20/12/2024	140.2	SPC Current Account	Payment - Grit Bin Refills	NYC	-630.00
59 Room Hire	05/12/2024		SPC Current Account	Receipt - Hall Hire	Ad hoc Room Hire	30.00
60 Grant	06/12/2024		SPC Current Account	Receipt - Grant	Grant	20,000.00
Transfer	06/12/2024		SPC Current Account		Transfer	18,000.00
116 Telephone	26/11/2024		SPC Current Account	Payment - Mobile Phone	TESCO MOBILE	-7.50
125 Donation	10/12/2024	141	SPC Current Account	Payment - Colburn Hub Cafe	Colburn Hub Cafe	-500.00
110 NYC Inspections	06/12/2024	142.5 &	SPC Current Account	Payment - Outdoor Maintenance	NYC	-940.99
109 Waste / Doq Bins	11/12/2024	140.2	SPC Current Account	Payment - Commercial Waste Services	NYC	-439.90
61 Room Hire	14/12/2024		SPC Current Account	Receipt - Hall Hire	Pilates	140.00
62 Room Hire	14/12/2024		SPC Current Account	Receipt - Hall Hire	Sewing	48.00
126 Bank Charges	16/12/2024		SPC Current Account	Payment - Bank Charges	HSBC Bank	-10.00
127 HMRC	18/12/2024	140.5	SPC Current Account	Payment - HMRC PAYE/NIC	HMRC	-1.84
63 Room Hire	24/12/2024		SPC Current Account	Receipt - Hall Hire	Bowls	36.00
123 Gas VH	24/12/2024		SPC Current Account	Payment - EON NEXT - GAS	EON NEXT	-156.01
64 Bank Interest	25/12/2024		SPC Savings account	Receipt - Interest Received	HSBC Bank	81.38
65 Bank Interest	25/12/2024		SPC Play Account	Receipt - Interest Received	HSBC Bank	75.86

Bank Balance	
Current	£4,360.91
Play	£55,769.97
Savings	£52,745.69
Total	£112,876.57

For Approval	
Caretaker Purchases	£6.44
Fire Protection - HE Woolley	£57.30
Octopus Deposit	£316.26